Email Signature Tutorial

This is a short tutorial on how to update your signature in iOS8 using the built in Mail app to align with the identity guidelines for Trinity College Dublin, the University of Dublin.

**NOTE:** This signature will only apply to mails that are sent from your iPhone.

**Step 1.** Select the ‘Settings’ Icon from your iPhone’s App List.
Step 2. Select ‘Mail, Contacts, Calendars’ from the Settings Submenu.

Step 3. Select ‘Signature’.

If you are having any issues implementing your Trinity email signature, please contact identity@tcd.ie
Step 4. Tap on the ‘Sent from my iPhone’ field to load the signature modal window. Paste in your required signature into this field.

If you have multiple email accounts on your iPhone please select your Trinity account from the ‘Per Account’ selection.