

*Incorporating any amendments approved at subsequent Council meetings*

**The University of Dublin**

**Trinity College**

**A meeting of the University Council was held on Wednesday 26 May 2004 at 11.15 am in the Board Room.**

*Present* Provost, Vice-Provost, Senior Lecturer, Registrar, Senior Tutor, Dean of Graduate Studies, Dean of Arts (Humanities), Dean of Arts (Letters), Professor D M Singleton, Dr E V Patten, Dr M L Brennan, Dean of Engineering and Systems Sciences, Dr D W O'Dwyer, Dr A W Kelly, Professor C M Begley, Dean of Science, Dr B Espey, Professor P Coxon, Dr C Benson, Ms H Fychan, Mr J O Q Inderhaug.

*Apologies* Dean of Business, Economic and Social Studies, Dean of Health Sciences, Dr P C Conroy, Dr M H Adams, Dr N Persram, Professor P J Prendergast, Ms G E Fallon, Ms M McMahon, Ms S Scott, Dean of Dental Affairs, Mr F de Bulbh, Ms L O'Brien, Mr C O'Coilean, Mr N Hughes, Ms R Ni Eidhin.

*In attendance* Librarian, Secretary, Academic Secretary.

**45/A Minutes** The Minutes of the meeting of 28 April 2004. were approved.

**45/B Provost's Report** The Provost reported on a meeting held between representatives of the Conference of Heads of Irish Universities (CHIU), the Higher Education Authority (HEA), and the Department of Education and Science in relation to funding in the universities. The meeting had been quite positive and it was hoped that the Minister will become involved in discussions in due course.

It was noted that the government's estimates process for 2005 would begin shortly and it was understood that allocations in 2004 would represent the baseline position for consideration of grant allocations in 2005. To some extent, this implied that the possibility of obtaining a reversal of the cuts would be more difficult to achieve. Further meetings were being scheduled and the Provost indicated that he would report on this matter again at the next meeting.

**45/C Provost's Working Group on Structures, Management and Systems** A memorandum from the Provost dated 13<sup>th</sup> April 2004 had been circulated together with the report from the Provost's Working Group on Structures, Management and Systems, dated 7<sup>th</sup> April. In introducing the discussion, the Provost noted that the proposal to introduce an academically-driven resource allocation model (RAM) had been considered initially as part of the strategic planning process. The second report of the Financial Resource Allocation Group had also proposed that consideration be given to the introduction of a resource allocation model and it recommended that a group be established to examine the implications for structures, management and systems of a changed approach to resource allocation.

The report from the Working Group on Structures, Management and Systems had been circulated widely in College together with the Provost's memorandum to Board of 13<sup>th</sup> April 2004 and the College was engaged in an extensive consultation process in relation to the proposals contained in these documents. The papers had been published on the website and the Provost had held several open meetings with staff. In addition he had met with Deans, Administrative staff, the Heads' Forum, and the Lecturers' Forum. The Provost would also be attending a number of Faculty meetings to discuss the proposals and would be meeting with the Students' Union. The Fellows had also discussed the proposals. Arising from all these discussions, a number of questions had been raised and in order to address these the Provost and Executive Officers had prepared a document in question-and-answer format which was available on the website. It was noted that the first phase of the process involves addressing the five questions posed in the Provost's memorandum and these will be considered by the Board at its meeting on 7<sup>th</sup> July 2004.

In the discussion, a member of Council stated that in his opinion, there was wide resistance in the academic community to the proposals and given that, he asked how this would affect the outcome of the consultation process. The Provost stated that as the College was in the middle of the consultation process, it would be inappropriate to enter into debate on possible outcomes. The Provost stated his view that there was strong support for certain elements of the proposals. Another issue raised in the context of the proposed new academic structures related to the internal management and structure of Schools, including the role of established Chairs, and the Provost indicated that such structures would depend on the needs of individual Schools. It was also noted that it would be necessary to review membership of Council and other committees if new academic structures were introduced.

In terms of the proposed resource allocation model, the report from the Structures, Management and Systems Group had outlined criteria that might be used in the model, however the issue of assigning weightings would require detailed consideration. If a decision were made in principle to proceed with the proposals, the more detailed aspects could then be considered. It was noted that a more devolved approach to budgeting would also involve increased responsibility and accountability for financial issues at the local level. It was recognised that with the implementation of a RAM, some areas would gain and others would lose and it was suggested that if additional funding were made available, this might alleviate the pressures in certain areas. While this point was accepted, it was also acknowledged that this was unlikely given the current financial circumstances. It was noted that if the introduction of a resource allocation model were proceeded with, there would be a transition period involved in moving to full implementation.

The Provost stated that as the consultation process proceeded, it was likely that new questions would arise and it may be appropriate to prepare another paper to address issues raised.

- 46/A European University Association – Self-Assessment Document** A copy of the draft self-assessment document for the European University Association (EUA) review had been circulated together with a covering memorandum from the Senior Lecturer dated 18<sup>th</sup> May 2004. It was noted that a copy of the EUA Guidelines which included the terms of reference for the review and an outline structure for the self-evaluation report had been circulated to Council members in January.

A copy of the draft self-assessment document had been posted on the website and comments invited from the College community. In addition, the report had been discussed at Faculty/Faculty Executive committee meetings and at other fora, and the Steering Committee had received and discussed the responses. The document had been updated and was now circulated for consideration by the University Council. The Senior Lecturer invited comments from Council both in general terms and specifically in relation to the Conclusion

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section of the report. It was noted that the Steering Committee would be meeting on 28<sup>th</sup> May 2004 and comments from Council would be reported to the Committee.

In the discussion, it was agreed that an explanatory note should be added to Appendix 8 to indicate that research funding, even where it is generated by several departments, is allocated only to one and therefore the amounts allocated to individual Faculties may be under or over estimated. It was also noted that the Dean of Students should be included in the chart indicating Academic Officers (Appendix 9A) and that the Student Health Service and Student Counselling Service should be included in Appendix 9E.

In relation to the conclusion, it was agreed that the strengths and weaknesses listed in the governance and management section should be revised in a number of areas. There was disagreement with a general conclusion that there was a weakness in terms of embedding a quality culture at all levels, and following discussion it was agreed that this should be modified to indicate that a quality culture was not embedded uniformly across the institution. Council endorsed the proposed approach to developing the Conclusion section, noting that a pilot programme and action plan would be developed in each of the four domains listed.

The Provost thanked the Senior Lecturer and members of the Steering Committee for preparing the report, noting the significant work that had been undertaken within a tight deadline.

**47/A Personnel and Appointments Committee** Council noted and approved the recommendations arising from the meetings held on 23<sup>rd</sup> April 2004 and 7<sup>th</sup> May 2004 as set out in the circulated memoranda dated 27<sup>th</sup> April and 14<sup>th</sup> May 2004 respectively from the Acting Secretary to the Committee.

**47/B Nominations for Appointment** Council noted and approved the circulated information which is attached as Appendix 1 to the minutes.

**47/C Senior Promotions Committee** A memorandum dated 6<sup>th</sup> May 2004 from the Secretary to the Senior Promotions Committee was tabled.

Council approved the promotion to Senior Lecturer of those listed below with effect from 1<sup>st</sup> October 2004.

Dr Monica Gale (Classics)  
Dr James Levine (Philosophy)  
Ms Denise Leahy (Computer Science)  
Dr Anil Kokaram (Electronic and Electrical Engineering)  
Dr Graeme Watson (Chemistry)  
Dr Charles Patterson (Physics)  
Dr Helen Roche (Clinical Medicine)

*Part-time staff in Faculty of Health Sciences*

Dr Joseph Keane (Clinical Medicine)  
Dr Mary Keogan (Surgery)  
Ms Geraldine McMahan (Surgery)

The Provost stated that promotions to both Senior Lectureship and Associate Professorship had for some years been operated on the basis of quotas (6 and 4 in 2004). As regards promotions to Senior Lectureship, there were now approximately one hundred staff at the top of the Lecturer scale. The issues that this raised had been discussed by the Senior

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Promotions Committee and were referred to in the Report of the Academic Promotions Working Group, which will be discussed at the next meeting of Council.

**48/A Academic Affairs Committee** The draft minutes of the meeting of 20<sup>th</sup> April 2004 had been circulated. The Senior Lecturer invited attention to the following items:

- (i) **General Procedures and Protocol for Academic Departmental Review** The Committee had approved revised procedures and protocols for academic departmental review. Two of the main changes in the process were (a) the inclusion of an internal member of staff on the review team who will act in an advisory capacity, and (b) the move from a five-year to a seven-year cycle. It was noted that the first cycle of departmental reviews had been completed, with the exception of Civil, Structural and Environmental Engineering, which would be conducted as soon as possible. The Senior Lecturer stated that the discussions in relation to proposed new academic structures may delay the initiation of next year's schedule of reviews.
- (ii) **Description of Current Provision and Policy in relation to Lifelong Learning and Options for Development** The Senior Lecturer advised that this report had been placed on the website and comments invited from the College community by 11<sup>th</sup> June. An updated version of the report, which will take account of the comments received, will be circulated for consideration at the next Council meeting.

**48/B Graduate Studies**

- (i) **Higher Diploma in Psychology** A memorandum from the Dean of Graduate Studies dated 19<sup>th</sup> May 2004 had been circulated together with supporting documentation. It was proposed to establish a Higher Diploma in Psychology which would be targeted at those who already have an honors degree in another discipline and who wished to enter the field of psychology. It was anticipated that there will be very high demand for the course which will confer eligibility for graduate membership of the relevant professional bodies and would entitle graduates to apply for admission to postgraduate training courses in psychology.

The course was being brought forward as a higher diploma, rather than a postgraduate diploma, as much of the content was at undergraduate level. The Dean of Graduate Studies advised that in terms of the National Qualifications Authority's framework, higher diplomas were placed at Level 8, which is the same level as that for an honors undergraduate degree. The Graduate Studies Committee had sought advice at a policy level from the Academic Affairs Committee on a number of issues surrounding higher diploma courses and these would be discussed at a meeting of the Academic Affairs Committee scheduled for 1<sup>st</sup> June 2004. It was noted that two other higher diplomas existed in College, both in the School of Education.

The course will be offered on a full-time basis over two academic years, with an annual intake of 20 students commencing in October 2005.

Council noted and approved the introduction of the Higher Diploma in Psychology.

- (ii) **MPhil in Film Theory and History** A memorandum from the Dean of Graduate Studies dated 19<sup>th</sup> May 2004 had been circulated together with supporting documentation. It was proposed to establish an MPhil programme in Film Theory and History which would build on the very successful new undergraduate programme in Film Studies. It was expected that the proposed course would attract both national and international postgraduate students with primary research

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interests in a broad range of topics relating to contemporary film studies. The course would equip students with a wide-ranging and sophisticated knowledge of film theory and history, laying the basis for further study at PhD level.

The course will be offered by the School of Drama on a full-time basis over one academic year, with an annual intake of ten students commencing in October 2006.

Council noted and approved the proposal as presented.

- (iii) **Postgraduate Diploma/MSc in Clinical Speech and Language Studies (Dysphagia)**  
A memorandum from the Dean of Graduate Studies dated 19<sup>th</sup> May 2004 had been circulated together with supporting documentation. It was proposed to establish a Diploma/MSc programme in Clinical Speech and Language Studies (Dysphagia) which would be the first taught postgraduate programme to be offered by the Department.

Initially the course will be offered on a part-time basis over two years, but may be revised to a full-time one-year programme in the future. There would be an annual intake of 25 students commencing in October 2004.

It was envisaged that, in the future, the department would develop a suite of postgraduate taught courses providing a series of common core modules along with a major research component and an option of a specialist clinical area. The specialist area of Dysphagia will be offered as phase 1 of this programme.

Council noted and approved the proposal as presented.

- (iv) **Professional Doctorate in Education** A memorandum from the Dean of Graduate Studies dated 19<sup>th</sup> May 2004 had been circulated together with supporting documentation. In noting the very detailed documentation that had been prepared by the Department of Education, the Dean of Graduate Studies advised that the proposal for a Professional Doctorate in Education represented a major development for the Department. The course will be presented as a five-year part-time programme and it is anticipated that it will have a maximum of 20-24 students, commencing in October 2005. It was proposed that entry to the Professional Doctorate in Education be at Masters level.

The Dean stated that Professional Doctorates were a relatively new development for the College. They were different to the traditional PhD in that they were aimed at senior professionals working in the area and were not a preparation for an academic career. Professional doctorates were well established in the United States of America, in the United Kingdom and in Australia.

Council approved the proposal as presented.

- 49/A Health Sciences – Candidates to be awarded BA in Medicine** Under Other Business the Council considered a tabled request from the Dean of Health Sciences, dated 4 May 2004, and approved that the following candidates, who had been admitted to the fourth year of the Medical School programme on the basis of their previous experience and qualifications, and having passed their Final Examinations on 29 April 2004, should be conferred with the degrees of MB, BCh, BAO at the First Summer Commencements on 18 June 2004:

Foo, I Wei (00107221)  
Ladchumanan, Shanta (01107046)  
Lau, Andrea (01111698)  
Sim, Wei Liang (01104861)

Solayar, Gandhi (01104853)

- 50/A Schedule of Board and Council Meetings for 2004-2005** The Council noted a memorandum from the Secretary to the College, circulated dated 19 May 2004.
- 50/B Deanship – Faculty of Business, Economic and Social Studies** The Council noted that Professor C Kearney has been elected to the Deanship of the Faculty of Business, Economic and Social Studies, for up to three years from 13 July 2004 (succeeding Professor D F McAleese).
- 50/C Representation on Council - 2004-2005 and 2005-2006** The Council noted that the following had been elected to serve on Council for the next two academic years:
- (i) **Faculty of Arts (Humanities)** Professor E O'Halpin (replacing Dr M H Adams);
  - (ii) **Faculty of Arts (Letters)** Dr E V Patten (re-election);
  - (iii) **Faculty of Business, Economic and Social Studies** Ms M L Rhodes (replacing Dr N T Persram);
  - (iv) **Faculty of Engineering and Systems Sciences** Dr A Kokaram (replacing Dr D W O'Dwyer).
- 50/D Institute of Cardiovascular Science** The Council noted and approved a memorandum from Ms D Alexander, Secretary to the Research Committee, circulated dated 21 April 2004, noting that the Institute would be established within the remit of the Department of Clinical Medicine.
- 50/E Graduate Studies Committee—Minutes of 1 April 2004** The Council noted and approved the minutes of the meeting of the Graduate Studies Committee of 1 April 2004, as circulated.
- 50/F Leave of Absence** The Council noted and approved the following applications recommended by Deans and Heads of Department concerned on the usual basis, satisfactory proposals having been made for provision for teaching and other needs:
- (i) **French** Dr P Salerno O'Shea – Michaelmas term 2004;
  - (ii) **Institute for International Integration Studies** Professor P Lane – academic year 2004-2005;
  - (iii) **Genetics** Professor K M Devine – Hilary and Trinity terms 2005;
  - (iv) **Germanic Studies** Dr C Leahy – academic year 2004-2005.
- 50/G Visiting Academics** The Council granted recognition to:
- (i) **Hispanic Studies** Dr Stephen Boyd, UCC – 1 September to 31 December 2004;
  - (ii) **Modern History** Professor Saburo Honda, Osaka University of Economics, Japan, 1 July to 30 September 2004.
- 50/H Chair of Psychiatry (1968) (see Actum 41/C (ii) of 1 May 2002)** further to the Council's decision on 1 May 2002 to fill the Chair of Psychiatry, The Council noted and approved the composition of the Chair Search Committee:

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Dean of Health Sciences  
Two College nominees: Professor D P A Kelleher  
Professor M Fitzgerald  
Two nominees of St James's Hospital  
One nominee of St Patrick's Hospital  
Two External Assessors

**51/A Nominating Committee** to approve the membership of the following committee:

**Lecturer in Forensic Psychiatry (1 year contract renewable up to a further 2 years)**  
**Lecturer in Psychiatry (1 year contract renewable up to a further 2 years)**  
Dean of Health Sciences (or nominee)  
Professor A M Gill  
Dr B Fitzmaurice (Department of Psychiatry and SWAHB)  
Professor M Lynch  
Dr H Kennedy (CMH Dundrum)  
Dr M Staines (Irish Psychiatric Training Committee)

**51/B Centre for Computing and Language Studies 2003-2004 to 2005-2006** The Council noted and approved the appointment of Dr C Vogel as Director of the Centre for Computing and Language Studies and as Course Director for Computer Science, Linguistics and a Language for three years.

Signed .....

Date .....

## Appendix 1 to Actum 47/B

**Nominations for Appointment – 26 May 2004**

<b>Department</b>	<b>Post</b>	<b>Name and Qualifications</b>	<b>Start date</b>	<b>Termination date (if contract)</b>
Biochemistry	Research Fellow	Brikos, Constantinos, BSc. (Uni. Sussex), PhD (Lond.)	01-05-2004	30-04-2005
Biochemistry	Research Fellow	McGuirk, Peter, BSc. (NUI), PhD (NUI)	01-06-2004	30-09-2006
Biochemistry	Research Assistant	Mitchell, Jennifer, BA, (Mod) PhD (Dubl.)	01-06-2004	31-05-2005
Clinical Medicine	Research Fellow	Browne, John, BA (Dubl.), PhD (NUI)	21-04-2004	20-04-2005
Computer Science	Research Fellow	Boulkanfed, Malika, PhD (Paris 6)	13-04-2004	12-04-2005
Haematology	Lecturer/Registrar	Power, Maryse, MB, BAO, BCh, B Med. Sc. (NUI) MRCPI (RCPI), Dip MRCPATH (UK)	01-07-2004	30-06-2005
Hebrew, Biblical & Theological Studies	Lecturer Part-time	Scally, John, BA Th. (Pontifical Uni.), H.Dip Ed. (NUI), M.Phil, PhD (Dubl.)	01-10-2004	30-09-2005
Hebrew, Biblical & Theological Studies	Temporary Lecturer	Nestor, Dermot, BA, PhD (Dubl.)	01-10-2004	30-09-2005
Hebrew, Biblical & Theological Studies	Research Fellow	Diemling, Maria, M.Phil, PhD (Vienna)	01-10-2004	30-09-2005
Hebrew, Biblical & Theological Studies	Research Fellow	Wiese, Christian, MA (Heidelberg), PhD (Frankfurt )	01-10-2004	30-09-2005
IIS	Research Fellow	Chaplin, Hannah, Elizabeth, BSc (Nott), MSc, (Wye College), PhD (Lond)	10-05-2004	10-11-2005
Mechanical & Manufacturing Engineering	Research Fellow	Britton, John, BE (NUI), CdipAF (ACCA), Dip Stats (Dubl.) AMIMEchE (ImechE)	01-10-2002	31-03-2005
Medical Gerontology	Lecturer/Registrar	Murphy, Maeve, MB,BAO,BCh, LRCPI,SI (RCSI), MRCPI (RCSI) CSCST (RCPI)	01-07-2004	30-05-2005
Pharmacy	Lecturer	Ehrhardt, Carsten, B.Pharm (Johann-Wolfgang Goethe) Pharm D. (Hamburg), PhD (Saarland)	01-08-2004	31-07-2006
Physics	Research Fellow	Ní Mhiochain, Treasa, BA, PhD (Dubl.)	01-02-2004	28-01-2005
Physics	Research Fellow	Mostaert, Anika, Simone, BSc, Ph.D (N.S.W.)	01-06-2004	31-05-2006

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Trinity Centre for Bioengineer- ing	Research Fellow	Vard, John, BA, BAI (Dubl.)	01-05-2004	30-04-2005
Zoology	Research Associate	Taylor, Mervyn, BA, MB, BCh, BAO, MA, MD (Dubl.) PhD (Lond.) MRCPI, MRCP, FRCPI, FFPRCPI, FRCPCH	06-05-2004	05-05-2007
Zoology	Research Associate	Speed, Mike, BSc, PhD (Leeds) PGCE	06-05-2004	05-05-2007
Zoology	Research Associate	Marnell, Ferdia, BA (Mod), PhD (Dubl.)	06-05-2004	05-05-2007
Zoology	Research Associate	Martens, Koenraad, Roger, Liliane, Marc, MSc (Canberra) PhD (Ghent) DSc. (Brussels)	06-05-2004	05-05-2007