



Finance Committee 2022/2023
Meeting to be held in the Provost's Library
Monday, 30th January 2023, at 2:00 p.m.

A G E N D A

A = Approval
R = Recommendation
N = Noting

Apologies

Statement of Interest

Minutes of meeting of 23 November 2022

Enclosure **A**

Matters arising from the Minutes

Section A – Policy/Implementation

- A1. Policy for the Management of Legal Cases and Legal Costs**
The College Solicitor & Information Compliance Officer will attend for this item
Papers from the College Solicitor & I.C. Officer
- A2. Gift Voucher Policy - Revision**
The Financial Operations Manager will attend for this item
Memorandum from the Financial Operations Manager dated 23.01.2023

Enclosure **A**

Enclosure **A**

Section B – Oversight and Advisory

- B3. Annual Report of Sub Committee of FC (Investment Committee)**
The Chair of the IC Committee will attend for this item
Memorandum from the Chair of Investment Committee dated 23.01.2023
- B4. Financial and Performance Highlights – Qtr. 4 2021/22**
The Group Financial Manager and Projects Accounting Manager will attend for this item
Memorandum from the Group Financial Manager and Projects Accounting Manager dated 23.01.2023
- B5. 5 Year Financial Forecasts Update**
The Head of Financial Planning and Analysis will attend for this item
Memorandum from the Head of Financial Planning and Analysis dated 26.01.2023
- B6. E3 Business development Update**
(Minute FN/21-22/93.3 of 02.06.2022 refers)
The Dean of STEM, Head of School of Engineering, Head of School of Computer Science & Statistics, E3 Business Development Manager and the Project Appraisal Manager will attend for this item.
Memorandum from Dean of STEM dated 17.01.2023
- B7. Capital Projects Dashboard**
(Minute FN/22-23/3 of 30.09.2022 refers)
Presentation from the COO dated November 2022
- B8. Portal Project Update (Trinity East)**
Memorandum from the Bursar & Director of Strategic Innovation dated 25.01.2023

Enclosure **N**

Enclosure **N**

Enclosure **N**

Enclosure **N**

Enclosure **N**

Enclosure **A**

- B9. Additional Stepped Nomination Agreements**
The Head of Accommodation will attend for this item
Memorandum from the Head of Accommodation and COO dated 23.01.2023 Enclosure **A**
- B10. Funding Proposal for the Redevelopment of TTEC unit 31 for The Lir**
Memorandum from the Deputy CFO and Project Finance Director, Trinity East dated 23.01.2023 Enclosure **A**

Section C – Items for Noting

Committee Members are requested to inform the CFO by 5.00p.m. on the day prior to the meeting if they wish to discuss any of the following items. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C11. Financial Services Division (FSD) Annual Report 2021/22**
Memorandum from the CFO dated 23.01.2023 Enclosure **N**
- C12. Global Brain Health Institute (GBHI) Update**
(Minute FN/21-22/50 of 03.02.2022 refers)
Memorandum from the Prof B Lawlor (on behalf of GBHI), Prof I Robertson and Deputy COO of GBHI dated 14.11.2023 Enclosure **N**
- C13. Control Exception Report**
Memorandum from the Finance Operations Manager dated 23.01.2023 Enclosure **N**
- C14. Annual Financial Report of Capitation Committee 2021/22**
Memorandum from Senior Dean, Chair of Capitation Committee dated 20.01.2023 Enclosure **N**
- C15. Additional Fee Derogations**
Memorandum from the Project Appraisal Manager and Financial Operations Manager dated 23.01.2023 Enclosure **N**
- C16. Minutes of Sub-Committees including quarterly performance summary of the Trinity Endowment Fund q/e 30.09.2022**
Memorandum from the CFO dated 17.01.2023 Enclosure **N**
- C17. Minutes of Audit Committee**
Memorandum from the CFO dated 23.01.2023 Enclosure **N**
- C18. Minutes of the Estates Policy Committee**
Memorandum from the CFO dated 23.01.2023 Enclosure **N**
- C19. Related Entity Financial Reporting**
Memorandum from the CFO dated 23.01.2023 Enclosure **N**

Any Other Business

Date of Next Meeting: **9 March 2023 at 10:00 am**

COMMITTEE MEMBERSHIP

Members

Linda Doyle, Provost, (*Chair*)
Eleanor Denny, Bursar/Director of Strategic Innovation
Orla Sheils, Vice Provost-Chief Academic Officer (VP-CAO)
Orla Cunningham, Chief Operating Officer (COO)
Louis Brennan
Gabrielle Fullam, President Students Union
Brian O'Connell, Dean of Health Sciences
Cathy Bryce
Liam Kavanagh
Naomi Holland
Peter Reynolds, Chief Financial Officer (CFO), *Secretary*

In attendance

Louise Ryan, Deputy CFO
Róisín Stapleton, CFO's Strategic & Admin Support/Note taker