There will be a meeting of the Estates Committee on Tuesday 13th November 2012 at 9.30am in the Boardroom, House 1.

AGENDA

Section A – Policy Issues

A.1 Minutes
Draft minutes of the Estates Committee held on 20th June 2012.

A.2 Matters arising from the minutes.

A.3 External Signage – paper from Architectural Services Officer.

Section B – Oversight of Policy Issues


B.2 Report on Director of Buildings Area Activities – see attached report from the Director of Buildings dated 7 November 2012.

B.3 Refurbishment of Physiology Building – see attached paper from Deirdre O Shea, Building Projects Officer, dated 6 November 2012.

B.4 Refurbishment of Biotechnology Building – see attached paper from James Doyle, Building Projects Officer, dated 6 November 2012.

B.5 Property Report – see attached report from the Director of Buildings dated 7 November 2012.

B.6 Foundation Public Display of Donors – see attached proposal on behalf of Mr Nick Sparrow, Trinity Foundation.

B.7 Renewal of Insurance Policies – see attached paper dated 6 November 2012 from the Director of Buildings

B.8 Disposal of Redundant Radioactive Sources – see attached memorandum from Radiological Protection Office, Dr Elaine Doorly dated 7th November 2012.
B. 9 **Meeting Schedule** – see attached proposed schedule of meetings for the 2012 – 2013 academic year.

**Section C – Items for Noting**

(Requests for discussion of Section C items should be notified to the Director of Buildings before 4pm on Monday 12th November 2012 at the latest).

C.1 **AAP Building Management Committee** – to note minutes of meeting held on 16th November 2011.

C.2 **South Leinster Street Building Management Committee** – to note minutes of meeting held on 29th March 2011.

C.3 **Carparking Working Group** – to note draft minutes of the meeting held on 24th July 2012.

Any other business

**Date of next meeting**

Date of next meeting of the Estates Committee to be confirmed following review of proposed schedule of meetings (item B.9).