

GRADUATE STUDIES COMMITTEE

Minutes of the meeting held on Zoom at
10am on Thursday 10 November 2022

XX = Council relevance***Present (Ex officio):***

Professor Martine Smith, Dean of Graduate Studies (*Chair*)

Directors of Teaching and Learning (Postgraduate) as follows:

Professor Laurent Muzellec, Trinity Business School

Professor Ivana Dusparic, School of Computer Science and Statistics

Professor Paula Quigley, School of Creative Arts

Professor Ioannis Polyzois, School of Dental Science

Professor Noel Ó Murchadha, School of Education

Professor Sarah McCormack, School of Engineering

Professor Bernice Murphy, School of English

Professor Russell McLaughlin, School of Genetics & Microbiology

Professor Ashley Clements, School of Histories & Humanities

Professor James Hadley, School of Languages, Literatures & Cultural Studies

Professor David Prendergast, School of Law

Professor Irene Walsh, School of Linguistic, Speech & Communication Sciences

Professor Manuela Kulaxizi, School of Mathematics

Professor Catherine Darker, School of Medicine

Professor Cian O'Callaghan, School of Natural Sciences

Professor Mary Hughes, School of Nursing & Midwifery

Professor Carlos Medina Martin, School of Pharmacy & Pharmaceutical Sciences

Professor Hongzhou Zhang, School of Physics

Professor Ladislav Timulak, School of Psychology

Professor Gillian Wylie, School of Religion, Theology, and Peace Studies

Professor Marvin Suesse, School of Social Sciences & Philosophy

Professor Erna O'Connor, School of Social Work & Social Policy

Professor Jake Byrne, Academic Director, Tangent

Professor Wolfgang Schmitt, Dean of Research

Dr Geoffrey Bradley, Information Technology Services Representative

Ms Siobhan Dunne, Sub Librarian for Teaching, Research and User Experience

Dr Cormac Doran, Assistant Academic Secretary, Graduate Education, TT&L

Ms Ewa Sadowska Administrative Officer (Academic Affairs, TT&L)

In attendance for all items:

Ms Breda Walls, Director of Student Services

Ms Leona Coady, Programme Director, Postgraduate Renewal Programme

Ms Ewa Adach, Administrative Officer, Graduate Education – IT support

Catherine Allen (Executive Office, Academic Secretariat) Zoom access support

Not in attendance – Vacant:

Graduate Students' Union President
Graduate Students' Union Vice-President
Director of Internationalisation, Trinity Global

Apologies:

Professor Wolfgang Schmitt, Dean of Research
Professor David Finlay, School of Biochemistry & Immunology
Professor Stephen Connon, School of Chemistry
Mr Martin McAndrew, Postgraduate Student Support Officer, Senior Tutor's Office
Ms Patricia Callaghan, Academic Secretary, Head of Trinity Teaching & Learning, (TT&L)

In attendance for individual items:

Prof. Constantine Boussalis, School of Social Sciences and Philosophy, for item GS/22-23/039
Mr Kevin O'Connor, Learning Technologist (IT Services/TT&L (CAPSL), for item GS/22-23/041
Prof. Miriam Twomey, School of Education, for item GS/22-23/049

XX Section A

XX GS/22-23/037 Minutes of GSC of 13 October 2022

The minutes were approved as circulated.

XX GS/22-23/038 Matters arising

The Dean advised members that all actions from the previous meeting had been attended to. Actions with specific updates, provided by the Dean, are referred to below. The Dean also noted that the last Council in early November approved all GSC decisions recommended at the October meeting on Agenda A and B:

Agenda A:

- GS/22-23/022 Postgraduate course proposals: School-based business case: There was support for the new local approval model being introduced in the School of Medicine. A number of DTLPs have stepped forward to see how the model might benefit their Schools and the first meeting of this group is being coordinated by Ms Linda Darbey, Assistant Academic Secretary (Academic Affairs) (TT&L).
- GS/22-23/023 Postgraduate course proposals: role of adjunct staff as module coordinators: Council approved the proposal that new course proposals that indicate a reliance on adjunct teaching staff for more than 30% of the ECTS volume of the programme must provide a rationale for the reliance and a mitigation plan, in the event that there are sudden changes in adjunct staff availability. In a response to a query that Adjunct Professors cannot “ normally” act as module coordinators, the Dean clarified that in all but the most exceptional circumstances, Adjunct Professors cannot be module coordinators, and that a strong justification needs to be provided where there is any deviation from this norm.
- GS/22-23/025 Role of external examiners: A number of additional queries from specific

Schools have surfaced since the last meeting, highlighting the need to review the criteria for eligibility to act as an external examiner, and the term of appointment/term that must lapse before re-appointment. A Working Group to review the identified issues will be set up.

- GS/22-23/026 Postgraduate Academic Appeals 2021/22: There are still some appeals in the system, but the process is being finalised.
- GS/22-23/031 Student representation in Schools 2022/23: There was no recent update from the Students' Union on the next steps. The Dean had invited the Education Officer to the November meeting.
- GS/22-23/032(ii) Any Other Business: The Dean advised that the uplift of €500 in stipend payments to students funded through SFI and IRC awards will be provided to the university in early December and that further particulars will be forthcoming.

Agenda B:

- GS/22-23/033 GSC sub-committee on Micro-credentials – DTLP membership expansion
- GS/22-23/034 Structured PhD module (Cat 4 in Dean's Basket) "Assessment & Feedback in a Digital Context" from Hilary Term 2022/23
- GS/22-23/035 Structured PhD (Cat 2) generic module in School of Genetics & Microbiology: "PGR External" from 2022/23
- GS/22-23/036 Postgraduate Renewal: revised Terms of Reference were approved by Council

XX GS/22-23/039 New course proposal: Applied Social Data Science (MSc & MSc Top-up) – Prof. Constantine Boussalis (School of Social Sciences and Philosophy) to present

The Dean welcomed Prof. Constantine Boussalis from the School of Social Sciences and Philosophy. Prof. Boussalis' proposal seeks to expand the existing 1-year full-time Postgraduate Diploma in Applied Social Data Science (PDSP-ASDS-1F), launched in 2021/22, with progression to new 1-year part-time Masters Top-up in year 2 and a new parallel entry to 1 year full-time Masters in Applied Social Data Science. The Dean noted that as the Masters proposal incorporated the recently approved Postgraduate Diploma curriculum, it was not necessary to discuss the taught modules as they were part and parcel of the new Masters course, and accordingly, no DTLPs were tasked with specific responsibility for reviewing the proposal which will not go for an external review either. Instead, the Dean welcomed the input from members on the case made for the new MSc, and the course regulations, particularly around progression and any difficulties that might arise in facilitating access to the Top-up option and invited Prof. Boussalis to speak to the issues.

Prof. Boussalis noted that the proposed Masters is a unique programme to train students, with even a minimal quantitative research methods background, in state-of-the-art applied statistical and machine learning methods geared toward answering research questions with social data. The School took advantage of the HCI funding to develop a postgraduate diploma first, as there was a condition attached to the funding that the course could not be offered as a Masters. The HCI funding is due to expire at the end of the current academic year, and as the postgraduate diploma proved very successful it is being developed to a Masters level supported by the advice from the Trinity Global that a Masters course is required to access the American and Chinese markets for recruitment.

In order to enhance the curriculum Prof. Boussalis noted that taught modules were being expanded by an offering from the Department of Economics. The proposed Masters Top up will offer progression to the past graduates of the postgraduate diploma introduced in 2021/22. Prof. Boussalis noted that the stages between the postgraduate diploma and the Masters Top up can be completed consecutively without any interruption to the student's study or may be completed with an interruption as students may return to the Masters Top up within the lifetime of the programme. The time limit for returning to complete the credits required for the Masters degree will normally be up to 5 years following completion of the postgraduate diploma. Students who wish to top up must inform the Course Director of their intention to progress by end of Hilary Term the year prior to the next intake.

In response to a query about integrating the past postgraduate diploma graduates into the top up, Prof. Boussalis explained that once enrolled in the top-up option, the part-time students will participate in a "re-entry" meeting with the Course Director at the beginning of Michaelmas Term (MT) to re-introduce them to dissertation requirements, research design fundamentals and potential dissertation topics to help them with planning for the year. Subsequently, they will be due to submit a dissertation proposal to the Course Director by end of MT. Students will be assigned to a dissertation supervisor at the beginning of Hilary Term (HT) and from then on will share the same time track as full-time Masters students. At the beginning of HT, the Course Director will email all eligible part-time students of the top up progression opportunity. Students who complete the postgraduate diploma will be able to apply for a top up within 5 years of graduation.

Prof. Boussalis noted that the top up option was a new initiative in his School and members made a couple of comments with respect to it as follows:

- (i) Separate coding for the part-time MSc Top up and full-time Masters cohorts will be set up by the Academic Registry and needs to be clearly followed by the School.
- (ii) The Course Director would need to know at the appropriate time students' intention to progress to the Masters Top up. In the School of Nursing and Midwifery exit surveys are sent out to postgraduate diploma students seeking feedback as to their intended time to return to the Masters Top up.

The Dean drew members' attention to a number of issues. Firstly, she commented that the allocation of 60 ECTS to the postgraduate diploma constituting year 1 of the two-year part-time Masters course (90 ECTS) is actually a full-time workload for that year and should be called out as such strongly in the Prospectus entry. Secondly, she commended the Course Director for including in the assessment and progression regulations a stipulation (No. 8) that "Compensation is not possible for the dissertation, neither can the dissertation be used to compensate for any of the taught modules." She requested that the regulation not permitting compensation between taught and research modules be clearly stated in the course handbook. Thirdly, she sought clarification in relation to a stipulation on page 15 stating that "Candidates who are unsuccessful at the supplementals for taught modules will *not* be permitted to repeat the year but may apply to the School to repeat the whole course." Prof. Boussalis undertook to address the first issue raised. With respect to the last he clarified that students will have to re-apply for the course afresh and if admitted, they will have to register on it without being able to carry over any credits obtained on the previous registration.

Action GS/22-23/039: The Course Director to revise the course proposal for Council by articulating more strongly in the Prospectus entry the full-time workload of 60 ECTS on the postgraduate diploma constituting year 1 of the part-time Masters course.

Decision GS/22-23/039: The committee recommended for Council approval the expansion of existing 1-year full-time Postgraduate Diploma in Applied Social Data Science (PDSP-ASDS-1F) with progression to new 1-year part-time Masters Top up in year 2 and a new parallel entry to 1-year full-time Masters in Applied Social Data Science without external review.

XX GS/22-23/040 SATLE20 project: ‘ALADDIN Assessing Languages: Digital Development and Innovation’ – Prof. Lorna Carson (School of Linguistics, Speech and Communication Sciences) to present

The Dean noted that unfortunately Prof. Lorna Carson from the School of Linguistics, Speech and Communication Sciences was not available to attend the meeting. The Dean invited members to view Prof. Carson’s circulated slides on ‘ALADDIN Assessing Languages: Digital Development and Innovation’ which as a SATLE20 project introduces digital innovation in language testing. To this end, ALADDIN has developed online an open access suite of multilingual formative and summative language assessment tools for 10 languages facilitating a learner-led language learning model. The Dean encouraged members to explore the resources.

XX GS/22-23/041 Blackboard Access for External Examiners – Memo from Dean of Graduate Studies and Memo from Prof. Mary Hughes (School of Nursing and Midwifery DTLP)

The Dean welcomed Mr Kevin O’Connor, Learning Technologist (IT Services/TT&L (CAPSL)). She invited the School of Nursing and Midwifery DTLP to speak briefly to her circulated memorandum on access to Blackboard for external examiners. Prof. Hughes summed up difficulties encountered in her School by external examiners in accessing Blackboard.

The Dean opened the floor for discussion asking members to identify key areas that are causing difficulty to see if there are common concerns in the hope that common solutions already in place could be shared. Members made the following few comments:

- (i) In some Schools external examiners appear to have an access problem in Michaelmas Term even though their access was successfully set up the previous academic year.
- (ii) External examiners’ passwords become invalid during the course of the year.
- (iii) Communication efficiency between various administrative areas in College with external examiners should be improved.
- (iv) External examiners’ PGT reports with Dean’s comments should be regularly circulated to Schools.

The Dean noted that there may be many different reasons why access proves problematic, but experience suggests that the most common problems are IT-related although not primarily connected with Trinity systems, but rather with VLEs in two different institutions not accommodating the same user access. Some of the solution may be as simple as having clear guidelines on how to minimize difficulties in accessing Blackboard and discussions are underway with IT Services to identify how best to address the issues.

Dr Geoffrey Bradley, Information Technology Services Representative, commented that most of the issues raised at the meeting were predominantly IT-related and therefore should be resolvable. He explained that once notified of the external examiners' obstacles to the Blackboard access, the IT services have started to address the issues by putting together a designated IT information website for external examiners also available to Schools <https://www.tcd.ie/itservices/vle/kb/external-examiners/>. Dr Bradley undertook to update the page with guidelines on how external examiners can change their passwords to retain access. A new 2 step sign-in will be set up, and Schools will be notified. The Dean expressed her appreciation for the new page as a useful resource.

Mr O'Connor, Learning Technologist (IT Services/TT&L (CAPSL)) shared his screen with members to show them the actual process that external examiners should follow in order to log into Trinity Blackboard which members found very informative. Members underlined that any IT process external examiners are asked to follow should not be arduous but limited only to a few steps. All emphasised that external examiners undertake their role out of collegiality and not for financial reward and they should be supported adequately in the discharge of their roles in Trinity.

In response to some members' comment, Dr Bradley clarified that function of OneDrive is for personal storage; exchange of documentation amongst a group of users should ideally be hosted on Teams or SharePoint, to ensure that access to the documentation is not linked to any one person's OneDrive access, supporting continuity of function.

Action GS/22-23/041: Dr Bradley to advise Schools of the new IT page <https://www.tcd.ie/itservices/vle/kb/external-examiners/> and update it with instructions on a change of passwords by external examiners.

XX GS/22-23/042 PG Renewal update – Ms Leona Coady, Programme Director, PG Renewal Programme

Ms Leona Coady, Programme Director, Postgraduate Renewal Programme, spoke to a slide updating members on key developments. Four Vision Workshops were held this week which attracted approximately a hundred participants from amongst PGT and PGR students, administrative and academic staff. It is intended to analyse the collected feedback and present a draft vision statement for consideration at the next GSC meeting.

Ms Coady noted that Council had approved the revised Terms of Reference for Horizon 1 governance. Recruitment for programme coordinator and analyst roles has been in progress. The Dean took the opportunity to congratulate Ms Ewa Adach on securing an analyst role and advised that Ms Adach will be vacating her position in the Office of the Dean of Graduate Studies.

Ms Coady alerted members on a couple of current initiatives:

- i) Information on supervision guidelines and research handbooks is being gathered across Schools and DTLPs were asked to assist WP2 with the task aiming at putting together a centrally stored resource on research supervision.
- ii) PGR funding is being analysed and consolidation of PG awards is being proposed to achieve equity and to set up a stipend at a living wage level. An analysis of teaching

carried out by PGR students has also commenced. The aim is to ensure that PGR students are paid for their teaching responsibilities.

Ms Coady advised that the Dean will be seeking an opportunity to update Schools directly on the progress of the PG Renewal by attending their local committees and would be grateful to secure time slots for that either in Semester 1 or Semester 2. The School of Engineering Executive is the first such committee the Dean is due to attend in November. The Dean reiterated a request that DTLPs ensure that their Schools are regularly updated on PG Renewal with the use of the monthly slides; the one used at the November GSC is in the meeting pack for GSC and can be shared across relevant School committee meetings.

The Dean reminded members that on Thursday 17th November, an external speaker will deliver a one-hour seminar open to all supervisors on supporting students and supervisors in multidisciplinary doctoral research, followed by a 2-hour interactive workshop for any supervisor involved in multidisciplinary research groups. A workshop for students will be conducted the following day.

Some members took an opportunity to flag increasing mental health issues amongst PGR students impacting on their research performance and enhanced supports needed to address them. Credit goes to the Student Counselling Service for providing an intervention in a moment of mental health crisis. Additionally, the PG Advisory Service provides students with a greater sense of what specific academic options might be available empowering them in difficult situations. As the underlying drivers of acute crisis (e.g., stressful or precarious housing situation) may extend longer than the acute mental health crisis both of these services are important baseline supports for PGR students. The Dean thanked members for sharing their concerns and confirmed that the issues raised have already been on the radar of the PG Renewal team and their respective WPs. The main aims would be to put in robust supports to pre-empt difficulties impacting PGR students' research progress and causing supervision challenges by means of equipping students with coping strategies, familiarizing them with conflict resolution mechanisms, and installing recognition of supervision boundaries.

Some members raised a concern that consolidation of awards at the living wage would lead to a considerable reduction in the number of PGR students. Hiring students of higher academic potential might not compensate for the loss of students in terms of sheer numbers needed to support research needs in Trinity. The Dean shared the concern and noted that the role of PGR students as a research resource for the university rather than as a source of income is now under discussion at key levels across the university. The proposal to equalize fees across EU and non-EU students is part of the overall funding picture and linked to reduced budget flexibility for many Schools. The Dean thanked members for their feedback.

Action GS/22-23/042 (i): The Programme Director (PG Renewal) to bring a revised vision statement reflecting feedback from Vision Workshops to the next GSC meeting.

Action GS/22-23/042 (ii): DTLPs to assist WP2 by liaising with colleagues in their Schools to fill out the circulated template collecting information on local research supervision publications.

XX GS/22-23/043 Revised proposal for the Award for Excellence in Supervision of Research Students – Memo from Dean of Graduate Studies and revised Guidelines

The Dean referred to the circulated memorandum on the Award for Excellence in Supervision of Research Students review. She thanked the working group (Profs Sarah McCormack, Carlos Medina Martin, Marvin Suesse and Ivana Dusparic) established to consider the GSC feedback on the process and structure of the Award. The group met twice to review the process and to consider the feedback on the criteria by which applications should be evaluated. In addition, some external benchmarking work was undertaken to capture experience from other universities. The revised Guidelines circulated for GSC's consideration drew members' attention to the following highlighted changes:

- Clarification on eligibility criteria, including indications that where either Heads of School or DTLPs are nominated and wish to proceed to a formal application, a nominee to replace their role in the review process should be established from the outset;
- A single award amount, equal across the Early Career and Established Supervisor categories;
- Increased detail sought in the nomination process, and weighting attached to the nomination in the evaluation process;
- Differentiation between Early Career and Established Supervisor categories in terms of the number of criteria that must be demonstrated as achieved, with applicants selecting which criteria to address;
- Highlighting of the School level award;
- Extension of the timeline, to ensure all involved have sufficient notice and can complete the process;
- Clarification on the need to ensure that nominees receive notice and the text of the nomination;

The School of Education DTLP raised an issue of re-election after having secured an award at the College level. He proposed that in such circumstances a period of time should pass before an applicant be assessed for new achievements for the re-nomination since the last award. The proposal was supported, and the Dean formulated a principle that staff are eligible to apply again, even if they were awarded at the College level after a period of 10 years.

Action GS/22-23/043: The revised Guidelines for the Award for Excellence in Supervision of Research Students to be amended with a statement that staff are eligible to apply again, even if previously successful at the College level after a period of 10 years.

Decision GS/22-23/043: The additionally revised Guidelines for the Award for Excellence in Supervision of Research Students to be submitted to the November Council.

XX GS/22-23/044 Academic Integrity Working Group 2022/23 – Dean of Graduate Studies to update

Emails were issued to all academic staff each day during the Academic Integrity Awareness Week of the 17th October. The Dean thanked all involved. She further advised that the AI Working Group would reconvene to devise the work plan and reconfirm membership. The AI WG focus has been on preventing academic misconduct, responding to academic misconduct and preventing academic misconduct in research.

Action GS/22-23/044: Working Group on Academic Integrity to reconvene.

XX GS/22-23/045 Any Other Business

- (i) The Dean referred to the Marie Curie Doctoral Network programme to be re-launched shortly. A memorandum is currently being considered by the Finance Committee that proposes a mechanism (a) to enable Schools to account for non-EU fees for PGR students applying for the programme to be charged at the EU level and (b) requires a clear pathway be put in place by Schools for the full duration of the PhD including year 4 should the successful applicant need to register beyond year 3 to complete their PhD.
- (ii) Research Supervision Seminars 2022/23: The Dean thanked members for their continuous feedback on topics to be covered. She reminded members again of a seminar on Thursday 17 November on supporting students and supervisors in multidisciplinary doctoral research to be followed by an interactive workshop for supervisors involved in multidisciplinary research group.
- (iii) The Dean noted that she had received complaints from students that AV Supports for teaching are not working in many venues in College. Such complaints should be directed to Schools in the first instance and reported to IT helpdesk.
- (iv) The Dean reminded members of a Choral event in the College Chapel on Sunday 13 November at 3pm. Proceeds from the event will go to the postgraduate student hardship fund.
- (v) Ms Adach presented an A to Z chart illustrating successive stages of the thesis submission process for students and staff. The Dean drew members' attention to stage number 6 which involves the internal examiner and DTLP in confirming directly with the external examiner their access to the student Thesis Folder on SharePoint. A Member requested timelines be attached to respective stages where possible. The Dean undertook to review the chart and insert timelines where feasible.

Action GS/22-23/045 (v): To insert timelines to the A to Z chart illustrating the successive stages of thesis submission process and upload the revised chart on the Office of the Dean of Graduate Studies website and email it to Schools.

XX Section B for noting and approval

XX GS/22-23/046 GSC Sub-committee on Micro-credentials – Minutes of 18 October 2022 on Proposal Approval

A memorandum from Prof. Owen Conlan, Chair of GSC Sub-committee on Micro-credentials, dated 2 November 2022, requested GSC consideration of two micro-credentials (both Level 9 and 10 ECTS to commence Semester 1 in 2023/24) recommended by the sub-committee at the meeting of 18 October 2022: "Digital Health: Understanding the Role of Technology in Modern Healthcare" (School of Nursing and Midwifery) and "Domestic Violence and Child Protection: Evidence Informed Training for Child Protection & Welfare Practitioners" (School of Social Work & Social Policy).

Decision GS/22-23/046: The committee recommended for Council approval two new micro-credentials "Digital Health: Understanding the Role of Technology in Modern Healthcare" and, "Domestic Violence and Child Protection: Evidence Informed Training for Child

Protection & Welfare Practitioners” from 2023/24.

XX GS/22-23/047 Permanent date change of admissions to MSc in Economic Policy from January to September 2023/24 – Memo from Prof. Marvin Suesse (School of Social Sciences and Philosophy DTLP)

A memorandum from Prof. Marvin Suesse, DTLP in the School of Social Sciences and Philosophy, dated 20 October 2022, requested permission to change the proposed start date for the second intake of students to the MSc in Economic Policy from January 2024 to September 2023, after which a September intake for all subsequent cohorts of entrants into the MSc will be maintained.

Decision GS/22-23/047: The committee recommended for Council approval the proposed change to the start date for the second intake of students to the MSc in Economic Policy from January 2024 to September 2023 and retaining the September intake for all subsequent cohorts of entrants into the MSc.

XX GS/22-23/048 Change of course title from MSc in Entrepreneurship to MSc in Entrepreneurship & Innovation and Pg Dip exit award from 2023/24

A memorandum from Prof. Giulio Buciuni, Director of the MSc in Entrepreneurship, in Trinity Business School, dated 28 October 2022, requested a change of course title from MSc in Entrepreneurship to MSc in Entrepreneurship and Innovation and a corresponding change to the exit award title from Postgraduate Diploma in Entrepreneurship to Postgraduate Diploma in Entrepreneurship and Innovation from 2023/24.

Decision GS/22-23/048: The committee recommended for Council approval the title change from MSc in Entrepreneurship to MSc in Entrepreneurship and Innovation and a corresponding change to the postgraduate diploma exit award title from Postgraduate Diploma in Entrepreneurship to Postgraduate Diploma in Entrepreneurship and Innovation from 2023/24.

XX GS/22-23/049 HEA-funded Global Mobility stand-alone module for credit “Spaces of Engagement” (SECTS) – Prof. Miriam Twomey (School of Education)

The Dean welcomed Prof. Miriam Twomey from the School of Education and explained that although it is not customary to discuss Agenda B items she had invited Prof. Twomey to be on stand by in case members had queries about her proposal for a new HEA-funded Global Mobility stand-alone module for credit ‘Spaces of Engagement’, (NFQ level 9, 5 ECTS). The module aims to advance the sustainable development goals for children with Neurodevelopmental Disorders. It is a blended module (mostly online). It targets primarily external non-EU applicants to be recruited internationally. Invited to comment on the proposed multiple assessment components on a 5 credit module, Prof. Twomey agreed to reduce their number from three to two. In response to another query, she clarified that MOUs with participating universities are nearing finalisation. The Dean recommended that the module returns to the GSC with MOUs attached to the proposal and revised assessment components.

Decision GS/22-23/049: ‘Spaces of Engagement’ module to return to the GSC with finalised MOUs attached to the proposal and revised assessment components.

XX GS/22-23/050 Temporary Fee Profile Change for 2022/23: “Entrepreneurship for Nature-based Enterprises” Micro-credential - Memo from Dean of Faculty of Arts, Humanities and Social Sciences and Memo from TBS Business Development and Operations Manager

A memorandum from the Dean of the Faculty of Arts, Humanities and Social Sciences accompanied by a memorandum from the TBS Business Development and Operations Manager requested a fee correction for Year 1 of the HCI funded “Entrepreneurship for Nature-based Enterprises” Micro-credential. The School will offer a fee reduction to students in Year 1. This will have the effect of reducing the current fee of €1,850 to €500. The School will, additionally, cover the €500 through a student waiver, which comes, in total, from a UForest grant. The College received €90K from UForest to develop, market and teach the module, on the understanding that no fees would be charged in the first year. The fee change will only impact the first intake of students in the 2022/23 academic year. The fee charged for 2023/24 and onwards will revert to €1,850 as per the original financial template.

Decision GS/22-23/049: The committee recommended for Council approval the proposed fee correction for Year 1 of the HCI funded “Entrepreneurship for Nature-based Enterprises” Micro-credential. The fee is to be reduced to €500 and paid by the School through a student waiver covered by a UForest grant only in 2022/23 and subsequently reverting to €1,850, per the original financial template.

XX Section C for noting

There were no items for this Section.

The Dean thanked all the committee members. There being no other business, the meeting ended at 12pm.

Prof. Martine Smith

10 November 2022