



**Trinity College Dublin**  
Coláiste na Tríonóide, Baile Átha Cliath  
The University of Dublin

**Trinity College Dublin  
The University of Dublin**

**Quality Committee**

21 September 2023 2.00 – 4.00pm  
College Boardroom, Trinity Business School

---

**Agenda**

**Introductions and Welcome to New Members**

**Apologies**

**Section A**

- A.1 Draft minutes of the meeting of the 20 April 2023 (Attached)
- A.2 Matters arising
- A.3 Quality Reviews
- (i) Quality Review of the Quality Office (Attached)  
*Ms Roisin Smith, Quality Officer to present*
- (ii) Thematic Review Student Mental Health Services (Attached)  
*Heads of Services – Ms Trish Murphy (Student Counselling), Dr David Mc Grath (College Health) and Mr Declan Treanor (Disability Service) to present*
- (iii) Implementation Plan for the Careers Service Review (Attached)  
*Ms Orla Bannon, Director Careers Service to present*
- (iv) Implementation Plan Academic Affairs (Attached)  
*Ms Linda Darbey, Assistant, Academic Secretary, Academic Affairs to present*
- A.4 Quality Committee self-evaluation survey 2022/23 (Attached)  
*Ms Roisin Smith, Quality Officer to present*

A.5 Any other business.

## **Section B**

B.1 New and Updated Policies for Noting:

(i) English Language Policy (Attached)

(ii) External Examiner Policy for Taught Programmes (Attached)

(iii) External Examiner Policy for Research Programmes (Attached)

B.2 RIAM Policies and supporting documents for Noting: (Attached)

(i) Progression from Assistant Lecturer to Lecturer

(ii) Career Break Policy

(iii) Mobile Device Management Policy

(iv) Student Complaints Policy and Procedure

(v) Complaints Policy

(vi) Ethical Principles and Policy Guidelines for Commercial and Fundraising Activities

(vii) Protected Disclosures Policy

(viii) Refund for Students Policy