



| <b>Payment Run Dates<br/>Suppliers &amp; Employees</b> |   |
|--|---|
| <b>AP prepare payment on</b>                           | <b>Funds in bank account (approx. 2 days later)</b> |
| <b>Tuesday 6 January 2026</b>                          | Thursday 8 January 2026                             |
| <b>Tuesday 20 January 2026</b>                         | Thursday 22 January 2026                            |
| <b>Tuesday 3 February 2026</b>                         | Thursday 5 February 2026                            |
| <b>Tuesday 17 February 2026</b>                        | Thursday 19 February 2026                           |
| <b>Tuesday 3 March 2026</b>                            | Thursday 5 March 2026                               |
| <b>Wednesday 18 March 2026</b>                         | Friday 20 March 2026                                |
| <b>Tuesday 24 March 2026</b>                           | Thursday 26 March 2026                              |
| <b>Tuesday 7 April 2026</b>                            | Thursday 9 April 2026                               |
| <b>Tuesday 21 April 2026</b>                           | Thursday 23 April 2026                              |
| <b>Tuesday 5 May 2026</b>                              | Thursday 7 May 2026                                 |
| <b>Tuesday 19 May 2026</b>                             | Thursday 21 May 2026                                |
| <b>Tuesday 2 June 2026</b>                             | Thursday 4 June 2026                                |
| <b>Tuesday 16 June 2026</b>                            | Thursday 18 June 2026                               |
| <b>Tuesday 23 June 2026</b>                            | Thursday 25 June 2026                               |
| <b>Tuesday 7 July 2026</b>                             | Thursday 9 July 2026                                |
| <b>Tuesday 21 July 2026</b>                            | Thursday 23 July 2026                               |
| <b>Tuesday 4 August 2026</b>                           | Thursday 6 August 2026                              |
| <b>Tuesday 18 August 2026</b>                          | Thursday 20 August 2026                             |
| <b>Tuesday 1 September 2026</b>                        | Thursday 3 September 2026                           |
| <b>Tuesday 15 September 2026</b>                       | Thursday 17 September 2026                          |
| <b>Tuesday 22 September 2026</b>                       | Thursday 24 September 2026                          |
| <b>Tuesday 6 October 2026</b>                          | Thursday 8 October 2026                             |

AP work through a series of processes to prepare a payment. Therefore, to include a transaction in a payment run, iProcurement holds should be resolved by 5pm the day before AP prepare the payment.

The AP team are available at: [apquery@tcd.ie](mailto:apquery@tcd.ie) should you require any assistance.  
The FIS support team are also available at: [fis-support@tcd.ie](mailto:fis-support@tcd.ie) for system queries.