

## University of Dublin

### Trinity College

#### Library & Information Policy Committee

Minutes of the meeting held on Thursday 31<sup>st</sup> March 2011 at 14.00 in the Henry Jones Room, Old Library.

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*Present:* Professor Eunan O'Halpin (in the chair), Librarian (Secretary), Director IS Services, Ms Mary A. Coffey, Professor James Wickham, Chief Operating Officer, College Secretary, Academic Secretary, President Graduate Students' Union, Students' Union Representative

*Apologies:* Professor Clive Williams, Professor Brian McGing, Dean of Research, Deputy Librarian.

*In attendance:* MIS Manager, Ms. S McIntyre

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#### Section A

**LIPC/10-11/24      Minutes**

Minutes of the meeting of 20<sup>th</sup> January 2011 were approved.

**LIPC/10-11/25      Matters Arising**

**25.1    Library & Archives Users' Group**

The Librarian reported that the membership of this committee had been confirmed and the first meeting would be convened shortly.

**25.2    IS Services Users' Group**

The Director of IS Services reported that the membership of this committee had been had been confirmed. Professor John Parnell will chair this group consisting of ten members including staff representation as previously agreed. The first meeting would be convened shortly and minutes returned to the next meeting of this committee.

### **25.3 Campus Smart Card System**

The Director of IS Services reported that following consultation with the Director of Buildings this project is on target for Quarter 4 of this year. The Director of IS Services was asked to confirm that the new card for the campus system would be compatible with the system currently being implemented in St James's.

### **25.4 Unified Communications**

The Director of IS Services reported that when the new Biosciences Building is open and commissioned this will begin the process of transferring the responsibility for managing telephony from Director of Buildings to IS Services. Following this implementation there will be a phased approach to the moving of telephony from the current system to the data network.

### **25.5 IS Services and High Performance Computing (HPC) integration**

The Director of IS Services reported that this merger has taken place: However, there are two outstanding items (i) the identification of cost savings (ii) Overall cost savings and identifying other parties who can come on board.

### **25.6 Virtual Learning Environment (VLE) Update**

The Academic Secretary reported that having assessed the risk of implementing a new VLE alongside GeneSIS, the decision as reported at the last meeting was to defer the implementation of the VLE until the GeneSIS implementation was complete. However the licence and support for our existing VLE will expire in December 2012, and a provision needs to be in place before this time to ensure continued provision of a VLE. The current plan is to roll out the implementation of the new VLE (Moodle) in two phases. The first phase, to be implemented in advance of the December 2012 deadline, will provide an ongoing VLE service to existing users of WebCT by introducing a basic Moodle package. A full roll out of Moodle is scheduled to follow the implementation of GeneSIS.

**LIPC/10-11/26 e-Strategy Update**

The Chief Operating Officer reported on the following:

**26.1 GeneSIS**

The implementation of this project continues, The COO confirmed the funding for this project was in place and has been ring fenced.

**26.2 Financial Information System (FIS)**

The Project Manager post for the financial information system has not been filled as no suitable candidate was identified by the interview board. The Treasurer is now reviewing the matter. The project cannot move ahead until a Project Manager is in place.

**LIPC/10-11/27 Cloud Computing**

The MIS Manager gave a presentation on Cloud Computing. This is available at:

<https://isservices.tcd.ie/local/ipc-cloud-computing.pdf>

**LIPC/10-11/28 Old Library Capital Development Plan**

The Librarian circulated a document outlining the proposed plan to develop Visitor Services and the Reading Room and Research facilities for Special Collections in the Old Library. Subject to securing funding it is planned that the work would commence on the Visitor Services development in January 2012

**LIPC/10-11/29 Any Other Business**

None

**LIPC/10-11/30 Next meeting**

Thursday 12<sup>th</sup> May 2011 at 14.00 in the Henry Jones Room, Old Library

**Section B**

**Section C**

**LIPC/10-11/31      Minutes from sub-committees**

The Committee noted the minutes of;

The Web Management Committee Meeting held on 05/12/10

The Web Management Committee Meeting held on 15/03/11

Signed .....

Date .....