Accessing the programme

All staff in Trinity College have an account on Blackboard Learn

Enter the URL: http://mymodule.tcd.ie

Choose the option 'TCD Student or Staff Login'

Enter your College network username and password.

Select the course **HR-TRI-Version1: Professional Skills for Research Leaders Programme**

Figure 1 shows the programme entry screen
Figure 1: Programme entry screen

The core online component of the programme consists of six self-study courses. These are accessed from the left-hand side menu bar (figure 1). When any of the course links are clicked, a new page appears in the second frame. Figure 2 shows what the screen looks like when 'DEVELOPING AND CONSOLIDATING YOUR RESEARCH CAREER' is clicked.
Figure 2: Course entry screen

You will see three links: A link to the course itself; a link to a short quiz; and a link to a short end-of-course survey. On completion of each course, close the window to start the next activity.
The six self-study courses are:

1. Introduction
2. Developing and Consolidating your Research Career
3. Funding your Research
4. Managing a Research Team
5. Research Collaboration
6. Communicating your Research

On the left-hand menu bar, you will also see links to an announcements page, where any relevant updates etc. will be posted, and a discussion board, where course participants can discuss various modules and post questions for the course co-ordinator.

**Course structure**

Each self-study course consists of a series of screens (web-pages) containing text, videos, and activities. Figure 3 shows a sample course screen/webpage. On the left hand side (grey) menu bar, you will see that each course is broken down into various modules. On the right hand side of the course screen you might also see various icons, these are described in more detail below.
Figure 3: Typical course screen/webpage, also showing a portfolio activity icon to the right
‘Portfolio activity’ icon: See figure 3 for an example. These are designed to provide the opportunity to extend your thinking beyond the confines of this course and result in documents that can contribute to a professional development portfolio. In each course, you can download a portfolio activity to complete. These provide the opportunity to research and reflect further and relate the topic of a screen to your own context.

Mentoring icon: The idea of the research leader as both a mentor and a mentee is covered in some detail throughout the programme. On many occasions, however, we simply wish to remind you that you may want to discuss a certain question or area with your mentor(s). In these cases, you will find the 'Mentoring' icon. There is also a Mentorship Discussion template available for download in Course 1 (Module 2), that you can use for your first mentoring session if you wish to use one, and a portfolio activity relating to what you might look for in a mentor.

‘Your context’ pods: these give information specific or relevant to Trinity College Dublin.

Other icons are self-explanatory eg ‘Useful advice’, ‘Key terms’.

Course quizzes

At the end of each Course, there is a short quiz. You can review your results straight away. We would ask that you complete these at the end of each course. These quizzes are only in place to assess if the course design delivery is appropriate.

Course surveys

At the end of each Course there is a short survey, we also ask that you complete these. This information will be vital to further course development and the future College-wide roll-out of this programme.