



Finance Committee 2009/2010
Meeting to be held in the Board Room
On 16 December 2009, at 2.30 p.m

A G E N D A

Apologies

Minutes of meeting of 4 November 2009

Enclosure

Matters arising from the Minutes

Section A – Policy/Implementation

A1. Postgraduate Research Existing Students 4th Year Full Fees
Memorandum from Financial Planning Manager dated 9.12.2009

Enclosure

Section B – Implementation Decisions/Review

B1. TCIN
(Minute FN/08-09/79 of 24.06.2009 refers)
The Director of the TCIN will attend for this item.
Memorandum from the Director of the TCIN dated 8.12.2009

Enclosure

B2. Science Gallery
(Minute FN/08-09/78 of 24.06.2009 refers)
The Director of the Science Gallery will attend for this item.
Memorandum from the Director of the Science Gallery dated 9.12.2009

Enclosure

B3. Institute of Catholic Theology
The Director of Strategic Initiatives will attend for this item.
Memorandum from Registrar and Director of Strategic Initiatives dated 9.12.2009

Enclosure

B4. Annual Financial Reporting
The Financial Accountant will attend for this item.
Memorandum from Treasurer dated 9.12.2009
Funding Statements for year ended 30.09.2009
Funding Statements - Additional Information for year ended 30.09.2009
Draft Letter of Representation to KPMG

Enclosure

Enclosure

Enclosure

Enclosure

B5. Quarterly Accounts to 30 September 2009
The Financial Accountant will attend for this item
Memorandum from Financial Accountant and Research Accounting Manager
dated 9.12.2009

Enclosure

B6. Research and Related Accounts
(Minute FN/06–07/3 of 4.10.2006 & FN/08-09/28 of 17.12.2008 refer)
Memorandum from Research Accounting Manager dated 9.12.2009 and
accompanying schedules

Treasurer to report

Enclosure

B7. Postgraduate Fees and Undergraduate Non-EU Fees 20010/11
(Minute FN/08-09/48 of 4.03.2009 refers)
Memorandum from Financial Planning Manager dated 9.12.2009

Enclosure

Section C – Items for Noting

Committee Members are requested to inform the Treasurer by 5.00p.m. on the day prior to the meeting if they wish to discuss any of the following items. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

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|-------------|--|------------------------|
| C1. | Annual Analysis of Recurrent Expenditure and Research Accounts for year ended 30.09.2009 | Enclosure |
| C2. | Annual Analysis of Research Accounts ('Green Book') and Research Statistics
Memorandum and schedules from Research Accounting Manager dated 9.12.2009 | Enclosure |
| C3. | Treasurer's Office Annual Report 2008/09
Memorandum from Treasurer dated 9.12.2009 | Enclosure |
| C4. | Control Exception Report | Enclosure |
| C5. | Ghala Limited
Financial Statements for the year ended 30.09.2009
Letter of Representation to KPMG dated 3.12.2009 | Enclosure
Enclosure |
| C6. | Draft Prompt Payments of Accounts Act, 1997 2008/09
Report from KPMG dated 8 December 2009 | Enclosure |
| C7. | Banking Concession Tender
Memorandum from the Treasurer dated 9.12.2009 | Enclosure |
| C8. | Estimated 2010 SFI OIP Allocation
Memorandum from Research Accounting Manager date 8.12.2009 | Enclosure |
| C9. | Related Entity Financial Reporting
(a) National Digital Research Centre Limited (NDRC) Financial Statements 2008
(b) National Institute for Bioprocessing Research & Training Limited Financial Statements 2008 | Enclosure
Enclosure |
| C10. | HEA Correspondence
Letter from Mr. Tom Boland dated 22.10.2009 and TCD response dated 12.11.2009
Letter from Mr. Tom Boland dated 7.12.2009 | Enclosure
Enclosure |
| C11. | Minutes of Sub-Committees
(a) FECF meetings of 14.10.2009
(b) Investment Committee meeting of 17.11.2009 | Enclosure
Enclosure |
| C12. | House Purchase Loan Application
Memorandum from Treasurer dated 9.12.2009 | Enclosure |

Any Other Business

Date of Next Meeting: 24 February 2010

COMMITTEE MEMBERSHIP

Provost, (*Chair*)

Bursar

Vice Provost-Chief Academic Officer

Interim Chief Operating Officer

Registrar

Professor D. Singleton

Ms. P. Murphy

President Students Union

Dean of Arts, Humanities & Social Sciences

Treasurer, *Secretary*

Research Accounting Manager, *in attendance*

/FC Agenda 16 12 2009