



Incorporating any amendments approved at subsequent Council meetings

XX = Board relevance

**Trinity College Dublin
The University of Dublin**

A meeting of the University Council was held on Wednesday 2 October 2019 at 11.15 am in the Trinity Board Room.

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| <i>Present</i> | Provost, Vice-Provost/Chief Academic Officer, Registrar, Senior Lecturer/Dean of Undergraduate Studies, Dean of Graduate Studies, Dean of Research, Senior Tutor, Dean of Arts, Humanities and Social Sciences, Dean of Health Sciences, Dean of Students, Vice-President for Global Relations, Professor D. Murchan, Professor S. Alyn Stacey, Professor D. Shepherd, Professor C. Kelly, Professor M. Monaghan, Professor M. Clarke, Professor M. Corry, Professor A. Long, Ms D. Kelleher, Ms N. McCay, Ms E. Black, Mr D. O'Reilly, Ms I. Lis, Ms G. Scanlon. |
| <i>Apologies</i> | Dean of Engineering, Mathematics and Science, Professor A.M. Brady, Professor R.A. Kenny, Professor M. Ruffini, Dr. S. Kerr. |
| <i>In attendance</i> | Secretary to the College, Academic Secretary, Librarian and College Archivist, Director of Student Services, Assistant Academic Secretary. |
| <i>Observers</i> | Mr F. Frank, Ms L. Peters. |
| <i>By invitation</i> | Director of Careers for items CL/19-20/006 and CL/19-20/007. |

SECTION A

The Provost welcomed everyone to the first Council meeting of the 2019/20 academic year. He requested that Council members declare any potential conflicts of interest in relation to the agenda. The Secretary noted that Professor D. Shepherd had declared a conflict of interest for item C.17, as it pertained to his nomination as Acting Head of School of Religion. It was agreed that Professor Shepherd would absent himself for that item.

CL/19-20/001 Declarations by new Members and Observers

The new members and observers of Council made the required statutory declarations.

CL/19-20/002 Minutes

- (i) University Council, 29 May 2019**
- (ii) Joint Meeting of Board and University Council, 19 June 2019.**

The minutes of the meeting of Council on 29 May 2019 and the Joint meeting of Board and University Council 19 June 2019 were approved and signed.

CL/19-20/003 Matters Arising**(i) CL/18-19/226**

The Secretary to the College referred members to a memorandum that had been circulated in relation to CL/18-19/226 and advised that as the Graduate Students' Union (GSU) will be holding an election for a member from the Faculty of Health Sciences the appointment of Mr Dale Whelehan as a member of Council will not proceed. The Secretary to the College indicated that the name of a new postgraduate student Council member will be brought forward to Council in due course.

(ii) CL/18-19/186.2

The Academic Secretary advised that contact had been made with the Higher Education Authority (HEA) in relation to the new Trinity curriculum and its pathways and the concern raised about the possible implications presented by the pathways for student progression data provided to the HEA. The HEA provided assurance that the pathways of the new Trinity curriculum would not have implications for the reporting of student progression data.

CL/19-20/004 Provost's Report

- (i) The Provost updated Council on Trinity's philanthropic campaign. He advised that the Inspiring Generations campaign which aims to raise €400 million and inspire 150,000 volunteering hours is progressing well. Key projects have secured funding, and demolition work has commenced on the site on which the new Engineering, Environment and Emerging Technologies (E3) Learning Foundry will be built. Considerable work has been conducted on the Trinity Technology and Enterprise Centre (TTEC) project at Grand Canal Dock.

In response to a question on the volunteering hours the Provost advised that he had recently hosted a reception for Alumni who had agreed to act as mentors to students. These mentors will meet Trinity students on a one-to-one basis to provide career advice.

- (ii) The Provost referred to work progressed on capital projects, highlighting that the Trinity St. James's Cancer Institute, a partnership between Trinity and St. James's Hospital, achieved official accreditation from the Organisation of European Cancer Institutes, and that the 11th International Cancer Conference was held in Trinity on 24 September 2019. Professor Mina Bissell, recipient of the Lifetime Achievement Award from the American Association for Cancer Research, delivered the Burkitt Lecture.

The Provost referred to the work on the redevelopment of the Old Library, which consists of two pillars – the old library refurbishment project and the Virtual Trinity Library project (which includes conservation, digitisation and research of the Library's unique and distinct treasures). He reported that work is progressing well, and that there has been significant philanthropic support for the project. He acknowledged that significant Government support will be required for the project.

The Provost reported that work on the Trinity Law School development is progressing well and that a development working group, chaired by Colm Duggan – a partner in the corporate law firm Arthur Cox, had been established to oversee the work.

- (iii) The Provost highlighted that the New Generations programme, which aims to create a diverse campus reflecting Irish society and to attract academic talent from around the

world, is expected to bring in more students through scholarships and attract academic talent.

- (iv) The Provost highlighted the selection of Trinity by the European Commission for the European Union (EU) initiative CHARM-EU (Challenge-driven, Accessible, Research-based, Mobile European University) Alliance. The European University Alliance comprises five universities including Trinity - Eötvös Loránd University (Hungary), the University of Barcelona (Spain), the University of Montpellier (France) and Utrecht University (Netherlands). The Provost advised that he was pleased to announce the Vice-Provost/Chief Academic Officer as the Project Sponsor, Assistant Professor Tim Savage as Principal Investigator, with input from Ms Doris Alexander, Associate Director of European Engagement.
- (v) The Provost updated Council on his recent travels and reported that in July he had visited and held meetings with the Mohammed V University in Rabat, the University Dar Es Salaam, Tanzania, the University of Nairobi, Kenya, and the universities of Wits, Pretoria, Nelson Mandela University in Port Elizabeth, Western Cape, and Cape Town to discuss possible collaborations on student exchange and closer research programmes.
- (vi) The Provost referred to the new Strategic Plan 2019-2024 presented at the joint meeting of Board and University Council on 19 June and advised that several proposed amendments were suggested during the meeting for incorporation into the next draft. He indicated that there are a number of contextual factors that need to be taken into consideration in the development of the new Strategic Plan. He highlighted that there is a need to generate significant financial resources to address Trinity's place in the Times Higher Education Rankings. The Provost noted that Trinity has a Student-Staff Ratio (SSR) of 18:1, while the Russell group average is 14:1 and the top UK universities is 10:1, and that the continuing under-investment by Government in Irish university education and research is having an adverse impact on the rankings of Irish universities worldwide. He advised that the Vice-Provost/Chief Academic Officer, Faculty Deans, and the Bursar are exploring ways in which to generate funds to address the issue.

The Provost was asked how universities reporting on the SSR classify research fellows. The Provost advised that there is some variability in this as some UK universities include academic and research staff in the teaching staff numbers reported, however, by doing so this has an impact on the research citations category. The Dean of Research agreed, and highlighted that ranking agencies employ different methods.

A member welcomed the exploration of the SSR noting that there is variability across College and highlighted the need to establish the disciplines with high student:staff numbers. The Provost noted in response that while Trinity has generated considerable non-exchequer funds, it may become necessary to reduce EU student numbers as increasing funds from other sources to recruit more teaching staff is challenging.

Concern was expressed in relation to PhD student numbers, and while there were some measures to support PhD students in College such as the Provost's PhD Awards which provide an annual stipend over four years, it was acknowledged that there is a need to increase funding opportunities for PhD students. It was further acknowledged that the existing PhD stipends are insufficient to support students living in Dublin.

The Provost was commended for taking a leadership role nationally on Government under-investment in Higher Education and was asked how Government is responding to this. The Provost stated that he is meeting the Minister of State for Higher Education and her Chief Adviser on Thursday, 3 October, and that he has had contact from the Minister for Education and Skills. He highlighted that the Department of Education and Skills acknowledges the need for greater funding for Higher Education,

however there is a need for investment in Higher Education to become a door-step issue.

The Provost thanked members for their comments.

CL/19-20/005 Internships and Placement Policy

The Provost welcomed the Director of Careers, Ms. Orla Bannon to Council.

The Director of Careers advised that she would take the Internships and Placement Policy as read and provided an overview of its development. She highlighted that the initial development and consultation phase was completed in 2017/18 as part of the Trinity Education Project (TEP) subgroup 5: Internships and Careers, Student Exchanges/Mobility and Co-Curricular activities, and had involved extensive consultation with and input from Schools, students, professional services and College committees. The Director of Careers added that the policy incorporates elements of work completed on Internship Agreements for Countries with Domestic Internship Legislation. The policy had been developed in response to a demand from Schools for guidance on developing and managing existing and new internships, quality and professional accreditation requirements, and a renewed focus on the student experience and on creating student opportunities as part of TEP.

The Director of Careers conveyed that for the purposes of the policy an internship is regarded as 'an approved and monitored work experience that meets specific learning goals consistent with programme learning outcomes'. She highlighted that the policy applies to internships and placements for credit which form part of an academic programme of study at Trinity; internships sourced by students, and internships that are not-for-credit approved by a School as complementing the student's programme of study and that fall under "Convention de Stage" agreements. Internships and placements relating to co- and extra-curricular activities and not approved by a School do not fall under the policy. She concluded her presentation with an overview of the roles and responsibilities of the College, Schools, Academic Supervisors, students and Internship Host sites in internships and placements.

The Provost thanked the Director of Careers for her presentation and invited questions and comments.

A member highlighted that there may be some differences between Trinity internship and placement requirements set out in the policy and existing placement arrangements developed in response to the requirements of professional accreditation bodies. He highlighted that at times students need to organise placements, and that it has been challenging for Schools to source placements. The Director of Careers advised that in developing the policy the requirements of professional accreditation boards/bodies were taken into account. She also highlighted that the Careers Service can assist Schools with locating hosting sites for placements.

In response to a query on the existence of a central unit providing advice and support to Schools on Internships within College, the Director of Careers confirmed that no central unit exists. She stated that the Careers Service can provide advice to Schools in developing internships and in establishing links with employers.

The Senior Tutor highlighted the need to acknowledge the role of the tutor in the review and monitoring of internships especially in the event where an issue arises. He emphasised the importance of induction and training for assessors in understanding rubrics and criteria for assessment associated with placements/internships.

Decision:

CL/19-20/005.1: Council approved the Policy on Internships and Placements.

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CL/19-20/006 Graduate Outcomes Survey Results Class of 2017

The Director of Careers advised that she would take the Graduate Outcomes Survey Results – Class of 2017 Report as read, and explained that the annual HEA Graduate Outcomes Survey is carried out nine months after students graduate. She explained that the survey has been undertaken since 1982, and includes data from all Higher Education Institutions (HEIs) and the Institutes of Technology. The HEA is moving towards the collection and use of longitudinal data.

The Director of Careers advised that there was a response rate of 62% to the survey, and that the survey provides a snapshot in time with limited information on the quality of employment that graduates are in. She highlighted that for the class of 2017 78% of graduates are in employment with 16% undertaking further studies, and 4% seeking employment. There is a slight increase on 2016 in the number of honours degree and postgraduate degree graduates in employment in Ireland, with 60% of postgraduate degree graduates in employment in Ireland. Six percent (6%) of postgraduate degree graduates are currently seeking employment.

The Director of Careers reported that Trinity is above the national average on the number of honours degree graduates in employment, and that there has been an increase in employment rates across all Faculties compared to 2016. Eighty-four percent (84%) of Masters taught and research graduates, and 94% of PhD graduates are in employment, and there is an increase on 2016 in the percentage of international graduates (15%) working in Ireland. She presented a number of points in relation to postgraduate taught students including, that of those employed in Ireland 55% were from the EU, and that 84% of international graduates were in employment compared to 75% nationally. She noted that there while there is an increase in graduates in employment across many Schools, there is an increase in those seeking employment in the health sciences. She highlighted that there was a decrease in those undertaking further study in Biochemistry and Immunology, and in Medicine.

In terms of graduates employed overseas the Director of Careers reported that the UK and US featured prominently.

The Director of Careers advised that she had worked closely with the Dean of Research in relation to the employability rankings and reported that Trinity is ranked 92nd in the QS Rankings for Graduate Employability 2020, and first in Ireland for employer reputation and alumni outcomes.

The Provost thanked the Director of Careers for her presentation and invited comments and questions.

The Dean of Graduate Studies thanked the Director of Careers for her presentation and emphasised the need for greater careers advice for PhD students. To address this need he is supporting the Director of Careers on the development of a careers module for PhD programmes.

The Dean of Health Sciences noted the decrease in graduates seeking further study in Medicine and felt that this may be attributed to Schol rather than indicating a trend. The Director of Careers agreed that this may be the case.

The Dean of Research commended the Director of Careers on her report and observed that the number of PhD graduates employed in Ireland is a very positive message. She highlighted that it would be very beneficial for a future survey to examine the quality of employment that graduates have secured. The Director of Careers stated that just under 50% of PhD graduates secured postdoctoral positions in Trinity, and agreed that action needs to be taken on sourcing data on the quality of employment secured by graduates. The Provost expressed agreement with the need for such action to be taken.

A member expressed concern on the salaries reported for postgraduate student graduates and emphasised the need to exert more pressure on the HEA regarding the quality of employment secured by highly qualified and educated graduates.

Decision:

CL/19-20/006.1: Council approved the Graduate Outcomes Survey Results – Class of 2017 and Careers Service Activity Statistics Report.

Action:

CL/19-20/006.2: The Director of Careers to raise the need for data on the quality of employment secured by graduates with the HEA at a meeting in October.

The Provost thanked the Director of Careers for her presentation, who then left the meeting.

12.30pm The Dean of Research left the meeting.

CL/19-20/007 Trinity Education Project

(i) Update

The Vice-Provost/Chief Academic Officer drew Council's attention to the TEP Phase 4 Governance Structures - TEP Plenary and TEP Steering. He highlighted that the Estates Strategy and Digital Transformation are linked into the TEP Steering, and that the latter has four workstreams under its remit.

The Vice-Provost/Chief Academic Officer noted that all first-year students are now on the new curriculum architecture, and that these students will be selecting pathways and options for their Senior Fresh year during 2020. He apprised Council that Trinity Teaching & Learning (TT&L), TEP and the Academic Registry will be delivering workshops to academic and professional staff to support them in the provision of advice and guidance to students making choices. In addition, online resources to support students with pathway decision-making are currently under development.

In his report on implementation, the Vice-Provost/Chief Academic Officer highlighted that online enrolment for Trinity Electives and the fixed timetable for the first-year shared curriculum have been delivered for 2019/20.

The Vice-Provost/Chief Academic Officer advised that all features and logistics will be mainstreamed by June 2020, with mainstreaming proposals currently under development. The proposals on the academic and operational mainstreaming of Trinity Electives will be brought to Council by November/December 2019 with a revised timetabling policy and procedures for 2020/21 onwards to be brought to Council by March 2020. He added that preparation is ongoing in TT&L and the AR to align resources and business processes to meet management requirements for identified features and logistics in these units.

The Provost thanked the Vice-Provost/Chief Academic Officer for this report and invited the Registrar to present the Proposal for Facilitating Co- and Extra-Curriculum Reflection.

(ii) Proposal for Facilitating Co- and Extra-Curriculum Reflection

The Registrar highlighted that the proposal was designed to support students capture their experiences under co- and extra-curriculum learning and activities, and it has been approved by TEP Steering and TEP Features, and the Student Life Committee. She advised that the scope of the work-package 'Co-curriculum Reflection' is to:

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- review existing opportunities and mechanisms for capturing Co- and Extra-curriculum reflection;
- decide on the scope of reflective learning;
- develop content to guide reflection;
- consider measures on how to embed reflective practice into the student lifecycle;
- consider means of facilitating and providing guidance on Co-Curriculum Reflection.

The Registrar explained that a review undertaken of existing opportunities and mechanisms for capturing Co- and Extra-Curriculum Reflection highlighted that there are a number of existing Trinity awards such as the Trinity Employability Award that capture Co- and Extra-curriculum learning, similar awards/opportunities are offered by other comparable universities, and that reflective learning modules are offered as part of the core curriculum. She highlighted that the conclusions of the review highlighted the existence of diverse practices across College and the need to develop a portal to support Schools with co- and extra curriculum reflection.

The Registrar presented the principles which underpinned the development and facilitation of the guided reflection process. These principles include, the need for co-curriculum reflection to be available to all students, that reflection be facilitated and guided and linked to existing Trinity Awards in the Co- and Extra-curricular space.

The Registrar referred to the Guided Reflection Tool in Appendix 3 of the document and acknowledged the expert guidance provided by Dr. Cicely Roche an Academic Developer in CAPSL in the development of the tool. She advised that the content of the tool focusses on the Trinity Graduate Attributes with the approved Graduate Attribute descriptors used to provide prompts for the reflection. The Registrar explained that the model underpinning the tool is Gibbs Reflective Cycle, which consists of six levels of reflection (description, feelings, evaluation, analysis, conclusion and action plan) triggered by a series of reflective questions presented to students. She advised that an interactive PDF was developed as the guided reflection tool, which was then presented to students for review and feedback. The students reported finding the tool easy to understand, and expressed the need for an incentive to use the tool.

The Registrar highlighted that it is proposed to develop a website to host the tool, which could be downloaded as an interactive PDF. She added that students will be able to build a portfolio of reflections and save these locally on their desktops/laptops.

The Registrar informed Council that it is proposed to embed reflection into the student lifecycle as follows:

- build in use of the reflection tool as a requirement to apply for Trinity awards and scholarships, and increase visibility at orientation,
- provision of constructive feedback on request, issuing of a Certificate of Completion on submission of a number of reflections,
- build in use of the tool into mentor training and processes,
- build in use of the tool to prepare for taught modules, for-credit internships and study approach that incorporate reflection as part of the curriculum.

The Registrar concluded by presenting recommendations for the mainstreaming of the tool, which include, an ownership by the Dean of Students, the establishment of an Advisory Group to report into the Student Life Committee, the development of a reflection website maintained by the Civic Engagement Officer and Transition to Trinity Officer, and Certificate of Completion to be issued by the Civic Engagement Officer.

The Provost thanked the Registrar for her presentation and the work she had undertaken in relation to the development of the reflection tool. The Dean of Students also commended the Registrar on the work undertaken and acknowledged the challenge in developing such a practical and accessible tool. The Vice-Provost/Chief Academic Officer stated that the tool will be of great value to students studying abroad enabling them to reflect on their intercultural

learning and experiences. He also highlighted the importance of the tool in capturing the learning that takes place outside of the formal curriculum such as through student societies and roles and positions that students take up in the Students' Unions. The student members agreed and acknowledged the value of the tool in capturing and articulating their experiences outside of College. The Graduate Students' Union member suggested that the tool be available to the student class representatives.

In response to a concern expressed on the confidentiality of the reflections, the Registrar clarified that as the tool is under the ownership of the student and saved locally confidentiality is not an issue. She also clarified that the student does not submit the reflections, and that the tool concerns Co- and Extra-curriculum learning and activities only.

The Registrar confirmed, in response to a query, that the tool does not apply to students in receipt of Schol.

Decisions:

CL/19-20/007.ii:1: Council approved the proposal for facilitating Co- and Extra-Curriculum Reflection.

CL/19-20/007.ii:2: Council approved the guided reflection tool and the concept of facilitating the tool on a dedicated website.

CL/19-20/007.ii:3: Council approved the steps presented under section 4 of the proposal for embedding the use of guided reflection in the student lifecycle.

CL/19-20/007.ii:4: Council approved the recommendations for mainstreaming of co-curriculum reflection presented in section 5 of the proposal.

CL/19-20/008 Undergraduate Course Proposals

The Senior Lecturer/Dean of Undergraduate Studies highlighted that he had two dual-degree proposals to present to Council that were approved by the Undergraduate Studies Committee (USC/18-19/099).

(i) Proposal for a dual-degree programme in Geoscience with Columbia University

The Senior Lecturer/Dean of Undergraduate Studies presented the proposal for a dual-degree programme in Geoscience with Columbia University. He advised that Geoscience is delivered by the School of Natural Science as a moderatorship option available to students who enter Science via TR06 Geography and Geoscience. The proposed dual-degree programme in Geoscience will follow the structure of the other dual-degree programmes with Columbia University with students spending the first two years in Trinity followed by two years in Columbia. Students will graduate with a Trinity B.A.(mod) and a B.A. from Columbia. The student quota is 3 EU and 7 non-EU students.

(ii) Proposal for a dual-degree programme in Neuroscience with Columbia University

The Senior Lecturer/Dean of Undergraduate Studies advised that Neuroscience is delivered by the School of Biochemistry and Immunology as a moderatorship option available to students who enter Science via TR060 Biological and Biomedical Sciences. The proposed dual-degree programme in Neuroscience will also follow the structure of dual-degree programmes with Columbia University with students spending the first two years in Trinity followed by two years in Columbia. Students will graduate with a Trinity B.A.(Mod) and a B.A. from Columbia. The student quota is 3 EU and 7 non-EU students.

The Provost thanked the Senior Lecturer/Dean of Undergraduate Studies for his presentation and invited questions and comments.

In response to questions raised concerning course fees for students on the dual-degree programme the Senior Lecturer/Dean of Undergraduate Studies clarified that students pay Trinity fees when attending Trinity and Columbia fees when attending Columbia University. The Vice-President of Global Relations responded to a question raised relating to Schol emoluments and privileges covering Columbia fees. She advised that Schol students do not have their Columbia University fees covered by Schol, and that the remaining term of emoluments and privileges can be used to cover the first two years of a PhD programme.

Decisions:

CL/19-20/008.i:1: Council approved the proposal for a dual-degree programme with Columbia University in Geoscience leading to a B.A. (Moderatorship) with the first intake in September 2020/21.

CL/19-20/008.ii:1: Council approved the proposal for a dual-degree programme with Columbia University in Neuroscience leading to a B.A. (Moderatorship) with the first intake in September 2020/21.

CL/19-20/009 Any Other Business

A member, representing the Junior Constituency for the Faculty Arts, Humanities and Social Science raised a matter of other business with respect to the retrospective call for senior promotions for the academic year 2017/18. Speaking on behalf of the Junior Constituency representatives across the three faculties, she explained that applications to this call were made in January 2019, and in April 2019 candidates were informed whether they were shortlisted, and those who were shortlisted were informed that peer reviews were being sought. However, since then, there has been no formal communication to candidates as a group about when they might expect an outcome. This is a source of concern amongst Assistant Professors in the College as some applicants have been given a timeline, while others have not. The concern raised relates to the 2017/18 academic year, however, as yet, there has been no Senior Promotions call relating to 2018/2019. Also, there has been no call for Junior Promotions - advancement within the Assistant Professor grade - since 2017, which she felt is not only detrimental to people's career and financial status, but it leads to low morale, which ultimately impacts productivity. She requested Council to acknowledge these issues, to determine the reasons why they have arisen, and to work to address them.

The Provost in response acknowledged the lack of clear and consistent communication around the process and timeline for the most recent Senior Promotions call as well as the frustration this would have caused for those concerned. The Vice-Provost/Chief Academic Officer explained that the delays were in part as a result of changes to the policy on the Junior Academic Progression Committee and also to the Probation Policy, which were approved by the College Board in June 2019 and in September 2019 respectively. He added that he was currently working with Human Resources to agree a date for the Junior Academic Progression Committee and that communication on this will issue shortly.

Both the Provost and the Vice-Provost/Chief Academic Officer apologised on behalf of the College for the delay in the process and the lack of clear communication on the matter to all those concerned.

Action:

CL/19-20/009.1: A formal communication on the process to be issued to all concerned as a matter of priority.

SECTION B**CL/19-20/010 Global Relations Committee**

- (i) 17 June 2019**
- (ii) 16 September 2019**

The minutes of the meetings of 17 June 2019 and 16 September 2019 were noted and approved.

CL/19-20/011 Graduate Studies Committee

The Dean of Graduate Studies advised that Trinity has been selected to host the League of European Research Universities summer school in July 2020. He advised that since the last meeting of the Graduate Studies Committee Trinity staff had participated in the 2019 Great Dublin Bike Ride and raised in excess of €16,000 for the Postgraduate Student Hardship Fund.

The minutes of the meeting of the 19 September 2019 were noted and approved.

CL/19-20/012 Human Resources Committee

The minutes of the meeting of 5 June 2019 were noted and approved.

CL/19-20/013 Research Committee

The minutes of the meeting of 14 May 2019 were noted and approved.

CL/19-20/014 Student Life Committee

- (i) 7 May 2019**
- (ii) 10 June 2019, including Appendix: Trinity Sport Code of Ethics**

The Dean of Students advised that the Senior Tutor's Annual Report was presented to the Student Life Committee, and highlighted that the Postgraduate Advisory Service had dealt with a large number of student cases involving considerable work. He highlighted the need for an increase in financial supports to assist postgraduate students. The Dean of Students drew Council's attention to the Trinity Sport – Code of Ethics appended to the 10 June 2019 minutes, which were approved by the Student Life Committee.

Decision:

CL/19-20/014.1: Council approved the minutes of 7 May 2019, the minutes of 10 June 2019 and the appendix: Trinity Sport Code of Ethics.

CL/19-20/015 Undergraduate Studies Committee

- (i) 12 June 2019**
- (ii) 10 September 2019, including Appendix: Memorandum from the Senior Lecturer/Dean of Undergraduate Studies dated 2 September 2019.**

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The Senior Lecturer/Dean of Undergraduate Studies referred Council to the memorandum relating to TEP on the phasing in of the new programme architecture, open modules and decision 'trees' for students (USC/19-20/004). He advised that TEP is entering the last year of its final phase, phase 4 implementation and mainstreaming and that the Digital Trinity 2 project, which aims to deliver online enrolment is running in parallel with TEP. The Senior Lecturer/Dean of Undergraduate Studies advised that it is proposed to roll out the new programme architecture on a phased basis to ensure that it is manageable in term of being comprehensible to students, ensuring delivery of online enrolment and providing sufficient capacity and meaningful choice to students on new Minor Subjects, Open Modules and Trinity Electives. He highlighted that this will work as follows:

- For Single Honors entry, all students will take 40 credits of their subject in their Senior Freshman year and choose between 20 credits in a new minor subject or 20 credits in Open Modules and Trinity Electives.
- New minor subjects will be offered to Single Honors students only in the first phase of rollout.
- For Joint Honors entry and Common Entry students, where a student wishes to achieve a Single Honors award, they must take 40 ECTS in that subject in their Senior Fresh year.
- Under the Common Architecture, if students take only 20 credits in a subject in their Senior Fresh year, they cannot exit with a Single Honors award in that subject.
- Open Modules will be rolled out initially to Single Honors and Joint Honors programmes. Common Entry programmes will offer designated Open Modules, Professional programmes will offer designated Open Modules and in some cases can take other Open Modules.

The Senior Lecturer/Dean of Undergraduate Studies advised that Approved Modules have been re-named as Open Modules and that the definition of Approved Modules as approved by Council remains unchanged. He highlighted that two additional categories, designated and Bespoke Open Modules, as part of the Open Module category are now being proposed for inclusion under Open Modules for coding purposes only.

Decisions:

CL/19-20/015.i:1: Council approved the minutes of the meeting of the 12 June 2019.

CL/19-20/015.ii:1: Council approved the minutes of the meeting of the 10 September 2019.

CL/19-20/015.ii:2: Council approved the phasing in of pathways under the common architecture.

CL/19-20/015.ii:3: Council approved the new classifications of bespoke and designated open modules as part of the Open Module category.

SECTION C

13:15 Professor Shepard left the meeting.

CL/19-20/016 Administrative Arrangements in the Summer Session

The Council noted the Memorandum from the Secretary to the College dated 25 September 2019.

CL/19-20/017 Dean of Engineering, Mathematics and Science (2019-2024)

The Council noted that the Board had approved the nomination of Professor Sylvia Draper to the position of Dean of the Faculty of Engineering, Mathematics and Science for a five-year term to commence on 1 July 2019.

CL/19-20/018 Head of School

The Council noted that the Board had approved the following nominations:

- (i) Professor Carol Newman as Head of the School of Social Sciences and Philosophy for a three-year term commencing Monday 03 June 2019.
- (ii) Professor Siobhan Garrigan as Head of the School of Religion for a three-year term commencing Monday 03 June 2019.
- (iii) Professor David Shepherd as Acting Head of the School of Religion to replace the elected Head of School, Professor Siobhan Garrigan for a one-year term beginning 26 August 2019 and ending 29 August 2020.
- (iv) Professor Anne Fitzpatrick as Head of the School of Languages, Literatures and Cultural Studies, for a one-year term from 17 July 2019 to 31 May 2020.

CL/19-20/019 School Directors

The Council noted and approved the following nominations:

- (i) Professor John Saeed as Director of Teaching and Learning (Postgraduate), School of Linguistic, Speech and Communication Sciences, for a further one-year term;
- (ii) Professor Fáinche Ryan as Director of the Loyola Institute, School of Religion, for a further one-year term;
- (iii) Professor Paul Scanlon as Academic Director of the Philosophy, Political Science, Economics and Sociology Programme for 2019/20.

CL/19-20/020 Head of Discipline

The Council noted and approved the following nomination:

- (i) Professor Gaia Narciso as Head of Discipline of Economics, School of Social Sciences and Philosophy, for a three-year term commencing 3 June 2019;
- (ii) Professor Justin MacGregor as Head of Discipline of Film, School of Creative Arts, for a three-year term commencing 5 September 2019;
- (iii) Professor Aiden Corvin as Head of Discipline of Psychiatry, School of Medicine, for a three-year term commencing 4 October 2019.

CL/19-20/021 **Joint Degree with Technological University Dublin in Human Nutrition and Dietetics**

The Council noted and approved the Memorandum from the Registrar dated 24 September 2019.

CL/19-20/022 **Membership of Academic and Compliance Committees**

The Council noted and approved the Memorandum from the Registrar dated 24 September 2019.

CL/19-20/023 **Examinations Outside the Formal Assessment Sessions**

The Council noted and approved the Memorandum from the Academic Registry Activity Lead: Assess, Progress and Graduation, dated 23 September 2019.

SECTION D

In compliance with the Data Protection Acts this information is restricted.