

**Finance Committee 2007/2008**  
**Meeting to be held in the Board Room**  
**On 5 March 2008, at 2.00 p.m**

**A G E N D A**

**Apologies**

**Minutes of meeting of 18 February 2008**

Enclosure

**Matters arising from the Minutes**

**Section A – Policy/Implementation**

**A1. Revised Committee Structures**

- (i) Memorandum from Senior Lecturer dated 26.02.2008 and accompanying Report
- (ii) Strategic Planning, Finance and Resources Management Committee draft Terms of Reference
- (iii) Minute 90 of Finance Committee meeting of 27.6.2007

Enclosure

Enclosure

Enclosure

**Any Other Business**

**Section B – Implementation Decisions/Review**

**B1. Science Gallery**

- (Minute FN/07– 08/02 of 11.10.2007 refers)
- The Director of the Science Gallery will attend for this item
- Memorandum from Science Gallery Director dated 27.02.2008

Enclosure

**B2. Finance Committee - Self Evaluation**

- Memorandum from Treasurer (Acting) dated 25.02.2008 and draft Evaluation Questionnaire

Enclosure

**Section C – Items for Noting**

Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

**C1. Quarterly Accounts to 31 December 2007**

- Memorandum from Financial Accountant and Research Accounting Manager
- Dated 27.02.2008

Enclosure

Capital Projects:

- (i) Funded by HEA Capital Grants
- (ii) Part Section 843 funded
- (iii) Not funded by HEA Capital Grants

Enclosure

Enclosure

Enclosure

School, Vice Deanery and Faculty Reserves

Enclosure

Administrative and Other Areas Non-Pay Budgets

Enclosure

Service Departments

Enclosure

Subsidiary Activities

Enclosure

Research:

- (i) New Accounts
- (ii) Balances
- (ii) Overdrawn Balances
- (iii) Schedule of Specific PI

Enclosure

Enclosure

Enclosure

Enclosure

- |            |  |                        |
|------------|--|------------------------|
| <b>C2.</b> | <b>Capital Projects: Summary Information on Financial Position &amp; Other Matters – Issue 10 dated February 2008</b><br>Memorandum from Treasurer (Acting) dated 27.02.2008 and accompanying Report | Enclosure              |
| <b>C3.</b> | <b>Full Economic Costing</b><br>Memorandum from Treasurer (Acting) dated 27.02.2008  | Enclosure              |
| <b>C4.</b> | <b>Minutes of Sub-Committees</b><br>Investment Committee Meeting of 14.02.2008   | Enclosure              |
| <b>C5.</b> | <b>HEA Correspondence</b><br>Efficiency Review: Correspondence from HEA dated 17.01.2008<br>Correspondence from IUA dated 19.02.2008   | Enclosure<br>Enclosure |
| <b>C6.</b> | <b>Risk – Research Contracts</b><br>(Minute FN/07-08/04 of 11.10.2007 refers)<br>Email from the Dean of Research dated 27.02.2008  | Enclosure              |

Date of Next Meeting: 9<sup>th</sup> April 2008 at 2.00 p.m.

## COMMITTEE MEMBERSHIP

### *Members*

Provost, (*Chair*)

Treasurer (*Acting*), *Secretary*

Bursar

Registrar

Prof. J. Parnell

Ms. P. Murphy

President Students Union

Dean of Arts, Humanities & Social Sciences

Senior Lecturer

Secretary or nominee

Research Accounting Manager, *in attendance*