



Finance Committee 2023/2024
Meeting to be held in the Provost's Library
Tuesday, 30th April 2024, at 10:00 a.m.

A G E N D A

A = Approval
R = Recommendation
N = Noting

Apologies

Statement of Interest

Minutes of meeting of 7 March 2024

Enclosure **A**

Matters arising from the Minutes

Section A – Policy/Implementation

No items

Section B – Oversight and Advisory

- | | | | |
|------------|--|-----------|----------|
| B1. | Financial Information Systems Update including Cybersecurity and Treasury Reviews
The FIS Manager and Project Appraisal Manager will attend for this item.
Memorandum from the FIS Manager and Project Appraisal Manager and Interim Deputy CFO dated 23.04.2024 | Enclosure | N |
| B2. | Academic Fees for Annual/Single Year Students FY25/26 (1 academic year)
(Minute FN/22-23/85 of 04.05.2023 refers)
The Financial Operations Manager and Dean of Students will attend for this item.
Memorandum from the Financial Operations Manager dated 23.04.2024 | Enclosure | A |
| B3. | Capital Projects Dashboard
(Minute FN/23-24/59 of 07.03.2024 refers)
Presentation from the COO dated March 2023 | Enclosure | N |
| B4. | Trinity East – Loan Re-financing
(Minute FN/23-24/6 of 28.09.2023 refers)
The Project Appraisal Manager will attend for this item.
Memorandum from the Chief Innovation & Enterprise Officer, the College Bursar and the CFO dated 23.04.2024 | Enclosure | A |
| B5. | Sustainability of the Trinity Research Institutes (TRIs) Update
(Minute FN/21-22/78.4 of 14.04.2022 refers)
The Dean of Research will attend for this item.
Presentation from the Dean of Research dated April 2024 | Enclosure | N |
| B6. | 2024 Annual HEA Budget Meeting Update and State Grant Analysis
The Head of Financial Planning & Analysis will attend for this item.
Memorandum from the Head of Financial Planning & Analysis dated 24.04.2024 | Enclosure | N |
| B7. | External Audit FY2022/23 - Management Letters
Memorandum from the Interim Deputy CFO dated 23.04.2024 | Enclosure | N |

Section C – Items for Noting

Committee Members are requested to inform the CFO by 5.00p.m. on the day prior to the meeting if they wish to discuss any of the following items. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

C8.	Commercial Revenue Unit (CRU) Update (Minute FN/23-24/18 of 26.10.2023 refers) Memorandum from the CRU Commercial Director dated 19.04.2024	Enclosure	N
C9.	FC Self Evaluation Questionnaire 2023/24 Memorandum from the CFO dated 23.04.2024	Enclosure	N
C10.	Procurement Strategy Update (Minute FN/23-24/23 of 26.10.2023 refers) Memorandum from the Procurement Manager dated 23.04.2023	Enclosure	N
C11.	Federal Aid Loan (Stafford Loan) Program – Auditors Report y/e 30.09.2023 Memorandum from the Director of Academic Registry and Head of Student Finance dated 08.04.2024	Enclosure	N
C12.	Fee Derogations for Academic Year 2025-26 Memorandum from the Financial Operations Manager dated 23.04.2024	Enclosure	N
C13.	Student Sports Development Charge 2025-26 Memorandum from Director of Sport and Physical Activity dated 28.03.2024	Enclosure	N
C14.	Share of Equity Proceeds TrI&E Memorandum from the Executive Director, Licencing Manager and Start-Up Development Manager (KnEx), Trinity Innovation and Enterprise dated 23.04.2024	Enclosure	N
C15.	Treasury Policy Annual Compliance Report Memorandum from the Project Appraisal Manager and the Senior Corporate Finance Accountant dated 23.04.2024	Enclosure	N
C16.	Minutes of Sub-Committees including quarterly performance summary of the Trinity Endowment Fund q/e 31.12.2023 Memorandum from the CFO dated 24.04.2024	To follow	N
C17.	Minutes of Commercial Revenue Unit (CRU) Advisory Board Memorandum from the CFO dated 23.04.2024	Enclosure	N
C18.	Minutes of Audit Committee Memorandum from the CFO dated 23.04.2024	Enclosure	N
C19.	Related Entity Financial Reporting Memorandum from the CFO dated 23.04.2024	Enclosure	N

Any Other Business

Date of Next Meeting: **30th May 2024 at 10:00 am**

COMMITTEE MEMBERSHIP

Members

Linda Doyle, Provost, (*Chair*)
Eleanor Denny, Bursar/Director of Strategic Innovation
Orla Sheils, Vice Provost-Chief Academic Officer (VP-CAO)
Orla Cunningham, Chief Operating Officer (COO)
Neasa Hardiman
Norah Campbell
László Molnárfi, President Students Union
Gail McElroy, Dean of AHSS
Cathy Bryce
Liam Kavanagh
Naomi Holland
Louise Ryan, Chief Financial Officer (CFO), *Secretary*

In attendance

Anne-Marie Moran, *Interim Deputy CFO*
Róisín Stapleton, *CFO's Strategic & Admin Support/Note taker*

FC Agenda 2024 04 30