



**Finance Committee 2015/2016  
Meeting to be held in the Provost's Library  
Monday, 7<sup>th</sup> March 2016, at 2:30 p.m.**

**A G E N D A**

**Apologies**

**Minutes of meeting of 15<sup>th</sup> February 2016** Enclosure

**Matters arising from the Minutes**

**Section A – Policy/Implementation**

- A1. Travel Policy – Revision**  
The Financial Operations Manager will attend for this item.  
Memorandum from the Financial Operations Manager dated 26.02.2016 Enclosure
- A2. Hospitality & Entertainment (H&E) Policy - Revision**  
The Financial Operations Manager will attend for this item.  
Memorandum from the Financial Operations Manager dated 26.02.2016 Enclosure
- A3. Gift Voucher Policy – New**  
The Financial Operations Manager will attend for this item.  
Memorandum from the Financial Operations Manager dated 29.02.2016 Enclosure

**Section B – Oversight and Advisory**

- B4. The Lir (National Academy of Dramatic Art at Trinity College)**  
(Minute FN/14 - 15/107 of 08.05.2015 refers)  
The Chair of the Lir Board and the Director of the Lir will attend for this item.  
Report from the Director of the Lir dated 07.03.2016 Enclosure
- B5. Trinity Business Growth Plan**  
(Minute FN/14 - 15/132 of 08.06.2015 refers)  
The Dean of School of Business and Project Appraisal Manager will attend for this item.  
Memorandum from the Dean of School of Business dated 01.03.2016 Enclosure
- B6. Establishment of the University Bridge Fund**  
(Minute FN/14 - 15/105 of 08.05.2015 refers)  
The Director of TR&I will attend for this item.  
Memorandum from the Director of TR&I dated 26.02.2016 Enclosure
- B7. Annual Report of Sub Committee of Finance Committee 2014/15**  
The Chair of Investment Committee will attend for this item  
Memorandum from the CFO dated 29.02.2016 Enclosure
- B8. Consolidated Financial Statements y/e 30.09.2015**  
Memorandum from Deputy CFO dated 29.02.2016 Enclosure
- B9. Financial and Performance Highlights – Qtr. 1 2015/16**  
The Management and Financial Accounting Manager and the Projects Accounting Manager (Capital & Research) will attend for this item.  
Memorandum from the FSD dated 01.03.2016 Enclosure
- B10. Planning Group Report #14**  
Memorandum from Vice-Provost/Chief Academic Officer dated 25.02.2016 Enclosure

## Section C – Items for Noting

Committee Members are requested to inform the CFO by 5.00p.m. on the day prior to the meeting if they wish to discuss any of the following items. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

<b>C11.</b>	<b>FIS Project Update</b> (Minute FN/14 – 15/130 of 08.06.2015 refers) Memorandum from the FIS Project Manager dated 01.03.2016	Enclosure
<b>C12.</b>	<b>Travel &amp; Subsistence Rates for Ireland and Abroad 2016</b> Memorandum from the CFO dated 29.02.2016	Enclosure
<b>C13.</b>	<b>Non EU fee increase 2016/17-Recommended PGT fees for 2016/17</b> (Minute FN/15-16/70.2 of 16.12.2015 refers) Memorandum from the Head of Engineering dated 26.02.2016	Enclosure
<b>C14.</b>	<b>Health Sciences Fee Derogation</b> Memorandum from the Faculty Dean of Health Science dated 26.02.2016	Enclosure
<b>C15.</b>	<b>Borrowing Framework and Loan Guarantees</b> Memorandum from the Project Appraisal Manager dated 29.02.2016	Enclosure
<b>C16.</b>	<b>Treasury Management Quarterly Update</b> Memorandum from the Project Appraisal Manager dated 29.02.2016	Enclosure
<b>C17.</b>	<b>Finance Committee Self Evaluation 2015-16 – draft questionnaire</b> Memorandum from the CFO dated 29.02.2016	Enclosure
<b>C18.</b>	<b>Minutes of Sub Committees</b> Memorandum from the CFO dated 29.02.2016	Enclosure
<b>C19.</b>	<b>Minutes of the Estates Policy Committee</b> Memorandum from the CFO dated 29.02.2016	Enclosure

## Any Other Business

Date of Next Meeting: **Wednesday, 4<sup>th</sup> May 2016 at 2:30pm**

### COMMITTEE MEMBERSHIP

#### **Members**

Provost, (*Chair*)  
Bursar  
Vice Provost-Chief Academic Officer  
Chief Operating Officer  
Registrar  
Prof. R. Gilligan  
President Students Union  
Dean of Arts, Humanities & Social Sciences  
Mr. J. Gorringe  
Ms. C. Curtis  
Chief Financial Officer, *Secretary*

#### **In attendance**

Deputy CFO  
President Graduate Student Union

FC Agenda 2015 03 07