



ACADEMIC CAREER DEVELOPMENT PLAN

The process will involve the following stages:

1. The preparation by the mentee of a brief career development statement.
2. A career development meeting.
3. The co-production of a career development plan (CDP) summarising agreed action points.

Stage 1

The career development statement will provide the member of staff with the opportunity to outline the following in brief in a standard form (CDP):

- i. Teaching profile - experience, current activities, student survey reports, future plans and innovations, and school survey data.
- ii. Research & scholarship profile - achievements, trajectory, research and publication plans.
- iii. Contributions to College.
- iv. Service to discipline/community.

Stage 2

The Career Development Meetings will be conducted with a Mentor. The purpose is to agree a plan for the member of staff to build a well-rounded CV that shows developing capabilities across the four areas identified above, taking account of the individual's career stage and building on what has already been achieved.

Stage 3

The mentor and mentee will produce a brief summary of the agreed action points. The agreed action points will be recorded on the CDP.
