## UNIVERSITY OF DUBLIN TRINITY COLLEGE

## PRIVATE & CONFIDENTIAL

## This form MUST be completed and returned with ALL applications submitted for the post to: The Staff Office, No 4, COLLEGE.

Department	
Title of Position to be filled	
Interview date (as agreed by Committee)	
<i>New Post</i> □ <u>or</u> Replacement □	Name of Previous Post-Holder
NOMINATING COMMITTEE:	
SHORTLIST – The following applicants should be invited to interview:	
<b>RESERVE LIST</b> - In the event that a shortlisted candidate(s) is/are unable to attend for interview, the following applicants should be invited. Please list in order of preference:	
1.	
2.	
3.	
<b>PRESENTATION</b> - It is the College's practice to ask applicants for teaching posts to give a	
presentation prior to interview. Please provide the following details: Candidates should be advised to speak on the topic of:	
Canalaties should be advised to speak on the	iopie oj.
Venue (booked by Department) for presentations:	
<i>AV</i> equipment to be available for presentations:	
Time allocated to each presentation:	
Are references to be requested prior to intervi	ew? Yes OR No (please tick)
Can all remaining non-shortlisted and non-reserve listed applications now be rejected?	
Yes $OR$ no (please tick)	
Signature of Head of Department	Date