

Incorporating any amendments approved at subsequent Board meetings

**The University of Dublin**

**Trinity College**

**Minutes of Board Meeting of 5 November 2014**

<i>Present</i>	Provost (Dr P J Prendergast), Vice-Provost/Chief Academic Officer (Professor L Hogan), Bursar (Professor G J Lacey), Senior Lecturer/Dean of Undergraduate Studies (Professor G Martin), Registrar (Professor S P A Allwright), Vice-President for Global Relations (Professor J Hussey), Dr O Braiden, Ms K Byrne, Mr F Cowzer, Professor P Coxon, Professor W J Dowling, Professor S Draper, Ms S Dunphy, Mr D Frost, Mr J Gallagher, Mr G J Garrahan, Professor C McCabe, Professor J F McGilp, Mr Domhnall McGlacken-Byrne, Mr Ian Mooney, Professor M Ó Siochrú, Professor C O'Farrelly, Professor D R Phelan, Professor A Seery.
<i>Apologies</i>	Professor Eileen Drew, Ms M Lee, Professor Brian Lucey, Professor D O'Neill.
<i>In attendance</i>	Assistant Secretary to the College (Ms Victoria Butler).
<i>(ex officio)</i>	Secretary to the College (Mr John Coman), Treasurer/Chief Financial Officer (Mr Ian Mathews).
<i>(by invitation)</i>	Interim Chief Operating Officer (Ms Geraldine Ruane). The Librarian and College Archivist for BD/14-15/059 The Associate Dean for Online Education for BD/14-15/060 Dean of Research for BD/14-15/061 and BD/14-15/062

**SECTION A**

**BD/14-15/055 Statement of Interest**

The Provost requested Board members to declare any potential conflict of interest they may have in relation to items on the Board agenda.

Mr Garrahan made a statement of interest in relation to agenda item A.4 Discussion Topics for Trinity College Library Strategy 2014-2019, as he is a staff member in the Library. The Secretary to the College advised the Board that he had discussed the matter with Mr Garrahan and with the Librarian and College Archivist. It was agreed that as the matters in the document are generally of a high-level, policy nature, Mr Garrahan would remain in the meeting and could take part in the discussion. However, if the discussion were to become involved in detailed staff resourcing questions which might affect Mr Garrahan directly, then he would absent himself from the meeting.

**BD/14-15/056 Minutes - Meeting of 8 October 2014**

The minutes of 8 October 2014 were approved and signed.

**BD/14-15/057 Matters Arising from the Minutes**

There were no matters arising from the minutes.

**BD/14-15/058 Provost's Report**

The Provost provided an update to Board members on the following items:

- (i) **Launch of the Strategic Plan on 22 October 2014 by An Taoiseach**  
The Provost noted that the launch of the Strategic Plan 2014-2019 had been successful, and received positive reaction and reports in the media. He reminded Board members of the anticipated cost of implementing the 9 goals detailed within the plan. The important role that income generation strategies will have in the implementation of the plan was noted, including the potential significant contributions of the Global Relations Strategy II. Another significant contribution to income generation would be philanthropy and a campaign would be launched in 2016.
- (ii) **Recruitment of SFI Research Professorships**  
The Provost provided the Board with an update on the targeted TCD-Science Foundation Ireland (SFI) Research Professorship Programme 2014 which will provide research funding of approximately €5 million for a five-year research programme to each successful applicant. Noting the importance of this scheme to research in the College, the Provost informed the Board that both he and the Vice-Provost/Chief Academic Officer had been actively engaged in the short-listing and interview process to date. He advised the Board that final recommendations for appointment would be brought to a future meeting of Council for consideration.
- (iii) **Recent and planned fundraising activity**  
The Provost advised the Board that he had recently been engaged in two fundraising appeals: one in Chicago focusing on supporting the College Library and one in London focusing on the E3 Institute for Engineering, Energy and the Environment. He also advised the Board that he would be pursuing other fundraising opportunities in the coming months in both the Gulf States and the United States of America in support of the E3 Institute and the Cancer Institute at St James Hospital.
- (iv) **The College's success in attracting SFI funding for research centres**  
The Provost informed the Board that the College is to be the lead institution for two new research centres: 'Adapt,' which will seek to change the way in which enterprises, communities and individuals engage in real time, and the 'CONNECT Centre for Future Networks & Communications,' which will aim to develop knowledge in networking services across a wide range of sectors.  
  
It was noted that Trinity researchers will also partner in 'iCRAG,' which will see Principal Investigators focus on the geoscience industry so as to maximise Ireland's resource potential while protecting its environment; in 'Lero – the Irish Software Research Centre,' which will aim to integrate new engineering advances into highly interconnected, evolving, continuously available systems; and in the 'Cúram Centre for Research in Medical Devices.' The Provost extended his congratulations to the Principal Investigators, Professors Linda Doyle, Vinny Wade and Balz Kamber on their success.
- (v) **The restructuring of the Human Resources Department**  
In response to a query from a Board member, the Chief Operating Officer, at the invitation of the Provost, informed the Board that in keeping with START recommendations, the Human Resources Department had been restructured. Mr Tony McMahon had been appointed as the Director for Diversity and Inclusivity, which was a strategic appointment for the College aligned to Goal 8 of the Strategic Plan 2014-2019. As such, an Interim Director of Human Resources, Mr Sean O'Driscoll, had been appointed and it was envisaged that the recruitment of a Director of Human Resources would be progressed shortly.
- (vi) **The development of student residences on the site of Oisín House.**  
Following a query from a Board member, the Provost clarified that consideration had

Incorporating any amendments approved at subsequent Board meetings

been given to incorporating that part of the Printing House complex not including the listed Printing House Hall in to the planned works to build student residences on the Oisín House site. He noted that the staff of Electronic and Electrical Engineering were due to move from the Printing House complex under the E3 strategy and that there was potential to increase the number of student residences that could be made available. It was noted that the Printing House is used for undergraduate teaching and so any potential decant would need to be managed carefully. The Bursar/Director of Strategic Innovation clarified that a plan in respect of this proposal is anticipated before the end of December 2014.

**BD/14-15/059 Discussion Topics for Trinity College Library Strategy 2014-2019**

The Provost welcomed the Librarian and College Archivist, Ms Helen Shenton, who attended for this item.

Speaking to her memorandum, dated 5 November 2014, which had been circulated, Ms Shenton commented that the development of a Library strategy would be integral to ensuring that College has a world-class, 21<sup>st</sup> century university library. She outlined some of the transformative issues affecting the Library including the digital shift, which requires libraries to be both physical and virtual entities; the different ways in which space is used leading to its re-imagining and re-designation to suit changing behaviours, for example, 24-hour and collaborative study areas; and the democratisation of holdings though the digitisation of library collections.

Noting that topics for the Library Strategy were being proposed in the context of the new College Strategic Plan 2014-2019, the Provost invited Board members to contribute to the strategy for the Library and welcomed views and comments.

In response to a query from a Board member, the Librarian clarified that there were several opportunities to fund the strategy for the Library including philanthropy, institutional commitment, possible awards from relevant foundations and in time through developing business partnerships.

In response to a comment from a Board member, it was noted that there had been a lot of support from the members of the Library and Information Policy Committee regarding the strategy for the Library to date. Ms Shenton noted that collaboration and imaginative thinking would be required to produce a strategy that will enable the Library to address some of the issues it is facing and that institutional commitment and investment would play a key role.

Following a comment from a Board member in relation to the hosting of a national digital repository, the Librarian noted that this could form part of the collection and content strategy for the Library which would enable greater information collecting and sharing. The potential for further collaboration and a unique triangulation between IS Services, the School of Computer Science and Statistics and the Library in respect of delivering a digital repository for College was also acknowledged. Following a Board member's observation that the Library had the opportunity to leap frog developments, Ms Shenton welcomed the Board member's exhortation to be ambitious and imaginative.

Noting comments from a Board member, Ms Shenton emphasised the importance of reimagining the current space available in the Library to support strategies such as the Global Relations Strategy II, to promote collaboration and scholarship and enable changing ways of learning.

In response to comments from a Board member regarding the funding of the Library, Ms Shenton advised the Board that the current level of funding and resource assigned to the Library was lower than that of a comparative university in North America, and the Legal Deposit Review showed lower than the other UK copyright libraries at Oxford and Cambridge, however,

**Incorporating any amendments approved at subsequent Board meetings**

there was much that could be achieved with the existing building and in particular the social aspect of the Library, given its central location on campus, could be enhanced. She, and another Board member, also advised the Board of the support and enthusiasm amongst the staff of the Library to develop and deliver the strategy for the Library.

Ms Shenton reminded the Board of the need to ensure responsible stewardship of the Long Room and noted that the Trinity Visitor Experience should significantly contribute to this. She also noted that there were ongoing discussions regarding options for shared storage between the College, the National Library and University College Dublin. However, while the estimated costs of funding this shared storage facility were significant and difficult to source at this point in time, options such as public private partnerships could be explored.

The Board noted the memorandum from the Librarian and College Archivist, dated 5 November 2014, as presented. It was also noted that the draft Library Strategy will be brought to a future meeting of Board in early 2015 for consideration.

The Provost thanked Ms Shenton who left the meeting at this point.

**BD/14-15/060 Online Education Project II**

*The Associate Dean for Online Education attended for this item.*

Noting that this proposal is to be considered at the next meeting of the Finance Committee and will return to Board for further consideration, the Provost introduced this item and welcomed the Associate Dean for Online Education, Professor Tim Savage.

The Associate Dean for Online Education invited the Board's attention to the following three documents which had been circulated:

- The academic case for the Online Education Project II
- The business case for the Online Education Project II
- The proposal to establish a special-purpose legal entity to deliver certain aspects of online education on behalf of the College.

He informed the Board that in Trinity Term 2014 an Online Education Project Working Group was set up charged with developing proposals to bring the online education project past the pilot stage to ensure it is embedded into the full spectrum of College's activities. The relevant parts this report had been presented to Council in October 2014 outlining how the College can best utilise the opportunities that technology-enhanced education offers to cater for the needs of 21st century learners, both online and campus-based. In addition to this, a detailed business case had been prepared which outlines the investment required to meet the strategic objective to use flexible and wholly online modes of course delivery to increase the numbers of student online learners to 1,000, on up to 20 courses. The focus would primarily be on postgraduate and continuous professional development (CPD) programmes, targeted at areas of national and international demand. The Associate Dean for Online Education emphasised that high quality standards were essential for success and that many students were very comfortable with technology-enhanced learning. It was noted that the Postgraduate Diploma in Applied Social Studies had been successfully launched and that the College's first free online course "Irish Lives in War and Revolution: Exploring Ireland's History 1912-1923" had attracted many thousands of students. Nevertheless, it was also noted that many other universities had already introduced a greater range of online courses. The Associate Dean for Online Education also informed the Board that the Working Group was of the view that setting up a subsidiary company would be a key enabler of this objective. It was noted that if the establishment of a separate company for delivery of online education is approved by Board, the Memorandum and Articles of Association will be brought back to Board at a future meeting.

Incorporating any amendments approved at subsequent Board meetings

The Provost thanked the Associate Dean for Online Education and opened the item for discussion.

The following items were among those raised by Board members:

- There is a need for greater clarity regarding the treatment of Intellectual Property;
- A clear distinction should be made between massive open online courses (MOOCs) and the proposed CPD and postgraduate courses for online delivery;
- The importance of providing appropriate facilities, supports and services for online students;
- The importance of ensuring that technology-enhanced teaching will have the opportunity to become embedded in all methods of course delivery across College;
- The need to monitor the quality of the online courses and ensure appropriate oversight of the course delivery;
- The importance of market analysis and the appropriate level of marketing for online courses.

In response to comments from Board members, the Associate Dean for Online Education informed the Board that he had met with the Student Life Committee to explore ways to ensure that online students are appropriately embedded in to the College community. He had also contacted the heads of the main student services to discuss the levels of service that can be provided to online students.

Following a query in relation to the need to establish a subsidiary company to facilitate course delivery, the Associate Dean for Online Education advised the Board that staff delivering online courses would need to be familiar with the online environment and would require specialised pedagogic and facilitation skills tailored to that environment.

In response to a query from a Board member, the Treasurer/Chief Financial Officer clarified that the Working Group had recommended the establishment of a separate legal entity and that the financial projections had been prepared to reflect this. The Provost advised the Board that a separate entity was also being recommended as this would facilitate the required level of recruitment.

Acknowledging a need to support schools wishing to engage in online course delivery, the Provost advised the Board that there would be an opportunity to apply for strategic appointments to support this initiative under the next round of Ussher lectureships. The Treasurer/Chief Financial Officer also advised the Board that the financial projections incorporated a percentage return of fee income to participating schools. The Vice-Provost/Chief Academic Officer clarified that the levels of fee income to be returned to schools were proposed in the context of the subsidiary company developing and delivering the online courses.

To conclude the discussion, the Provost thanked members of the Board for their feedback and noted that there was considerable support amongst the College community for this initiative. He also advised the Board that this project represents an important opportunity for the College and will facilitate future growth and changes in course delivery.

The Board noted the Memorandum from the Associate Dean for Online Education and the Secretary to the College, dated 29 October 2014 and the following documents:

- The academic case for the Online Education Project II
- The business case for the Online Education Project II
- The proposal to establish a special-purpose legal entity to deliver certain aspects of online education on behalf of the College.

Incorporating any amendments approved at subsequent Board meetings

It was agreed that, following consideration by the Finance Committee on 20 November 2014, the proposal for the Online Education Project II would be brought to the December meeting of the Board for approval. Additional information is to be provided as follows:

- further information in relation to how Intellectual Property and Data Protection issues will be handled
- further clarification on how any potential disadvantages arising from the establishment of a separate legal entity will be addressed
- findings of the Finance Committee in relation to the proposed business case
- further details of the role in course development and delivery of the separate company
- market research analysis and the marketing of future programmes
- research conducted to support the student number projections in the proposal
- details of any consideration given to collaborating with an existing provider to deliver online programmes.

It was also agreed that the Treasurer/Chief Financial Officer is to organise an independent financial review of the Online Education Project II business case.

*Professor S Draper and Professor D R Phelan joined the meeting at this point.*

#### **BD/14-15/061 Research**

*The Dean of Research attended for this item*

##### **(i) Dean of Research Annual Report, 2012-2013**

The Dean of Research invited the Board's attention to the Annual Report of the Dean of Research 2012-2013, of September 2014, which was circulated along with the Annual Report on Publications and Impact 2013, also of September 2014. The Dean of Research informed the Board that this was the first time that the publications and research impact information has been presented separately, and this should allow for the earlier publication of the annual report in future years.

The Dean of Research provided a summary of the key findings of his Annual report which included the following:

- the number of patents filed has declined but it is unknown as of yet is this an emerging trend;
- the number of directly funded engagements with industry have increased;
- research centres totalled 36 in 2012/13, which includes the establishment of five new centres and the closure or re-classification of four;
- €126 million in research funding was awarded to TCD, which was a record figure and a significant increase on the previous year's figure of €67 million;
- €27.6 million of the total awarded came from non-exchequer sources;
- research income of near €94 million was received which represented an increase of 21% on the previous year;
- the College has established 22% of the campus companies established nationally since 2007;
- the Entrepreneurship and Innovation strategy had been launched;
- the top 10 principal investigators received almost 25% of all research income in 2013 and the top 20 principals investigators received 35.5%;
- there was a decrease in the number of research applications made during this period, however, this reflects a reduction in the number of funding schemes available.

In response to a query from a Board member, the Dean of Research informed the Board that considerable efforts were being made to raise the media profile in relation to the research achievements of the College.

**Incorporating any amendments approved at subsequent Board meetings**

Following a suggestion from a Board member, the Dean of Research noted that an overview of activity per research institute would be useful for future reports.

Following comments from Board members, the Dean of Research acknowledged the importance of keeping the issue of research funding as a discussion item for meetings with Government representatives.

In response to a query from a Board member in relation to a strategy for increasing the impact of research activity in the Arts, Humanities and Social Sciences, the Dean of Research advised that individual strategies per school would be required and that the inclusion of twenty-seven additional types of research outputs to the existing types of publications and research outputs in the Research Support System would more fully represent the work of such disciplines.

The Board noted the Dean of Research Annual Report 2012-2013 as presented.

(ii) **Annual Report on Publications and Impact 2013**

The Dean of Research introduced the report noting that it included information on Trinity publications and other research outputs from 2009 to 2013 and that comparative data on numbers of papers, citations, impact and trends are also provided. He then summarised some of the key findings for the Board as follows:

- the number of publications has risen over the period and College has gained the top position in Ireland for the total number of publications produced on an annual basis;
- while an increase in publications is a positive development, it can have the effect of diluting impact (in terms of citations per paper) which in turn could impact on the College's position in the rankings.
- a factor behind the increase in TCD publications in the Thomson Reuters databases was the identification, in late 2013, of a significant number of journal articles dating from several years that had previously been excluded from the Web of Science dataset for the College;
- there was a slight decline in the number of citations in 2014 when compared to 2013 figures, however, the College remains the leading university in Ireland for research impact in terms of citations per publication;
- 83% of citations are related to publications coming from 10% of staff and 98% of citations are related to publications from 25% of staff;
- 57% of all papers received at least one citation, which is a slight reduction on the previous year, and means that 43% of all papers are not cited.

In relation to the data on publications and research impacts, the Dean of Research noted that there is much for College to be positive about, however, there are some areas of vulnerability which require careful monitoring.

The Board noted the Annual Report on Publications and Impact 2013 as presented. The Provost, on behalf of the Board, thanked the Dean of Research and the staff involved in the preparation of the two circulated reports.

**BD/14-15/062 National Institute for Bioprocessing, Research and Training (NIBRT) – Re-organisation**  
*The Dean of Research attended for this item.*

The Dean of Research introduced this item with reference to the memorandum from him and the Secretary to the College, dated 28 October 2014 which had been circulated. He informed the Board that NIBRT(the company) was set up in 2005 as a joint venture company by Trinity

College, Dublin City University, Institute of Technology Sligo and University College Dublin (UCD), following a successful bid for funding from IDA Ireland (IDA). The Dean of Research also informed the Board that over a period of time, an extensive review of the strategic direction for NIBRT was undertaken by the company board and a funding issue underlying the operation, which must be resolved to secure the long term financial viability of the Institute, had been identified. As such, the company would need to be re-organised resulting in changes being required to the company's Memorandum and Articles of Association (M&A).

The Secretary to the College advised the Board that legal advice had been obtained and that the proposed changes will have the effect of increasing the influence of the relevant Government departments and agencies on the operations of the company.

In response to a query from a Board member, the Dean of Research advised the Board that there would be a risk of reputational damage should the College discontinue its involvement in the Institute.

Following a comment from a Board member, the Dean of Research informed the Board that it is anticipated that the proposed changes will not have a substantial impact on the College and that, on balance the College should support the proposals in order to secure the future viability of the Institute.

The Board noted the memorandum from the Dean of Research and the Secretary to the College, dated 28 October 2014 as presented.

The Board approved the changes to the Memorandum and Articles of Association (M&A) of NIBRT.

**BD/14-15/063 Visual Identity Consultation Plan**

The Registrar invited the Board's attention to a memorandum, dated 4 November 2014, which was tabled. She informed the Board that a working group, appointed by the Provost, had been working on the visual identity over the summer and was now ready to present its findings to the College community.

The Registrar advised the Board that, prior to the main consultation process, the working group had been seeking input from invited key members of the academic and administrative staff and students. Feedback from these groups had been positive and some useful suggestions had been received which were being incorporated into the proposed designs. The Registrar informed the Board that open consultation sessions with the College community staff and students would be scheduled for the coming weeks. She invited suggestions regarding additional invited consultation groups and also sought the advice of the Board regarding the proposed open consultations.

The Provost thanked the Registrar and invited suggestions and comments from Board members.

The Board noted the tabled document, dated 4 November 2014, as presented by the Registrar. It was agreed that the following additional groups would be asked to review the updated visual identity proposal: the Academic Staff Association and an external focus group. The consultation plan was approved.

**BD/14-15/064 Report on the 2014 Senior Academic Promotions Statistics**

The Vice-Provost/Chief Academic Officer invited the Board's attention to her memorandum, dated 29 October 2014 which had been circulated. She provided the Board with an update on the Senior Academic Promotions 2014, which were initiated in February 2014, noting the data for 2014 which was broken down by Faculty and compared with the same data for 2012. The

Incorporating any amendments approved at subsequent Board meetings



Provost thanked the Vice-Provost/Chief Academic Officer noting the importance of monitoring this data.

In response to queries from Board members, the Vice-Provost/Chief Academic Officer clarified that this round of promotions had been conducted in keeping with the Board approved quotas for Senior Academic Promotions 2014, which had been published in advance of the commencement of the process.

The Board noted the Memorandum from the Vice-Provost/Chief Academic Officer, dated 29 October 2014 containing a report on Senior Academic Promotions Statistics, as presented.

**BD/14-15/065 Equality Monitoring Report 2013-2014**

The Provost invited the Chair of the Equality Committee to present the Annual Equality Monitoring Report 2013-2014.

The Chair introduced the report and invited the Board's attention to a document outlining the changes in key equality monitoring figures by year, which had been tabled. She advised the Board of the gender statistics for College under the following headings:

- College decision-making bodies;
- College staff by type of employment (all staff);
- College staff age profile;
- recruitment diversity monitoring;
- disability.

In response to a comment from a Board member, the Vice-Provost/Chief Academic Officer advised the Board that a significant amount of work had been conducted to date through the INTEGER project, including training and mentoring programmes to address any gender equality issues in the Science, Technology, Engineering and Mathematics (STEM) subject areas. In addition to this it was noted that the College is trying to attract an Athena SWAN bronze award to show its commitment to gender equality.

In response to comments from Board members, the Chair of the Equality Committee advised the Board that a lack of confidence was often cited as an issue which prevented women from going forward for promotion. It was noted that this was also an issue which prevented females from putting them forward for Officer positions within the Students Union.

Following a query from a Board member in relation to the low levels of male applicants for certain staff categories and actions which could be taken to address this, the Vice-Provost/Chief Academic Officer advised the Board that the College recruitment policies did not differentiate between genders. It was agreed that further discussion on gender equality would take place as a Matter Arising at the next Board meeting.

The Board noted the Annual Equality Monitoring Report 2013-2014 and the supporting tabled document and the Provost thanked Professor McCabe, as Chair of the Equality Committee.

*Professor O'Farrelly left the meeting at this point.*

**BD/14-15/066 Douglas Hyde Gallery (DHG) Future Strategy and Governance Changes**

The Secretary to the College invited the Board's attention to a memorandum, dated 28 October 2014, which had been circulated and provided a brief summary of the establishment of the Douglas Hyde Gallery (DHG). The Secretary to the College then advised the Board that there was a need now to update the current governance arrangements for the gallery, especially as the Arts Council no longer nominates directors to the boards of such bodies and to decide on a process for the formulation of future strategy. He advised the Board that it is understood that

Incorporating any amendments approved at subsequent Board meetings

the current DHG Director is due to retire within the next few years resulting in the need for succession planning. In particular, he outlined the three specific decisions required of the Board as outlined in his memorandum, dated 28 October 2014.

In response to comments from Board members, the Secretary to the College advised the Board that there may be further governance changes required in the future, but that such changes will only be requested in support of the new strategy to be prepared for the gallery. In addition to this, he advised that should there be future proposals regarding space requirements for the gallery, such proposals will be brought to the Estates Policy Committee for consideration in the first instance.

Board members welcomed the proposal and noted the potential for future development of the Douglas Hyde Gallery and increased public interaction.

The Board noted the Memorandum from the Secretary to the College, dated 28 October 2014 and in particular approved the following:

1. The future appointment of the eight DHG company directors, including four by the Trinity Board, would be in accordance with a Competency Framework to be agreed by the Trinity Board and by the Arts Council.
2. Once the re-formulated DHG company board was in place, it would consider and propose the future strategic options for the DHG and make recommendations to Trinity and to the Arts Council, to include succession planning.
3. Once the future strategic direction for the DHG was agreed by Trinity and by the Arts Council, any further governance changes required would be made.

The Secretary to the College advised the Board that subject to approval by the Arts Council, a revised Memorandum and Articles of Association would be brought to a future meeting of the Board.

#### **BD/14-15/067 University Council**

The Board confirmed the draft Acta of the meeting of 22 October 2014.

In response to a query from a Board member, the Vice-Provost/Chief Academic Officer clarified that Council had agreed to change the nomenclature of the Head of the School of Business which would be replaced by the title 'Dean' so that the post would reflect the international norm for such a position. It was noted that there was already precedent for such a title change in the College.

#### **BD/14-15/068 Academic Appeals Committee (see Actum CL/14-15/041 of 22 October 2014)**

The Board confirmed the decision of the University Council to accept the recommendations of the Academic Appeals Committee from its meetings of 22, 24, 25, 26 and 29 September 2014.

#### **BD/14-15/069 Any Other Urgent Business**

##### **Visitor Hearings**

The Board noted the verbal update provided by the Secretary to the College in relation to a recent hearing of the Visitors.

##### **Audit Committee Membership**

The Registrar invited the Board's attention to a memorandum, dated 4 November 2014, which had been tabled.

**Incorporating any amendments approved at subsequent Board meetings**

The Board noted and approved the appointment of Mr Oliver Cussen, former Chief Executive, Dublin Airport Authority, to the Audit Committee as an external member to replace Mr Pat O'Reilly.

### Section B

#### **BD/14-15/070 Board Business**

##### **(i) Callover**

The Board noted the Board Callover from the meeting of 8 October 2014.

##### **(ii) Outcomes**

The Board noted the Board Outcomes from the meeting of 8 October 2014.

### Section C

#### **BD/14-15/071 Higher Degrees**

The Board noted Higher Degrees, approved by the sub-committee of Board and Council on 22 October 2014, as circulated.

#### **BD/14-15/072 Proctors' Lists for Autumn Commencements**

The Board noted that the Proctors' Lists were approved by the sub-committee of Board and Council on 28 October 2014.

#### **BD/14-15/073 Engagement Advisory Group**

The Board noted a memorandum from the Registrar, circulated, dated 28 October 2014 and approved the membership and terms of reference of the Engagement Advisory Group.

#### **BD/14-15/074 Prizes and Other Awards**

##### **(i) Jean Montgomery Fund**

The Board noted and approved a memorandum from the Senior Tutor, circulated, dated 8 October 2014.

##### **(ii) Mackay Wilson Fund**

The Board noted and approved a memorandum from the Senior Tutor, circulated, dated, 8 October 2014;

##### **(iii) Entrance Exhibitions 2014**

The Board noted that this item on the agenda had been withdrawn and would be presented to the meeting of 17 December 2014.

#### **BD/14-15/075 Scholars' Committee Funding**

The Board noted a memorandum from Treasurer/Chief Financial Officer, circulated, dated 29 October 2014 and approved funding for the Scholars Committee from the Scholars' stipend, at the request of the Scholars Committee.

#### **BD/14-15/076 Electoral Register**

The Board noted a memorandum from the Secretary to the College, circulated, dated 29 October 2014 and approved that the Electoral Register be updated each term in October,

Incorporating any amendments approved at subsequent Board meetings

January and April, with Board election constituencies continuing to be updated after Trinity Monday to take account of the election of new Fellows.

**BD/14-15/077 Senior Promotions – *ad hoc* Appeals Committee**

The Board noted a memorandum from the Senior Dean, circulated, dated 29 October 2014, and approved the membership of the Senior Promotions *ad hoc* Appeals Committee, as follows:

Senior Dean *Chair*

Professor Ivana Bacik (replacing Professor Linda Doyle)

Professor Derek Sullivan

**Section D**

*In compliance with the Data Protection Acts this information is restricted*

Signed: .....

Date: .....