



## Aurora Women in Leadership Development Programme 2025/26 Application Form

Dear Colleagues,

Thank you for applying for the 2025/26 Aurora Women in Leadership Programme.

This programme is a Leadership Development Programme for Women in Higher Education. This initiative is supported jointly by Human Resources and the Equality, Diversity and Inclusion Office.

Before submitting your application, please carefully read the programme information, including event dates, at <https://www.tcd.ie/hr/learning-and-development/aurora/> and the Important Notes & Instructions at the end of this section.

**Please complete application form by close of business on Friday 18th July 2025.**

If you have any questions or queries, please email the Trinity Aurora Programme Coordinator at [aurora.leadership@tcd.ie](mailto:aurora.leadership@tcd.ie).

### Important Notes & Instructions

Please note that the application form requires you to upload a confirmation email of support from your Head of Area/Line Manager/Head of School, so please obtain this in advance of the closing date of 18th July, 2025.

Please note that the application form must be completed in one sitting — it cannot be saved and returned to later. To help you prepare your responses in advance, a draft version of the application form is **available here**: <https://www.tcd.ie/hr/learning-and-development/aurora/aurora-2025-26-application-form.pdf>.

Data will be stored in line with Data Protection Legislation.

Kind regards,

Michele Ryan  
Head of Learning and Organisation Development  
[www.tcd.ie/hr](http://www.tcd.ie/hr)

Lorraine Leeson  
Vice Provost for Equality, Diversity and Inclusion  
[www.tcd.ie/equality](http://www.tcd.ie/equality)

\* This form will record your name, please fill your name.

## Personal Details

1. Your Title (Ms./Dr./Professor etc) \*

2. Your First Name \*

3. Your Surname \*

4. Your TCD Email Address \*

5. Your TCD Staff Number \*

6. Your Faculty/Division \*

7. Your School/Area \*

8. Your Job Title \*

9. Your Job Grade (e.g. Administrative Officer, Assistant Professor, Associate Professor, Researcher, Technical Officer, Executive Officer etc.) \*

10. Your Line Manager's Name \*

11. Your Line Manager's Email Address \*

12. Does your contract extend to the end date of the Aurora programme? \*

☐ Yes

☐ No

## Expectation for Participants

As part of the programme, the following is expected from each participant:

1. To attend fully the 6 Advance HE online workshops and 2 in-person event in Dublin;
2. To attend at least 4 of the 6 in person TCD events (3 hours each), at the start, middle and end of the programme - The first event is required;
3. To fully participate in mentoring sessions (1 hour each).
4. In collaboration with your manager, identify a mentor for the programme and submit their details with this application accompanied by confirmation email from them. (Please contact Aurora.Leadership <[Aurora.Leadership@tcd.ie](mailto:Aurora.Leadership@tcd.ie)> for a list of potential mentors)
5. To provide feedback so that we can continuously improve the programme;
6. To build on connectivity and community within the University following the end of programme completion by giving back, for example, as a mentor on a future programme.

The event dates are available at <https://www.tcd.ie/hr/learning-and-development/aurora/>

### Mentoring

Mentoring is a relationship between two people with the goal of professional and personal development. The "mentor" is usually an experienced individual who shares knowledge, experience, and advice with a less experienced person, or "mentee."

Mentors become trusted advisers and role models – people who have "been there" and "done that." They support and encourage their mentees by offering suggestions and knowledge, both general and specific. The goal is to help mentees improve their skills and, hopefully, advance their careers.

A mentoring partnership may be between two people within the same company, same industry, or same networking organization. However the partners come together, the relationship should be based on mutual trust and respect, and it typically offers personal and professional advantages for both parties. (Clutterbuck 2015)

You and your mentor would be expected to meet approx. every month.

Support around the mentoring relationship will be provided once Aurora acceptance onto the programme is confirmed.

13. Mentor's Name:

14. Mentor's School/Dept:

15. Mentor's Email:

16. Please confirm that you can meet all of the expectations listed above. \*

- ☐ Yes I confirm that I can and commit to meeting these expectations.
- ☐ No, I cannot confirm that I can meet these expectations.

17. Please insert your accompanying email of approval from your mentor agreeing to act as mentor for the programme

 Upload file

File number limit: 1 Single file size limit: 10MB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

18. As part of the programme, it is expected that you may be called on to support future participants following the programme completion. For example, we asked previous participants to help create communities of support and connection by acting as mentors for new participants last year. Please give at least one example of how you will support future participants and women in leadership.

\*

## Detail Your Expression of Interest in Aurora

Aurora is a leadership development programme, designed to take positive action to address the under-representation of women in leadership positions in the Higher Education sector.

There is no need for candidates to be in leadership roles. The programme is for women in the academic, research, professional, technical and administrative grades, up to associate professor level or administrative equivalent, who would like the opportunity to explore their own interest in and aptitude for the leadership element of their profession, including those who may not previously have thought of their career in this way.

19. Please briefly outline (max. 250 words) why you believe you should be selected to participate in this programme. Your answer should address: a) how you think this programme will benefit you generally, and b) your leadership experience and/or aspirations. \*

20. What development needs and/or leadership challenges are you experiencing in your current role (max. 250 words)? \*

21. How do you perceive Aurora would support you in addressing these needs/challenges (max. 250 words)? \*

22. Name at least two goals/outcomes that you wish to achieve from this programme. \*

23. Have you been involved in any Athena Swan and/or Equality, Diversity and Inclusion activities in your School or Area? If so, please describe (max. 250 words). \*

24. Is there any other information that you wish to let us know about, or that is important for your application? \*

25. I confirm that I have agreed with my Head of School/Area that should I be awarded a co-funded place that my unit cost code will be charged with **approximately** €890 Euro (£750) (subject to conversion rates, final amounts to be confirmed at invoicing). \*

☐ Yes, I confirm that this has been agreed locally.

☐ No, this is not an option for my School/Area.

26. Please attach an email from your Head of School/Area, consenting and supporting your application and attendance at this programme should you be selected. This must include the email address, name and title of your Head of School/Area and the wording should contain the following:

*"I support the application of the above staff member for the Aurora Programme. I will facilitate attendance at all modules (both Advance HE and Trinity Modules), in addition to mentoring sessions for a 12-month period." \**

 Upload file

File number limit: 1 Single file size limit: 100MB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

## Thank you for your application.

Please ensure that you hit the submit button below.

Applicants will be notified by Thursday 7th August 2025 or as soon as possible thereafter if they have been accepted on to the TCD Aurora programme cohort for 2025/26.

When you submit you should click send email confirmation, and this will give you access to the application form to view later.

Please email TCD Aurora Programme Coordinator at [aurora.leadership@tcd.ie](mailto:aurora.leadership@tcd.ie) if you have queries on the Aurora Programme in Trinity.

---

This content is neither created nor endorsed by Microsoft. The data you submit will be sent to the form owner.



Microsoft Forms