

Trinity College Dublin, University of Dublin

Library and Information Policy Committee

Minutes of the meeting held on Monday 10 October 2018 at 15:00 in the Henry Jones Room, Old Library Building

Present: Chair (Professor Sylvia Draper), Librarian and College Archivist (Helen Shenton), Director of IT Services (Patrick Magee), Elected Board Member (Professor Diarmuid R Phelan), Representative from the Faculty of Arts, Humanities and Social Sciences (Padraic Whyte), Head of School (Professor John Stalker), Head of School (Professor Martine Smith), College Secretary (John Coman), Former Associate Dean for Online Education (Tim Savage), John McDonough (National Archives), Kerrie Power (HEAnet), Graduate Students' Union President (Oisín Vince Coulter),

Apologies: Academic Secretary (Patricia Callaghan), Associate Dean of Research (Lorraine Leeson), Chief Operating Officer (Geraldine Ruane), Dean of Arts, Humanities and Social Sciences (Professor Darryl Jones), Students' Union Representative (Paraic McLean)

In attendance: Deputy Librarian (Jessie Kurtz), Head of Management Services, IT Services (Helen O'Hara), Sharon McIntyre (Secretary to the Committee), Sub Librarian, Collection Management (Christoph Schmidt-Supprian).

SECTION A

LIPC: 18/19.01 Minutes

Minutes of the meeting of Monday 28 May 2018 at 15:00 were approved.

LIPC: 18/19.02 Matters arising from minutes of 28 May 2018

GDPR Working Group update

The College Secretary updated the Committee on progress with GDPR. He noted that both workshops and the online training has been well attended. Though there are still a significant number of staff who need to complete this, a further reminder will go out shortly to all staff.

Following the procurement process, Leading Edge have been appointed by the University and have commenced liaising with Schools and Departments as prioritised by the Data Protection Officer. The Data Protection Officer has also been working through breach reports and access requests.

He noted that the Programme Manager has not been appointed and will go out to recruitment process. Once the Programme manager is in place the committee will review the data protection policy with reference to GDPR and it is likely that an updated policy will be coming to LIPC in due course.

Cyber Security update

The Director of IT Services noted that following on from the phishing exercises conducted last term, IT Services would be hosting a number of workshops, on the risks around this. A further phishing campaign would be conducted in this academic year.

He confirmed that in order to improve cyber security the University would be moving to two-factor authentication. Following the recommendation of LIPC and other University committees, the Unified Communications 2 project (UC2) is including the implementation of encrypted laptops and desktops across the University. However, the additional expense has been submitted to Planning Group for allocation of funding. Planning Group reverted with a request for additional information on the allocation of costs which has been provided. He will update the Committee at the next meeting.

The Director of IT Services commented that the commencement of the UC2 work had been delayed by the necessary time to recruit project resources. The College Secretary noted the appointment of a GDPR – Project Lead had stalled pending the recruitment process, however this has now commenced.

Irish eLegal Deposit Legislation update

The Librarian shared potentially good news regarding the status of the Irish e-legal deposit legislation. The amendment to the Copyright Bill, which is currently being reviewed, has a clause regarding the requirement to archive the Irish web domain (.ie) This Bill is being championed by Senator Fintan Warfield and passed through the final committee stages and was approved by the Seanad last week. This could be enacted and become law as soon as January 2019.

This is very good news and will be important for the national memory. The Librarian noted the contributions made by Trinity College Dublin to the consultation by the Minister for Culture, Heritage & the Gaeltacht, and how it has been used. It is anticipated that the implementation will be led by the National Library of Ireland.

Library borrowing entitlements update

The Librarian confirmed that the new rules were brought in at the beginning of the academic year. They are more generous and simpler than the previous borrowing entitlements. They have been welcomed by all Library users.

Open Science update

The Librarian briefly highlighted the EU mandate for Open Scholarship and the LERU *Open Science and its role in universities: a roadmap for cultural change* which outlines eight principals for Open Science (<https://www.leru.org/publications/open-science-and-its-role-in-universities-a-roadmap-for-cultural-change>) and highlights the primary issue of cultural change.

The Librarian noted that she sits on the LERU INFO group which is championing this. Open Science will be enforced under the next European Research and Innovation Framework Programme (FP9/Horizon Europe), which also mandates Open Access publication as part of the terms of funding. SFI are part of the new initiative 'Plan S', which requires all output funded by the signatory EU funders be open access by 2020. The Librarian noted that no institution is ready yet because there are a host of practical and cultural issues that need to be considered. The Dean of Research, and the Associate Dean of Research have been talking with the Library and other stakeholders about a mechanism for cross university advancement of this important issue, including a series of events throughout 2019 under the banner **Unboxing Open Scholarship**.

LIPC: 18/19.03 Library Philanthropic campaign

The Librarian presented an update on the Library component of the University's Philanthropic Campaign. Pillar A and B as previously reported have been renamed 'Library Treasures' and 'Trinity's Virtual Library'. Head of School (Professor Martine Smith) noted the importance of the focus on conservation of both the building and the collections. The Chair noted the welcome shift of focus from visitor to scholar in the current programme to which all agreed.

LIPC: 18/19.04 Patron Driven Acquisition (PDA)

The Sub Librarian (Collection Management) spoke to the paper, outlining that to continue with the current process unchecked could lead to the Library purchasing a duplicate collection in parallel with the electronic legal deposit one. In the medium to long term this will require a policy decision, and will be included in the future Collection Development Policy. The one year trial has cost €200K funded by the Library. The former Associate Dean for Online Education, pointed out that it is not duplication if the access conditions of the two copies of a publications are significantly different.

The Chair noted that the Committee would need further information in order to properly advise on this issue. An additional year of the scheme within the Library and a further year's use statistics on the already purchased material would help inform any decision.

Action / Decision

04.01: The Library will revert with a plan and further details later in 2019

LIPC: 18/19.05 AOB

The Book of Durrow

The Deputy Librarian highlighted the loan of the Book of Durrow to the British Library exhibition "*Anglo-Saxon Kingdoms*" this is a significant loan to a once-in-a-generation exhibition, co-locating very important manuscripts from across Europe, together with very significant metalwork from Sutton Hoo and the Staffordshire Hoard. The Exhibition runs to 19 February 2019

LIPC: 18/19.06 Date of next meeting

The Chair suggested that in future this meeting would start at 14:30

Action

Any member who has a conflict with this time is to contact Sharon McIntyre

Monday, **November 26 at 14:30** in the Henry Jones Room, Old Library.

SECTION B

LIPC: 18/19.07 IT Services Users Group minutes

The committee noted and approved the draft minutes of the meeting of 02 May 2018.