



**Finance Committee 2013/2014**  
**Meeting to be held in the Provost's Library**  
**On 18 December 2013, at 2.30 p.m.**

**A G E N D A**

**Apologies**

**Minutes of meeting of 14 November 2013**

Enclosure

**Matters arising from the Minutes**

**Section A – Policy/Implementation**

No items

**Section B – Oversight and Advisory**

- B1. Annual Funding Statements year ending 30.09.2013**  
The Financial Resources Manager will attend for this item  
a) Memorandum from the CFO dated 11.12.2013  
b) Funding Statements for the year ended 30.09.2013  
c) Draft Letter of Representation to KPMG dated 22.01.2013
- Enclosure  
Enclosure  
Enclosure
- B2. Quarterly Accounts to 30.09.2013**  
The Financial Resources Manager will attend for this item  
Memorandum from the Financial Resources Manager, Financial Planning Manager and Interim Research Accounting Manager dated 11.12.2013
- Enclosure
- B3. Global Relations Quarterly Report**  
(Minute FN/13 - 14/18 of 14.11.2013 refers)  
The Vice-President for Global Relations (VPGR) will attend for this item.  
Memorandum from the VPGR dated 03.12.2013
- Enclosure
- B4. Online Education Initiative**  
(Minute FN/13 -14/9 of 19.09.2013 refers)  
The Associate Dean of Online Education will attend for this item  
Memorandum from the Associate Dean of Online Education dated 18.12.2013
- Enclosure
- B5. START Program Update**  
The Director of Change Management will attend for this item  
Memorandum from Director of Change Management dated 09.12.2013
- Enclosure
- B6. Trinity Long Room Hub (TLRH)**  
(Minute FN/12 -13/104 of 12.06.2013 refers)  
The Director and Administrator of TLRH will attend for this item  
Memorandum from the Director of TLRH dated 18.12.2013
- Enclosure
- B7. Industry Engagement Strategy**  
(Minute FN/13 - 14/26 of 14.11.2013 refer)  
The Dean of Research & Director of Trinity Research & Innovation (TR&I) will attend for this item.  
Memorandum from the CFO dated 11.12.2013
- Enclosure

## Section C – Items for Noting

Committee Members are requested to inform the Treasurer by 5.00p.m. on the day prior to the meeting if they wish to discuss any of the following items. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- |             |  |                                     |
|-------------|--|-------------------------------------|
| <b>C1.</b>  | <b>Analysis of Academic Recurrent Expenditure and Research Accounts (Extract from Green Book) for year ended 30.09.2013</b><br>Memorandum from the CFO dated 11.12.2013  | Enclosure                           |
| <b>C2.</b>  | <b>Control Exception Report</b><br>Memorandum from the Finance Operations Manager dated November 2013  | Enclosure                           |
| <b>C3.</b>  | <b>Centre for Research on Adaptive Nanostructures and Nanodevices (CRANN)</b><br>(Minute FN/12 - 13/96 of 12.06.2013 refers)<br>Memorandum from the Interim Executive Director of CRANN dated December 2013    | Enclosure                           |
| <b>C4.</b>  | <b>Trinity Biomedical Sciences Institute (TBSI)</b><br>(Minute FN/12 - 13/97 of 12.06.2013 refers)<br>Memorandum from the Executive & Technical Director of TBSI dated 11.12.2013                              | Enclosure                           |
| <b>C5.</b>  | <b>Financial Services Division Annual Report 2012/13</b><br>Memorandum from the CFO dated 11.12.2013   | Enclosure                           |
| <b>C6.</b>  | <b>Related Entity Financial Reporting</b><br>Memorandum from the CFO dated 11.12.2013  | Enclosure                           |
| <b>C7.</b>  | <b>GeneSIS Update</b><br>(Minutes FN/12 - 13/110 of 21.06.2013 refer)<br>Memorandum from the CFO dated 11.12.2013  | Enclosure                           |
| <b>C8.</b>  | <b>Communication Strategy Status Report</b><br>(Minute FN/11 - 12/57 of 27.01.2012 refers)<br>Memorandum from the Communications and Marketing Director dated 11.12.2013                                       | Enclosure                           |
| <b>C9.</b>  | <b>Provost's Expenses</b><br>(Minute FN/12 - 13/62 of 20.02.2013 refers)<br>Memorandum from the Secretary to the College dated 30.10.2013  | Enclosure                           |
| <b>C10.</b> | <b>Report of Audits of Research Accounts requested by Funding Agencies in 2012/13</b><br>Memorandum from the Interim Research Accounting Manager dated 11.12.2013  | Enclosure                           |
| <b>C11.</b> | <b>Minutes of Audit Committee and Annual Report to Board 2012/13</b><br>(Minute FN/13-14/36 of 14.11.2013 refers)<br>a) Minutes dated 12.11.2013 and 21.11.2013<br>b) Memorandum from the CFO dated 11.12.2013 | Enclosure<br>Enclosure              |
| <b>C12.</b> | <b>Capitation Committee Annual Report</b><br>Memorandum from the Senior Dean dated 11.12.2013  | Enclosure                           |
| <b>C13.</b> | <b>Minutes of Sub Committees and Annual Report(s)</b><br>a) FECF Minutes dated 30.10.2013<br>b) Investment Committee Minutes dated 12.11.2013<br>c) Memorandum from CFO dated 11.12.2013                       | Enclosure<br>Enclosure<br>Enclosure |
| <b>C14.</b> | <b>Essentials of Finance - Training for Board and Committee Members</b><br>Memorandum from Mr. David Palmer dated 20.11.2013   | Enclosure                           |

### Any Other Business

Date of Next Meeting: 19 February 2014

**COMMITTEE MEMBERSHIP**

*Members*

Provost, (*Chair*)

Bursar

Vice Provost-Chief Academic Officer

Chief Operating Officer

Registrar

Prof. R. Gilligan

President Students Union

Dean of Arts, Humanities & Social Sciences

Mr. J. Gorringe

Ms. C. Curtis

Chief Financial Officer, *Secretary*

FSD Project Manager, *in attendance*

*FC Agenda 2013 12 18*