



Draft minutes of the Estates Committee meeting held on Tuesday 2nd November 2010.

Present Dr K.J. McGinley (in the Chair)
The Bursar, Professor Frank Boland
Chief Operating Officer, Ms Darina Kneafsey
Professor Margaret O'Mahony, Head of School of Engineering
Professor Stephen Wilmer, Head of School of Drama, Film and Music
Professor Shane Allwright
The Treasurer, Mr Ian Mathews
Director of Buildings (Secretary), Mr Paul Mangan

Apologies Dean of Students, Professor Gerard Whyte
The Vice-Provost/Chief Academic Officer, Professor Patrick Prendergast
Faculty Dean, Professor Colm O'Morain, Dean of Health Sciences
President of the Students' Union, Mr Nikolai Trigoub-Rotnem

In attendance Deputy Director of Buildings, Mr Pat McDonnell
Executive Officer, Miss Sally-Anne Mac Mahon

Section A

1. Minutes

EC/10-11/001 The minutes of the meeting of the Site and Facilities Committee held on 15th June 2010 were approved by the Estates Committee and signed by the Chairman subject to the following addition under Any Other Business:

AOB - 6.2 A copy of the Annual Report Summary of Activities in the Director of Buildings Area for 2008/09 was circulated on 14th June 2010 and noted by members.

2. Matters Arising

EC/10-11/002 A matter arising from the minutes was discussed and is recorded below (see minute **EC/10-11/003**).

EC/10-11/003 Bioscience Development

The Director of Buildings reported on progress relating to funding for the project through the HEA PRTL15 scheme. He stated that in July of this year the HEA indicated its intent to provide €54m for the project and it was noted that discussions are ongoing to formalise this arrangement. A separate sum of €13.5m has been transferred to date for medical teaching facilities with a further €1m expected by the end of 2010.

The Committee was reminded of the arrangement agreed with the schools involved to provide €5m in additional funding in order to achieve the full specification of the project and cover the shortfall identified due to the expansion of the scheme over time.

According to the conditions of the PRTL15 funding from the HEA, the College is obliged to provide €11m of matching funds towards the construction costs and to provide 3,000sqm of additional space for Industry Academic Collaboration at an estimated cost of €10.8m. The Committee was pleased to note that €3m has been secured by way of a private donation.

The Director of Buildings undertook to produce a consolidated document outlining the precise funding/finance situation for circulation to the Estates Committee.

EC/10-11/004 Terms of Reference

The Terms of Reference for Estates Committee, as devised by the Board-appointed Working Group on Principle Committees, were adopted by the members. It was noted that, as per the requirements for membership set out in the Terms of Reference, a co-opted member of the College community with relevant expertise must be identified. The Committee agreed with the Chair's recommendation that all sub-committees should be notified of future dates for Estates Committee meetings in order to ensure that minutes are received for noting in a timely manner. This is particularly important since the Estates Committee may meet but once per quarter.

EC/10-11/005 Development Control Plan

A memorandum from the Director of Buildings dated 22nd October 2010 was circulated to the Committee for discussion. The document addressed comments from Board members following the presentation of the Development Control Plan on 2nd June 2010. The Director of Buildings addressed the primary concerns individually in his document and further elaborated where necessary. It was agreed that the title of the document should be changed to "Development Plan", as such clearly indicating that the Plan is a framework for development both on and off campus and in no way sets out specific development arrangements for the College. The Director of Buildings will incorporate a section in the document that outlines clearly that all usual avenues used for approval of development

or refurbishment will continue to be followed, and as such, key Committees and Groups will retain their level of input.

The Director of Buildings reiterated that the Development Plan was devised in response to the College Strategic Plan, providing proposals for solutions in relation to provision of extra space to allow for expansion in student numbers, provision of additional teaching spaces and to confirm proposals for use of spaces that are already identified and have planning permission in place.

The Director of Buildings undertook to revise the draft Development Plan, taking into account the comments of Board members and the Estates Committee, and to re-circulate electronically and invite comment before final circulation to Board for approval and to call a special meeting of the Estates Committee if required.

Section B

EC/10-11/006 Development for Engineering and Natural Science

A memorandum from the Director of Buildings dated 22nd October 2010 outlining the current position on the development of the South East Corner of College, was circulated to the Committee. It was noted that Executive Officers allocated €300k for the purpose of initiating the project. A project management firm has been appointed and will be responsible for the selection of the design team and cost advisers. This will be followed by the overseeing of the preparation of outline designs for the facility towards mid-June 2011. The Committee noted the timescale set out to bring the project to that stage.

EC/10-11/007 Report on Director of Buildings' Area Activities

A report from the Director of Buildings dated 22nd October, outlining significant activities undertaken by the area in recent months, was circulated to the Committee for noting. With reference to the proposed Data Storage Centre for IS Services, the Director of Buildings stated that €2m in funding had been approved approximately 1 year previously in response to a perceived risk relating to data storages and that the preferred location for this Centre is Aras An Phiarsaigh. It was noted that to keep disruption in College to a minimum the construction work will be carried out after the end of the current academic year. Design will commence in early 2011.

EC/10/11/008 Schedule of Meetings of Estates Committee

A schedule of proposed dates for meetings of the Committee was circulated. It was agreed that a meeting in January and April 2011 will be confirmed, with 2. no further provisional dates to be set aside by members in the event that there is additional urgent business to be carried out by the

Committee. Members will be notified 2 weeks prior to the tentative dates as to whether the meeting will go ahead.

Section C

EC/10-11/009 Bioscience Project Team

The minutes of meetings of the Bioscience Project Team held on 29th July, 3rd September and 1st October 2010 were noted.

EC/10-11/010 Luce Hall Planning Committee

The minutes of the meetings of the Luce Hall Planning Committee held on 12th May and 6th October 2010 were noted.

Any Other Business

There was no other business.

Date of Next Meeting

The next meeting of the Estates Committee will be held at 11am on Tuesday 25th January 2011.

Signed: _____

Date: _____