

***Guidelines for a new postgraduate course proposal:
examples of table templates to be used***

Table template A:

A table listing module titles, existing module codes for shared modules (when appropriate), core and optional modules, department/school-based module coordinators, department/school-based and other teaching staff (names, academic titles, institutional affiliation), module ECTS, assessment weightings

New Module No: Module Title (Term of Delivery)/ ECTS: Optional or Mandatory	Existing Module Title (CMIS Code)	TCD Module Co-ordinator (TCD School affiliation)	Teaching staff (institutional affiliation)	Assessment types and weightings in SITS (see also Table B below as alternative presentation of assessment information)
<p>M1: Stability and Change (MT)/10 ECTS: Mandatory</p> <p>*M1 title is the same as that of SL6002 which indicates that M1 is fully shared and identical with SL6002 and will be bearing its CMIS code</p>	<p>Stability and Change (SL6002)*</p>	<p>Associate Professor NAME (School of Linguistics)</p>	<p>TCD School of Linguistics: Associate Professor NAME Dr NAME (Research Fellow)</p> <p>UCD School of Management: Professor NAME, (Head of Department of Management)</p>	<p>Case-Dossier Report 80% Reflective Assignment 10% Blog 10%</p>
<p>M2: Linguistic Growth (MT)/10 ECTS: Optional</p> <p>New Module Code:</p> <p>*M2 title is different to that of SL6004 which indicates that M2 is not identical with SL6004 (will differ to it in some areas) and will therefore require a new code to be set up in CMIS</p>	<p>Potential Linguistic Development (SL6004)*</p>	<p>Associate Professor NAME (School of Linguistics)</p>	<p>TCD School of Linguistics: Associate Professor NAME Dr NAME (Research Fellow)</p> <p>UCD School of Management: Professor NAME, (Head of Department of Management)</p>	<p>Case-Dossier Report 70% Reflective Assignment 15% Blog 15%</p>

Table template B:

Table listing example assessment component types and weightings to be identified in SITS

Module No	ECTS	Case-Dossier Report	Group Work Report	Mini-Project	Reflective Assignment	Blog	Exam	Research Dissertation
M1	10	80%			10%	10%		
M2	10	70%			15%	15%		
M3	10	80%			10%	10%		
M4	10	80%			10%	10%		
M5	5		80%		20%			
M6	5		80%		20%			
M7	10			30%			70%	
M8	30							100%

Table template C:

Table listing example student workload across the full module spectrum of the proposed course (1ECTS equals 25 hours of student effort)

Module code	MPH001	MPH002	MPH003	MPH004	MPH005	MPH006	MPH007	
Module name	Body systems	Vulnerable patient groups	Governance & Systems	Ethics	Advanced Therapeutics	Practice-centred skills	Pharmacy Practice Research	TOTAL
ECTS credits	10	10	10	10	10	10	30	90
Contribution to the degree mark	11.11%	11.11%	11.11%	11.11%	11.11%	11.11%	33.33%	100%
<i>Workload (student effort hours):</i>								
Lectures-required reading	34	32	40	25	10	40	40	196
Work-based experience/activities	120	120	120	120	120	115	20	760
Portfolio	8	8	8	8	15	8	20	75
Guided study	63	65	57	62	70	57	5	379
Research project							660	660
Workplace assessment	25	25	25	35	35	30	5	180
Total workload (hours)	250	250	250	250	250	250	750	2250

Table template D:

Table listing *ex officio* members of the course committee including names, College position and academic titles

<i>Ex officio</i> role	Name	Academic titles
Course Director-Chair	Name	Assistant Professor, School of X
Head of School	Name	Professor, School of X
Director of Teaching & Learning (Postgraduate)	Name	Associate Professor, School of X
Module 1 coordinator	Name	Assistant Professor, Dept of X
Module 2 coordinator etc for every module	Name	Assistant Professor, Dept of X
Student representative	TBC	
Administrative support (in attendance)	Name	Executive Officer

Table template E:

Table listing *ex officio* members of the admissions sub-committee including names, College position and academic titles

<i>Ex officio</i> role	Name	Academic title
Course Director-Chair	Name	Assistant Professor, School of X
Director of Teaching & Learning (Postgraduate)	Name	Professor, School of X
Administrative support (in attendance)	Name	Executive Officer

Table template F:

Table mapping Course Learning Outcomes (CLO) at the programme level to individual Module Learning Outcomes (MLO)

Course Learning Outcomes (CLO)	Module Learning Outcomes (MLO)
CL01: Describe and critically evaluate key theoretical approaches to understanding how organisations and their operational processes work (change, risk, design)	ML01.1; ML01.2; ML01.4; ML02.1
CL02: Identify and apply the key features and proponents of a human systems approach to designing and managing risk, design and change in complex high risk industries	ML01.5; ML01.6 ML01.3; ML01.3; ML01.7
CL03: Identify the demands and requirements involved in successfully leading and managing change	ML02.2; ML02.3; ML02.4; ML02.5
CL04: Demonstrate competencies in preparing and delivering an effective change management strategy	ML02.7, ML05.6
CL05: Manage operational risk in a more proactive manner in relation to safety, competitiveness, regulation & sustainability	ML02.6; ML03.1- ML03.9
CL06: Explain the lifecycle of the design process ensuring that it systematically meets operational and social needs, through a strong link between requirements and the evaluation of operational impact (socio-technical systems)	ML04.1 – ML04.7
CL07: Identify a new role for leadership for change and sustainability	ML05.1 – ML05.5
CL08: Identify and explore current and future trends in Strategic Human Resource Management	ML06.1- ML06.4
CL09: Develop a Human Resource Strategy that can enable an organisation to achieve sustainable advantage	ML06.5
CL010: Employ appropriate statistical techniques and research methodologies in the context of their industrial based research	ML07.1 – ML07.7
CL011: Successfully carry out a substantial programme of research (through dissertation and industrial case-study dossiers targeting organisational and strategic priorities)	ML08.1-ML08.9

Table template G:

Table of a module descriptor

Module 1 Title	STATISTICS AND METHODOLOGY
Module Code	PS70XX
Module requirement	Mandatory
ECTS weighting	10 (= 250 student effort hours)
Semester taught	Michelmas Term
Contact Hours	One semester: 22 x 1-hour lectures/workshops; 4 x 2-hour seminars; 170 hours of independent study
Module Coordinator	Professor Name
Teaching staff	Assistant Professor Name; Research Fellow Name
Module Learning Aims	The aim of this module is to provide students with practical skills for analysing research data and to equip them with the necessary skills for the application of statistical analyses to a variety of research issues.
Module Learning Outcomes (MLO) and their linkage to Course Learning Outcomes (CLO) at the programme level	On successful completion of this module, students should be able to: MLO1.1 Identify and discuss the conceptual challenges of psychological measurement (CLO10, CLO9) MLO1.2. Use Statistical Package for the Social Sciences (SPSS) to analyse and interpret data for univariate and multivariate analyses (CLO7, CLO5) MLO1.3. Report on and interpret statistical results and findings in a manner consistent with an effective scientific report (CLO1, CLO3, CLO4)
Module Content	Psychometrics Exploratory Factor Analysis Confirmatory Factor Analysis Simple, Multiple, Logistic Regression Between-groups, Repeated-Measures ANOVA Factorial ANOVA, ANOVA interactions
Module Assessment Components in SITS	Continuous assessment 20% Presentation 30% Examination 50%

Updated DGS 24/3/15