

**The University of Dublin  
Trinity College**

**There will be a meeting of the Human Resources Committee on Thursday 24 April at 11.00 a.m. in the Seminar Room, Long Room Hub.**

**AGENDA**

Apologies: Professor Linda Hogan (VP/CAO)  
Mr Peter Donohoe

**Section A**

- A1 Minutes**  
Meeting of 20 April 2014 encl
- A2 Matters Arising from the Minutes**
- A2.1 Buy Back arrangements for Prof Emeritus** - Director of HR to provide guidance - HR Director to report
- A3 Staff Policies**
- A3.1 Draft Annual Report** - Director of HR to report encl
- A3.2 Director of Human Resources' Report**
- Employment Control Framework
  - HR Department Structure encl
  - Redundancy - Recent Labour Court Recommendation encl
- A3.3 Recruitment Procedures Amendments** - clarification on advertising of posts encl
- A3.4 Guidelines for Managing Temporary Employment** - to review and approve guidelines to Heads/Pls/Managers on the management of temporary hires on foot of recent Labour Court Cases encl
- A3.5 Amended Annual Leave Entitlements** - to review and approve changes to annual leave entitlements in line with Department of Education and Skills directive. encl

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**A3.6 Performance and Development Process** - to review and approve a revised College PMDS encl

**A3.7 Equality Committee Minutes**  
Professor Walsh to report

**A4 Any Other Business**

**Schedule of Meetings for Academic Year 2014/15 to be agreed and circulated**