The University of Dublin

Trinity College

Minutes of Board Meeting, 9 July 2003

Present
Provost (Dr J Hegarty), Vice-Provost (Dr J B Grimson), Registrar (Mr R A Stalley), Bursar (Dr J W O’Hagan), Senior Lecturer (Dr S M Greene), Dr S P A Allwright, Dr L E Doyle, Dr S Duffy, Dr H Gibbons, Mr H Kearns, Ms M Leahy, Dr J G Lunney, Mr I Moynihan, Mrs J O’Hara, Mr D Scammell, Dr T T West*.

Apologies
Mr B Connolly, Dr J A Fitzpatrick, Ms A-M Gatling, Dr C Horn, Dr J M Mossman, Dr A N M Ní Chasaide, Mr W Priestley, Dr J C Sexton, Dr F Shevlin, Ms E K Stokes, Dr D L Weaire.

In attendance
(ex officio) Secretary, Treasurer, Assistant Secretary.
(by invitation) Dean of Health Sciences (for Minute 17/357), Director of Buildings (for Minute 17/371).
(present for) * Minutes 17/354 to 17/371 (b).

17/354 Minutes
The Minutes of the meeting held on 2 July 2003 were approved and signed subject to the following amendments:

16/327 Minutes
The date ‘4 June 2003’ was replaced with ‘11 June 2003’.

16/332 Annual Officers 2003-2004
Mr V J Scattergood was amended to read Dr V J Scattergood.

16/334 Implications of Reduction in Pay Budget 2003-2004
The word ‘studentship’ in line 3, point (b) in the third paragraph was replaced with ‘Teaching Fellowship’.

17/355 Matter Arising - Disciplinary Matter (see Minute 16/330 of 2 July 2003)
The Secretary advised Board that the Courts had ruled in favour of the College in relation to the issues raised and that the College’s Disciplinary Panel would now proceed to hear the case.

17/356 Provost’s Report
The Provost advised Board that the Strategic Plan would be launched on 9 July at 4.00pm in the Dining Hall and that all staff had been invited to attend.

17/357 Haughton Institute
The Dean of Health Sciences, present by invitation, attended for this item. The Provost, introducing the topic, invited Board’s attention to a memorandum, dated 2 July 2003, which had been circulated. The Board noted that the Haughton Institute, which is now in its fourth year of operation, was designed as an instrument by which College and its
two teaching hospitals, St. James’s Hospital and the Adelaide and Meath incorporating the National Children’s Hospital at Tallaght could share clinical, physical and intellectual resources in postgraduate teaching and research. The Board also noted that a good relationship between College and its Teaching Hospitals is critical for the viability of the Faculty of Health Sciences and that discussions are currently underway to replace the existing teaching agreements with updated partnership agreements.

The Provost invited Board’s attention to concerns that had been expressed by the Board, and in the Faculty of Health Sciences, about the effectiveness of the Haughton Institute for the College, noting that College representatives on the Haughton Board had raised concerns about recent changes in direction that had been taken by the Haughton Institute relative to its original remit. The Provost also invited Board’s attention to the areas of concern which had been raised by the Audit Committee in its report to Board which had been discussed at its meeting of 18 December 2002 (Minute 6/125 refers).

The Provost advised Board that following the presentation of the Audit Committee’s report, meetings had taken place involving the Dean of the Faculty, the Executive Officers Group, the Chief Executive Officers of the Hospitals and senior executives of the Haughton Institute. The Board agreed that, in the interests, *inter alia*, of facilitating collaborative taught postgraduate programmes and research between College and the Hospitals, facilitating academic consultants’ research, and the further development of a more inclusive relationship with the Hospitals, College should continue its involvement with the Institute, subject to a number of specific conditions which would be proposed to the Board of the Haughton Institute for adoption and implementation.

The Provost invited Board’s attention to these conditions under the headings of research, finance and governance and advised that if they would be implemented there would be no conflict of interest between the Haughton Institute and the College and Hospitals and that there would be greater financial controls and clearer reporting structures into College. The Provost advised Board that, from preliminary discussions it would appear that, these conditions had the broad support of the Chief Executives of the Hospitals. The Board also noted proposals concerning the administration of the Sir Patrick Dun’s Laboratories.

The Provost advised Board that the Board of the Haughton Institute had initiated a review of the Institute which would be undertaken by the Chief Executive Officers of the Hospitals and the Dean of Health Sciences and that it was hoped to complete this review in Michaelmas Term 2003.

The Board, in discussing the proposals, noted the concerns which members of the Faculty of Health Sciences had expressed in relation to the changing role and practices of the Haughton Institute and emphasised the need to ensure that all proposed conditions, including additional College representation on the Board of the Haughton Institute, be implemented if the College is to continue its involvement in the Institute.

Following clarification of a number issues by the Dean of Health Sciences, including the future requirement that the Haughton Institute should provide an Annual Report to Board, the Board approved the proposal that the conditions for College’s continued involvement in the Haughton Institute be sent to the Board of the Institute for adoption. The Board requested that it be kept informed of progress on the discussions.

17/358 **Board Elections** The Secretary advised Board that, following a meeting of the Board’s working group to consider how continuity in Board membership might be addressed, legal advice had been sought on a number of issues, including the possibilities for change within the current Board’s term of office and the frequency with which Board elections can be held within the context of the College’s Statutes and the Universities Act. The Board noted that

*Incorporating any amendments approved at subsequent Board meetings*
the College had been advised that, in view of the fact that the current Board had been elected under approved regulations, it would not be possible to change the term of office of any member of the current Board. The Secretary further advised Board that clarification on the options for future elections was being sought and that the working group would present proposals to Board for consideration during Michaelmas Term.

*The Vice-Provost withdrew from the meeting*

17/359 **Acta of the University Council**

(a) The Board confirmed Acta of the University Council from its meetings of 25 June 2003 subject to further comment covering the following: 57/C, 58/C, 61/B, 61/C, 62/B, 63/A, 64/B.

(b) The Board confirmed the Actum of the University Council from its meeting of 3 July 2003 subject to further comment covering the following: 66/A.

17/360 **Centre for Academic Practice and Student Learning (see Actum 57/C of 25 June 2003)** The Board noted that a Director had been appointed to the Centre.

17/361 **Departmental Reviews – Computer Science (see Actum 58/C of 25 June 2003)** The Senior Lecturer invited Board’s attention to the outcome of the review of the Department of Computer Science which had concluded that the Department is the best overall computer science programme in the country. The Board noted areas of concern which had been raised by the reviewers in relation to the very low senior:junior staff ratio, the large number of courses being taught by the Department, staffing difficulties, accommodation and funding issues, management of the Department and weaknesses in the College’s intellectual property policies, all of which, it was agreed, would be addressed by the Department, the Faculty of Engineering Systems Sciences and the College.

In response to a comment on the very high demand the preparation for reviews places on the staff of departments, the Senior Lecturer advised Board that the departmental review process is itself under review and invited Board members to submit their comments on all issues of concern.

In response to a query, the Provost advised Board that it would not be possible to address the financial issues of any one department in isolation from the rest of the College but that it was hoped that the development of criteria for resource allocation would address concerns in this regard.

17/362 **Nominations for Appointment (see Actum 61/B of 25 June 2003)** The Board, on the recommendation of the University Council, approved the appointments as summarised in Appendix 1 to these Minutes.

17/363 **Junior Promotions Committee (see Actum 61/C of 25 June 2003)** The Board noted and approved the following promotions

(a) **Confirmation in Appointment** with effect from 1 October 2003:
   - Dr Patrick Byrne (Surgery)
   - Dr John Gilmer (Pharmaceutical Chemistry)

*Incorporating any amendments approved at subsequent Board meetings*
(b) **Confirmation of Probationary Year (Contract Lecturers)**

- Ms Helen Coughlan (Social Studies)
- Dr Mauro Ferreira (Physics)
- Dr Clair Gardiner (Biochemistry)
- Dr Deirdre O’Neill (Education)
- Dr Ciaran Simms (Mechanical and Manufacturing Engineering)

(c) **Merit Bar** (to proceed beyond the Merit Bar at the date appropriate in each case, with the exception of Dr A Bowie, who would be retrospective to 1 October 2002):

- Dr Andrew Bowie (Biochemistry)
- Dr Louise Bradley (Physics)
- Dr Patrick Byrne (Surgery)
- Dr Neville Cox (Law)
- Dr Linda Doyle (Electronic and Electrical Engineering)
- Dr Mauro Ferreira (Physics)
- Dr Tim Fernando (Computer Science)
- Dr Clair Gardiner (Biochemistry)
- Mr Laurence Gill (Civil, Structural and Environmental Engineering)
- Dr John Gilmer (Pharmaceutical Chemistry)
- Mr Colin Griffiths (Nursing and Midwifery Studies)
- Mr Mads Haahr (Computer Science)
- Dr Rachel Hoare (French)
- Dr Stefan Hutzler (Physics)
- Ms Catriona Leahy (Germanic Studies)
- Dr Thomas Eoin O’Sullivan (Social Studies)
- Dr Nalini Persram (Political Science)
- Dr Andrew Pierce (Irish School of Ecumenics – Trinity College Dublin)
- Dr Jean Quigley (Psychology)
- Dr Paula Quigley (Drama Studies)
- Dr Ciaran Simms (Mechanical and Manufacturing Engineering)
- Ms Fiona Timmins (Nursing and Midwifery Studies)
- Dr Henry Windle (Molecular Medicine)
- Dr Daniella Maria Zisterer (Biochemistry)

**17/364 Graduate Studies – New Course Proposals (see Actum 62/B of 25 June 2003)** The Senior Lecturer invited Board’s attention to the following new postgraduate courses which had been approved by Council:

(a) Postgraduate Diploma in Health and Safety in Construction;
(b) Postgraduate Diploma in Applied Building Repair and Conservation;
(c) Postgraduate Diploma/MSc in Pharmaceutical Medicine;
(d) MPhil in Popular Literature.

**17/365 Senior Promotions Committee – Personal Chairs (see Actum 63/A of 25 June 2003)** The Board noted and approved the following appointments to Personal Chairs with effect from 1 October 2003:

- Professor Werner Blau (Physics)
- Professor Jane B Grimson (Computer Science)
- Professor John Horne (Modern History)

_Incorporating any amendments approved at subsequent Board meetings_
The Board noted that Professor Horne’s Chair would be entitled ‘Professor of Modern European History’ and that titles for Professor Grimson’s and Professor Blau’s Chairs may be brought forward in due course.

17/366 Leave of Absence (see Actum 64/B of 25 June 2003) The Board confirmed the following applications for leave of absence.

(a) **Civil, Structural and Environmental Engineering**
   (i) Dr M M O’Mahony – Trinity Term 2004;
   (ii) Mr L Gill – Trinity Term 2004;

(b) **Computer Science** Dr D P McCarthy – 1 September 2003 to 31 January 2004;

(c) **English** Dr N P Daly – Hilary term 2004;

(d) **Centre for Language and Communication Studies**
   (i) Dr A N M Ní Chasaide – academic year 2003-04;

(v) **Germanic Studies**
   (i) Professor N M McGowan – Michaelmas term 2003;
   (ii) Dr N McLelland – academic year 2003-04;

(vi) **Pure and Applied Mathematics** Professor T T West – academic year 2003-04;

(vii) **Philosophy**
   (i) Mr R M Skelton – Michaelmas term 2003;
   (ii) Professor W E Lyons – Hilary term 2004;

(viii) **Russian** Dr J Doherty – Michaelmas term 2003.

The Vice-Provost rejoined the meeting

17/367 Kennedy Chair in Health Services Management and Policy (see Actum 66/A of 3 July 2003) The Board noted that the University Council had nominated Charles Edward Murray Normand, B.A. (Stirling), D.Phil. (York), Hon. M.F.P.H.M., F.F.P.H.M.

... to the above Chair, noting that discussions are in progress with Professor Normand.

17/368 Dean of Students The Provost invited Board’s attention to a memorandum, dated 10 July 2003, which had been tabled, outlining the background to the appointment of a Dean of Students and proposed Terms of Reference for that Officer. The Provost advised Board that it was proposed to establish this new Officership to coordinate policy development related to student affairs. The Board noted that the overall experience of students at Trinity is determined by a mixture of their academic programmes, student services and many social aspects, all of which are managed by the relevant administrative and supports services and the students’ unions and clubs and societies. The Provost advised Board that as the development of policy regarding student services is currently distributed between the Senior and Junior Dean and the Senior Tutor in an *ad hoc* fashion and in addition to their core, statutory functions, it was hoped that the appointment of a Dean of Students would ensure a more integrated approach to policy development in this regard.

The Board noted the proposal to establish the Officership for one year, in the first instance, after which the position would be reviewed.

In response to queries from a number of Board members, the Provost advised that accommodation and administrative support would be available to the new Officer. The Board noted Dr West’s concerns that the proposed Dean of Students should be sensitive to the important role which student societies and sports clubs play in the life of Trinity students.

Incorporating any amendments approved at subsequent Board meetings
In response to a query, the Provost advised Board that it was proposed to appoint a Dean of Students independently of the Junior Dean, Senior Dean and the Senior Tutor so as to avoid any conflict between the new Officer and the existing Officers’ statutory functions. The Board noted that this approach has the approval of the Officers concerned.

The Board noted Mr Scammell’s comments supporting the proposed appointment.

The Board approved the terms of reference for one year, in the first instance, noting that the Provost would present a nomination to the Officership for Board approval at the first meeting of Michaelmas Term 2003.

17/369 Seanad Electoral Reform  The Registrar advised Board that, in response to a request to the Provost from the sub-committee established by the Oireachtas Committee on Procedure and Privileges of Seanad Eireann to review and make recommendations on the reform of the Seanad, and following consultation with the University’s Seanad Electors, a submission was presented to the sub-committee, on behalf of the College, by the deadline of 30 June 2003.

17/370 Advisory Committee on Honorary Degrees  The Board approved the nominations of the Advisory Committee on Honorary Degrees as presented by the Registrar noting that those approved will be conferred with Honorary Degrees at the Winter Commencements 2003 and the Second Summer Commencements 2004.

17/371 Capital Projects. The Director of Buildings, present by invitation, attended for this item.

(a) Summary Information on Financial Position and Other Matters  The Bursar invited Board’s attention to Issue 5 of a confidential memorandum, dated 17 June 2003, which had been circulated as part of the regular reporting to Board on the current status of the College’s capital building programme and associated financial issues, with particular reference to the following:

Buildings under construction or recently constructed: The Bursar invited the Board’s attention to the completion and official opening of the Ussher Library, the Institute for International Integration Studies on Level 6 in the Arts Building and the Durkan Institute in St James’s Hospital, noting that good progress is being made on the other buildings currently under construction. The Board noted that there will be an approximate balance or a small deficit in relation to this element of the capital programme, further noting however, that some of the buildings, when complete, will not have designated finance for recurrent operational costs.

Buildings on which decisions or construction are imminent: The Bursar invited the Board’s attention to the current status of the Sports Complex, and the Centre for Research on Adaptive Nanostructures and Nanodevices (CRANN). The Board noting that, in addition to providing funds to refurbish recently acquired space for effective use by the College, there are no funds available for backlog maintenance and that there is a requirement to put aside a capital fund of at least €5m to cover small capital works over the next three years.

Second Development Control Plan: The Bursar advised Board that a second Development Control Plan will be drawn up to cover the years 2003-2008 which will include all the sites owned by Trinity. The Bursar invited Board’s attention to a number of issues which will be taken into account in developing the plan. This will be brought to the Site and Facilities Committee and Board in due course.

Incorporating any amendments approved at subsequent Board meetings
In conclusion, the Bursar invited Board’s attention to the very successful outcomes of a number of capital projects which had not seemed feasible at the start of the current academic year and thanked the Director of Buildings, the Treasurer and the Secretary, and their staff, for their very significant contributions in this regard.

In response to a query, the Secretary advised Board that the development of the Lincoln Inn site is dependent on the conclusion of the purchase of Dunlop/Oriel House which was currently awaiting a final decision from the Department of Health and Children.

Following the clarification of a number of issues in relation to recurrent costs of new buildings, the Board thanked the Bursar for his report, noting that an up-date in this helpful format would be issued twice-yearly in future.

(b) Pearse Street Development

The Director of Buildings invited Board’s attention to the previous Board discussion on the Pearse Street development (minute 15/313 of the Board meeting of 11 June 2003 refers). The Director of Buildings also invited Board’s attention to the recommendation from the Site and Facilities Committee that, in order to avail of the opportunities offered by the Section 50 tax arrangements for student residences, full planning permission for the residential element of the development must be submitted by 30 September 2003 and that, in order to investigate the feasibility of the overall development, an application for outline planning permission for the full scheme would be submitted at the same time (minute 1.1 of the Site and Facilities Committee meeting of 1 July 2003 refers).

In response to queries from Board members, the Director of Buildings clarified a number of technical issues in relation to the proposed development. The Bursar invited Board’s attention to the College’s commitment to improve the physical environment for the local community and advised Board of the opportunities which the proposed development offers to address the problems associated with the College’s frontage on Pearse Street.

In the course of a long and detailed discussion, the Board noted Dr Duffy’s concerns about the proposed demolition of a number of protected buildings and the lack of consultation with the Fellows in whose name planning applications are made to the Dublin City Council.

The Registrar invited Board’s attention to a number of the issues which had arisen in the course of the architectural competition which had given rise to the current proposal, noting in particular, the view that sacrificing a number of older properties, the interiors of which are in very poor condition, was more than compensated for by the opportunities to develop the College’s Pearse Street buildings and provide a more open aspect to the surrounding area. The Board also noted the use to which Luce Hall would be put as part of the plan and how its location and orientation would be used to best advantage.

The Board, noting that the Provost will advise the Fellows regarding the proposed development, agreed that full planning permission would be sought for the residential element of the development and that outline planning permission would be sought for the overall scheme.

(c) North East Corner Development

The Director of Buildings invited Board’s attention to a memorandum from the Secretary, dated 3 July 2003, which had been circulated together with documents from the College’s legal, taxation and property advisors in relation to: (a) the Sports Hall; (b) INS Building, Lecture Theatres; (c) INS Building, IITAC Facilities. The Board noted the advisors’ opinions that the College is not

Incorporating any amendments approved at subsequent Board meetings
exposed to any undue or unusual risks arising from the proposed developments. The Secretary advised Board, that on the basis of the advice received, legal documents will now be prepared for all elements of the development.

In response to a query from Dr Lunney, the Director of Buildings advised Board that all capital projects are working within fixed budgets and that the INS Building Committee had agreed that lecture theatres would be included in the development at the expense of the proposed atrium between that building and the SNIAM Building.

(d) **HEA request for future priority capital projects** The Director of Buildings advised Board that following a review of capital requirements in each of the universities, which had been conducted in March of this year and which resulted in projects worth in the order of €1.8bn, the HEA had requested that each institution submit its priority projects according to an agreed format by 11 July 2003. The Board noted that, following discussions with the Senior Lecturer and the Bursar, the Trinity submission will be based on the priorities identified in the Strategic Plan, noting that proposals in relation to some aspects of e-learning and funds for equipment would not be included at this time. The Senior Lecturer advised Board that e-learning developments would proceed, noting that the Information Policy Committee had approved proposals for ubiquitous computing and that it was proposed to provide new accommodation and equipment for the Centre for Learning Technology.

17/372 **GMB** The Secretary advised Board that, following Board approval of proposals for the use of the upper floors of the GMB (minute 14/295 of 4 June 2003 refers), agreement had been reached between the College and the University Philosophical Society and the College Historical Society as follows:

(a) The Philosophical and Historical Societies will convert the south-facing workroom into a Resource Centre. The Philosophical and Historical Societies will make the Resource Centre available to all Clubs and Societies on the same basis as that which applies to the Conversation Room.

(b) The College will convert the north-facing workroom into a PC room. This PC Room will be available to the Information Systems Services of College for a period of three years. The computer facilities shall be available to any student of Trinity College but will not be used for the purposes of class instructions. This agreement will be reviewed by College and the Societies after the initial three year period.

17/373 **Visitor to the College** The Board extended its appreciation to Mr Justice Henry Barron who was due to finish his term as Visitor to the College on 12 July 2003 after more than twenty years service. The Board wished him well in his retirement. It was also noted that, in accordance with the Statutes, two nominations to replace Mr Justice Henry Barron proposed by the Senate of the University will be presented to the Government, from whom an appointment will be made.

17/374 **Chair of Bioethics** The Secretary advised Board that under the terms of the DMMC it had been agreed that a joint UCD/TCD Chair in Bioethics would be established and that preparations for the recruitment process would begin over the summer vacation, noting that the procedures used would be a combination of those currently employed in each institution and that there would be due regard for the cultural ethos of the two institutions. The Secretary advised Board that Trinity’s contribution to the funding for the Chair would be provided by the Faculty of Health Sciences.

Incorporating any amendments approved at subsequent Board meetings
17/375 **Community Liaison Officer** The Board approved the Provost’s nomination of Dr Shane Butler as the Community Liaison Officer for 2003-2004.

17/376 **Finance Committee** The Board noted and approved the Minutes of the meeting of the Finance Committee held on 25 June 2003.

17/377 **Site and Facilities Committee** The Board noted the Minutes of the Site and Facilities Committee from its meeting of 1 July 2003 as circulated and approved the recommendations, noting in particular:

2.2 **Renovation of Botany Bay Tennis Courts** In response to a query, the Bursar advised that landscaping of Botany Bay was dependent on funding becoming available.

17/378 **Personnel and Appointments Committee** The Board noted and approved recommendations arising from the meetings held on 16 June 2003 (see Actum 61/A of 25 June 2003) and 30 June 2003, noting in particular the revised College policy and procedures for dealing with complaints of harassment, including sexual harassment, which had been reconsidered to include a policy on anti-racism and a specific definition of the scope of these policies.

The Vice-Provost advised Board that the proposed change of name for the Staff Office and associated job titles would be referred back to the Personnel and Appointments Committee for further consideration at its next meeting.

17/379 **Proctors’ Lists – Second Summer Commencements – 10-11 July 2003** Under Other Business the Board noted that the Proctors’ Lists for the Second Summer Commencements had been approved by the subcommittee of the Board on 8 July 2003.

17/380 **College Policies**

(a) **Information Policy Committee** The Board noted and approved a memorandum from the Director of IS Services, circulated dated 1 July 2003, enclosing:

(i) Policy on the Use of College Resources to use and access the Web, circulated dated June 2003;
(ii) Wireless Communications Policy, circulated dated 27 June 2003;

(b) **Personnel and Appointments Committee** Anti-Racism Policy (see Minute 17/378 above).

(c) **College’s Merchandising Strategy** The Board noted and approved a memorandum from the Secretary to the College, circulated dated 27 June 2003.

17/381 **Board Minutes of 4 June 2003 – Correction – Nominations for Appointment 14/283** The Board noted that on page 13, the hyphenated word ‘(Part-Time)’ should be deleted where it occurs against the name of Mr Paul Davis, who had been nominated to a full-time position in the Department of Mechanical and Manufacturing Engineering.

Incorporating any amendments approved at subsequent Board meetings
17/382 Higher Degrees

(a) Reports of Examiners (see Actum 63/D of 25 June 2003) The Board noted that the Dean of Graduate Studies had advised Council on 25 June 2003 by a memorandum of 18 June 2003 that the following correction was necessary to the list of candidates approved by the Board and Council Sub-committee on 3 June 2003: Ms Elizabeth Farrell had presented for MSc instead of PhD; Dr L Malone to be recorded as ‘Internal Examiner’ instead of ‘2nd Extern’.

(b) The Board noted a Higher Degree, approved by the sub-committee of Board and Council on 2 July 2003.

17/383 Sealings The Board noted:

(a) Enterprise Centre, Pearse Street – Memorandum of Rent Review The Seal of the College was put in duplicate to a memorandum of rent review of Unit 22 in the Trinity College Enterprise Centre to Rototherm Ltd. [30/6/03]

(b) Common Investment Fund – Amending Scheme The Seal of the College was put in duplicate to a Common Investment Fund Amending Scheme between the Provost, Fellows and Scholars of Trinity College Dublin and the Commissioners of Charitable Donations and Bequests. [30/6/03]

17/384 Headship of Department

(a) Chemistry The Board noted that Professor J Corish has been nominated for three years from 13 July 2003 to 12 July 2006;

(b) Genetics The Board noted that Professor A P Kavanagh has been nominated from 1 August 2003 to 31 July 2006.

(c) Hebrew, Biblical and Theological Studies The Board noted that Professor A D H Mayes has been nominated for one year from 12 July 2003.

17/385 Bequests and Benefactions – Patrick O’Brien (deceased) The Board noted and approved a memorandum from the Treasurer, circulated dated 26 June 2003.

17/386 Modern Art Collections – Curator The Board confirmed that the Curator of the Modern Art Collections has both the duty and the authority to take such action as may in his judgment be necessary to ensure the protection and well-being of paintings and sculptures in the possession of the College.

17/387 Committees 2003-04 The Board noted a memorandum from the Registrar, circulated dated 3 July 2003, as follows:

(a) Chapel Committee
Ms E Fleeton to replace Mrs J O’Hara as Secretary to the Committee.

(b) Principal Committees of the Board and the University Council (and sub-committees)

Academic Affairs Committee (Council)
Professor J Gratton has been nominated to fill one of the two vacancies.

Incorporating any amendments approved at subsequent Board meetings
Sub-committees

- **Graduate Studies Committee** Dr K R Benoit, Dr A Chantler, Dr P E Kruger, Ms E O McGlade, and Dr E Murphy have been replaced by Dr J F Donegan, Dr A R Kramer, and Dr J J McDonagh.
- **International Student Affairs Committee** Ms S Coyle and Ms Erika Keane have been added to the membership.

**Audit Committee (Board)**

Dr D J Dickson to replace Dr M J Carroll.

**Finance Committee (Board)**

The Dean of Arts (Letters) replaces the Dean of Engineering and Systems Sciences; Professor D C Williams replaces Dr E P Drew.

**Sub-committees**

- **Catering Management Committee** Deputy President of the Students’ Union replaced by the Welfare Officer, Students’ Union.

**Information Policy Committee (Board and Council)**

The Dean of Engineering and Systems Sciences replaces the Dean of Health Sciences.

**Sub-committees**

- **Administrative Computer Users’ Committee** The Manager (Management Information Systems) is replaced by the Assistant Director (Management Information Systems)
- **College Archives Committee** A vacancy has been created by the retirement of Professor J G Byrne from this committee.
- **Information Systems Services Committee** The Manager, Computer Systems, is replaced by the Assistant Director (Computer and Network Systems).

**Personnel and Appointments Committee**

**Sub-committees**

- **Equality Committee** Membership to be as follows:
  
  **Vice-Provost, Chair** Dr N R Cox
  
  **Ms A FitzGerald, Secretary** Dr E P Drew
  
  **Secretary** Ms I M Gannon
  
  **Assistant Academic Secretary** Dr A M E O’Moore
  
  **Admissions Officer** Mr D Quinn
  
  **Staff Secretary** Sexual Harassment and Bullying contact representative
  
  **Personnel Officer** Person representative
  
  **Officer for Co-ordination of Student Disability Services** Welfare Officer, Students’ Union representative
  
  **Access Officer** Graduate Students’ Union representative
  
  **Dr M M Brady**

- **Academic and Senior Administrative Staff Promotions Committee – Junior Promotions Committee** Professor L P Breathnach has completed his term of office, and one vacancy remains to be filled.

**Site and Facilities Committee (Board)**

Dr B A Coghlan, Dr K J McGinley, Mr A A. M Donnelly, and Professor J M Monaghan have completed their terms of office and are replaced by Dr S Duffy, Dr M M O’Mahony and Mr D Treanor (one other vacancy will be filled in due course).

**Sub-committees**

- **Arts Building Management Committee** is replaced by a new sub-committee, membership of which is below:

Incorporating any amendments approved at subsequent Board meetings
Arts Building User Group

The Bursar, Chair
Dean of the Arts (Letters), Person-in-Control
Dean of the Arts (Humanities)
Dean of Business, Economic and Social Studies
Director of Buildings (or nominee)
College Safety Officer
Designated safety representative for building
Senior Lecturer (or nominee)
Librarian (or nominee)
Representative of level 3 users
Representative of level 4 users
Representative of level 5 users
Administrative Officer Arts (Letters), Secretary (in attendance)
Representative of level 6 users
Representative from ancillary/support staff
Graduate Students’ Union representative
Students’ Union representative
Superintendent of the Arts Building
Disability Officer
Administrative Officer Arts (Letters), Secretary (in attendance)
Administrative Officer Arts (Humanities) (in attendance)
Administrative Officer, Business, Economic and Social Studies (in attendance)

• **Biotechnology Committee** The Director of Buildings (in attendance as required) to be added.

• **Centre for Microscopy and Analysis Committee** Professor B L Roberts has retired, the number of vacancies increases to two.

• **Grounds and Gardens Advisory Committee** Miss J Gill, Secretary has retired from the College.

**Student Services Committee (Board and Council)**
The Deans’ representative to be the Dean of Engineering and Systems Sciences.

**Sub-Committees**

• **Careers Advisory Service** Dr F E Bannister and Ms A Hennessy to replace Ms E Henderson and Professor F Neelamkavil.

• **Student Counselling Service Committee** Dr S Butler and Ms C Moloney have been replaced by Ms AM Naughton and Dr P A Walsh.

**Committees of the Board**

**Central Fellowship Committee** Dr T B Barry, Dr L E Doyle, Dr M E G Lyons, Dr I Rozas have been replaced by: Dr J L Kallen, Dr O R McManus, Professor H J Y Scannell and Dr G W Watson.

**Foundation Scholarship – Central Scholarship Committee** Professor L P Breatnach and Professor M K Simms have completed their terms of office, the number of vacancies increases to four.

**High Performance Computing Development Committee** The Business Development Manager is added to the membership.

**Panel of Enquiry** Mr J Connolly, SC replaces Mr P M A Butler-Charleton SC as one of the co-Chairs.

**Trinity Development Co-operation Committee** (formerly Overseas Development Co-operation Committee): Dr E P Drew, and the late Dr J J Kevany are replaced by Mr J A Jackson and Professor P J Drudy, the Office of International Student Affairs representative vacancy to be filled; vacancies on the committee increase to three.

**Incorporating any amendments approved at subsequent Board meetings**
(d) Committees of the University Council

Centre for Asian Studies Management Committee Professor L M Cullen has retired from this Committee.

Trinity Centre for the Environment Strategy Committee Dr D W Jeffrey and Dr J G Wilson have been replaced by Dr F J G Mitchell, one vacancy remains to be filled.

Course Co-ordinating Committees

- Co-ordinating Committee for the Bachelor in Education (Home Economics) Degree Course Add: the Head of the Department of Education.

- Co-ordinating Committee for the Bachelor in Music Education Degree Course Ms G McCann, Mr P O Cuinneagain, Ms M Deasy, Ms E Farrell, Mr P Deegan, Ms M Moran are replaced by: The Co-ordinator of the BMusEd Programme, The Head of the DIT Conservatory of Music and Drama, Staff representatives of the DIT Conservatory of Music and Drama (2), Staff representatives of the Royal Irish Academic of Music (2).

- Co-ordinating Committee for the Professional course in Theology Professor A D H Mayes, Vice-Principal of the Church of Ireland Theological College, and the Primate of All Ireland have been replaced by the Head of the School of Hebrew, Biblical and Theological Studies, Another member of staff from the Church of Ireland Theological College, The Archbishop of Armagh, Another bishop as nominated by the Church of Ireland Theological College House of Bishops, Trinity College representative (1) [vacant]

- Co-ordinating Committee for the Master in Science Degree Course in Economic Policy Studies Professors M J Laver and M A Marsh have been replaced by Dr R S Chari.

Freedom of Information Working Party Ms J Gill has retired from the College, the number of vacancies increases to three.

Unit Cost Management Working Party Professor F Neelamkavil has retired from this Committee, the number of vacancies increases to three.

Access Steering Committee The Senior Lecturer replaces Dr P J Drudy as Chair, the Academic Secretary, Dr S Butler and Staff/Student Liaison Officers (2) have been added to this Committee.

17/388 Nomination for Appointment The Board approved nomination for appointment, as circulated (see Appendix 2 to these Minutes).

17/389 TCD Association and Trust – Additional Recommendation The Board noted and approved a memorandum from the Joint Honorary Secretary, TCD Association and Trust, circulated dated 27 June 2003, and ratified the following grant:

Dr N Persram (Political Science): €500 towards advertising in the proceedings of the conference, ‘Empire, Subjectivity and Political Theory’, to be held in TCD 24-25 July 2003.
**17/390 Nominating Committees** The Board noted the following memberships:

(a) **Matheson Ormsby Prentice Lectureship in Company and Partnership Law**
Mr G McHugh to replace Professor R H Gilligan and Ms A M Bohan (MOPS) to replace Mr S Watson

(b) **Faculty of Health Sciences – Administrative Officer (Administrative Grade 1) (permanent post)**
Secretary to the College
Dean of Health Sciences
Academic Secretary
Mr B Murray

(c) **Lectureship I Medicinal/Organic Chemistry (indefinite duration)**
**Kinerton Lectureship (2-year contract)**
Dean of Science
Prof J Corish
Dr D Grayson
Dr I Rozas
Dr H Roche
Professor T Gallagher (Bristol)

(d) **Lectureship in Bachelor in Acting Studies (1-year contract)**
Dean of Arts (Letters)
Professor D Kennedy
Professor B Singleton
Ms C Poulter
Ms C O’Sullivan
Dr V Mirodan (Drama Centre, London)

(e) **Staff Relations Manager (permanent)**
Secretary
Staff Secretary
Dr S P A Allwright
Mr H Kearns
Mr R Adams
Mr E Madden (NUI Maynooth)

**17/391 Technical Staff Committee**

(a) **Recommendation for promotion** The Board noted a memorandum from the Technical Staff Committee, circulated dated 30 June 2003 and approved the recommendation in relation to Mr F Cowzer, Department of Chemistry, with retrospective effect to 1 October 2001.

(b) **Representation** The Board noted that Mr K Walsh and Mr C Deevey had been elected as representatives for Constituency Two and Four respectively on the above Committee for 2003-2005.

**17/392 Library Staff Review Committee** The Board noted the election of Mr S Breen and Dr K J McGinley as staff representatives on the above Committee for 2003-2004.

*Incorporating any amendments approved at subsequent Board meetings*
17/393 Tutorship The Board noted nominations from the Senior Tutor, as set out in a memorandum circulated dated 1 July 2003, as follows:

(a) with effect from 13 July 2003:

- Dr G Watson (Chemistry) (replaces Dr C V Holland)
- Dr K Schwienhorst (Centre for Language and Communication Studies) (half-chamber) and Ms C Leahy (Germanic Studies) (half-chamber) (replace Dr S Matterson)
- Ms I Walsh (Clinical Speech and Language Studies) (replaces Dr M Smith)

(b) with effect from 1 October 2003:

- Dr S Bayo Belenguer (Hispanic Studies) (replaces Dr N McLelland)
- Ms K Cremin (Occupational Therapy) (replaces Ms J Brangan)
- Dr A Kelly (Physiology) (replaces Dr U Bond)
- Dr T O’Connor (Physiology) (half-chamber) (takes half of Dr F R Falkiner’s chamber)
- Dr A McCashin (Social Studies) (replaces Professor A H Matthews)

17/394 Summer Hours The Board noted normal office hours from Monday 14 July to Friday 6 September 2003 would be:

- Monday to Thursday: 0900 to 1700
- Friday: 0900 to 1630

Signed: ......................................

Date: ......................................

Incorporating any amendments approved at subsequent Board meetings
# Appendix 1 to Minute 17/362

## Nominations for Appointment (see Actum 61/B of 25 June 2003)

<table>
<thead>
<tr>
<th>Department</th>
<th>Post</th>
<th>Name and Qualifications</th>
<th>Start date</th>
<th>Termination date (if contract)</th>
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<tr>
<td>Biochemistry</td>
<td>Research Fellow</td>
<td>GIBNEY, Eileen, BSc. (Ulster), PhD (Cantab.)</td>
<td>01.05.2003</td>
<td>30.04.2006</td>
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<tr>
<td>Biochemistry</td>
<td>Research Fellow</td>
<td>SCHRÖDER, Martina, MA (Witten), PhD (Witten)</td>
<td>01.08.2003</td>
<td>31.07.2007</td>
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<tr>
<td>Classics</td>
<td>Lecturer</td>
<td>WARE, Catherine, BA Latin (NUI), BA Greek (NUI), MA (Brown, USA)</td>
<td>01.10.2003</td>
<td>30.06.2004</td>
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<tr>
<td>Clinical Medicine</td>
<td>Honorary Lecturer (Part-time)</td>
<td>IRVINE, Alan, MB, BCh, BAO (Belf.), MRCP, RCP (UK), MD (Belf.)</td>
<td>01.05.2003</td>
<td>N/A</td>
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<tr>
<td>Clinical Medicine</td>
<td>Research Lecturer</td>
<td>Ni EIDHIN, Deirdre, BSc (NUI), MSc (NUI), PhD (Dubl.)</td>
<td>01.01.2003</td>
<td>31.12.2004</td>
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<tr>
<td>Clinical Speech &amp; Language Studies</td>
<td>Clinical Teacher</td>
<td>MURPHY, Maeve, BSc (Dubl.)</td>
<td>01.10.2003</td>
<td>31.09.2005</td>
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<td>Clinical Speech &amp; Language Studies</td>
<td>Lecturer (Part-time)</td>
<td>WALSHE, Margaret, BA (Dubl.), MSc (Lond.), PhD</td>
<td>01.10.2003</td>
<td>31.09.2005</td>
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<td>Education</td>
<td>Research Associate</td>
<td>CLIFFORD, Aidan, PhD (Dubl.)</td>
<td>01.06.2003</td>
<td>31.05.2006</td>
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<td>Education</td>
<td>Lecturer (Part-time)</td>
<td>DAVIS, David, BA, PGCE, MA, PhD</td>
<td>01.06.2003</td>
<td>31.05.2004</td>
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<td>Education</td>
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<td>HOLMES, Bryn, PhD</td>
<td>01.06.2003</td>
<td>31.05.2006</td>
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<td>Education</td>
<td>Lecturer (Part-time)</td>
<td>KINGSTON, Stanford,</td>
<td>01.06.2003</td>
<td>01.10.2003 Renewable Yearly</td>
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<tr>
<td>Electronic &amp; Electrical Engineering</td>
<td>Research Fellow</td>
<td>PANARIN, Yuri Petrovich, Dip.Phys. (MIPT), Kandidat Nauk (MIPT)</td>
<td>01.07.2003</td>
<td>30.06.2006</td>
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<tr>
<td>Electronic &amp; Electrical Engineering</td>
<td>Research Fellow</td>
<td>PERERA, Aluthge Dona Lalitha Chandani, BSc (Peradeniya), MSc (Tokyo), D.Eng. (Tokyo)</td>
<td>01.09.2003</td>
<td>31.08.2005</td>
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<tr>
<td>English</td>
<td>Visiting Professor</td>
<td>ADELUGBA, Dapo,</td>
<td>01.06.2003</td>
<td>30.09.2004</td>
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<td>English</td>
<td>Visiting Lecturer</td>
<td>CORONATO, Rocco, BA (Bologna), M.Phil (Bologna)</td>
<td>01.06.2003</td>
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<tr>
<td>English</td>
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<td>GUEST, Claire Estelle Lapraik, BA (Oxon.), Grad.Dip. (Oxon.), M.Phil (Dubl.)</td>
<td>01.10.2003</td>
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<th>End Date</th>
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<td>Geography</td>
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<td>01.09.2003</td>
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<td>Research Fellow</td>
<td>GOMEZ, Eva, BSc (Spain), MSc (Barcelona), PhD (Barcelona)</td>
<td>26.05.2003</td>
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<td>Graduate Centre for Arts Research</td>
<td>Co-ordinator</td>
<td>TATLOW, Antony Tissington, MA</td>
<td>01.10.2003</td>
<td>30.09.2004</td>
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<td>GRANT, Lesley Margaret, MA (Dubl.), PhD (Dubl.)</td>
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<td>IIIS</td>
<td>Research Associate</td>
<td>BENOIT, Kenneth Richard, BA (S. Carolina), MA (Harv.), PhD (Harv.)</td>
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<td>BRADBY, Barbara Marion, BA (Oxon.), MA (Sus.), D.Phil (Sus)</td>
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<td>CHARI, Raj Samavedam, BA (Sask.), MA (Sask.), PhD (Belf.)</td>
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<td>COSTELLO, Cathryn, BCL (NUI), LLM (Bruges)</td>
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<td>FINLAY, Graham, BA (MCG), MA (Johns H), PhD (Johns H)</td>
<td>01.06.2003</td>
<td>31.05.2006</td>
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<td>HILL, Ronald James, BA (Leeds), MA (Dubl. / Essex), PhD FTCD (1978)</td>
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<td>HOFFMAN, Herwig, Dr. Jur. (Hamburg), M.Jur. (Oxon,)</td>
<td>01.06.2003</td>
<td>31.05.2006</td>
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<td>HOLTON, Robert, BA (Sus), MA D.Phil (Sus)</td>
<td>01.06.2003</td>
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<td>Research Associate</td>
<td>HONOHAN, Patrick, BA (NUI), MA (NUI), MSc (Lond.), PhD (Lond.)</td>
<td>01.06.2003</td>
<td>31.05.2006</td>
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<td>IIII Research Associate</td>
<td>HORNE, John Nicholas, BA (Oxon.), D.Phil (Sus), FTCD (1993)</td>
<td>01.06.2003 - 31.05.2006</td>
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<td>IIII Research Associate</td>
<td>HURLEY, Margaret</td>
<td>01.06.2003 - 31.05.2006</td>
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<td>01.06.2003 - 31.05.2006</td>
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<td>IIII Research Associate</td>
<td>KEATINGE, Neil Patrick, BA (Lond.), MSc (Lond.), PhD</td>
<td>01.06.2003 - 31.05.2006</td>
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<td>IIII Research Associate</td>
<td>KEARNEY, Colm, BA (NUI), MA (Essex / NUI / W.Ont), PhD (Warw.)</td>
<td>01.06.2003 - 31.05.2006</td>
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<td>IIII Research Associate</td>
<td>KINGSTON, William, MA (Dubl. / NUI), LITT.D</td>
<td>01.06.2003 - 31.05.2006</td>
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<td>IIII Research Associate</td>
<td>KRAMER, Alan Richard, BA (Newcastle, UK), MA (Newcastle, UK), D.Phil (Hamburg), FTCD (1994)</td>
<td>01.06.2003 - 31.05.2006</td>
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<td>01.06.2003 - 31.05.2006</td>
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<td>LUCEY, Brian Michael, BA (NUI), MA (NUI), PhD</td>
<td>01.06.2003 - 31.05.2006</td>
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<td>IIII Research Associate</td>
<td>McALEESE, Dermot Flannan, B.Com (NUI), MA (Dubl. / Johns H), M.Econ.Sc (NUI), PhD (Johns H), FTCD (1976)</td>
<td>01.06.2003 - 31.05.2006</td>
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<td>01.06.2003 - 31.05.2006</td>
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<td>IIII Research Associate</td>
<td>McHUGH, Gerard, MA (Dubl. / Sheff.), PhD (Lough), FCCA</td>
<td>01.06.2003 - 31.05.2006</td>
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<td>IIII Research Associate</td>
<td>MARTIN, Gillian Suzanne, BA, M.LITT, PhD, H.Dip.Ed.</td>
<td>01.06.2003 - 31.05.2006</td>
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<td>MATTHEWS, Alan Henry, BA (C’Nell), FTCD (1986)</td>
<td>01.06.2003 - 31.05.2006</td>
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<td>MINNS, Christopher, BA, MA, PhD (Dubl.)</td>
<td>01.06.2003 - 31.05.2006</td>
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<td>01.06.2003 - 31.05.2006</td>
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<td>01.06.2003 - 31.05.2006</td>
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IIIS Research Associate  
O’ROURKE, Kevin Hjortshoj, MA (Harv.), MA (Harv.), PhD (Harv.)  
01.06.2003  31.05.2006

IIIS Research Associate  
PERSRAM, Nalini Therese, BA (Vic., BC), MA (E.Anglia), PhD (Wales)  
01.06.2003  31.05.2006

IIIS Research Associate  
PHELAN, Diarmuid Rossa, BCL (NUI), LL.M (Berkley), PhD (Florence)  
01.06.2003  31.05.2006

IIIS Research Associate  
ROCKETT, Kevin, D.PhiL (Ulster)  
01.06.2003  31.05.2006

IIIS Research Associate  
RIOS-MORALES, Ruth, BSc (Sanagustin), MSc (Ulster), PhD (Ulster)  
01.06.2003  31.05.2006

IIIS Research Associate  
RUANE, Frances Philomena, MA (NUI), D.PhiL (Oxon.), D.PhiL (Oxon.), FTCD (1985)  
01.06.2003  31.05.2006

IIIS Research Associate  
SCHUSTER, Alexander William Edward, BA, LL.B, M.LITT (Dubl.)  
01.06.2003  31.05.2006

IIIS Research Associate  
SHANLEY, Diarmuid Brendan, BDS (NUI), MA (Indiana), M.S.W (Indiana), DR.ODONT (Oslo), FFDRCSI, FDSRCS.Ed, FTCD (1992)  
01.06.2003  31.05.2006

IIIS Research Associate  
SOMERVILLE, Richard Andrew, MA (Lond.), MSc (Lond.), MBA (City), PhD (City)  
01.06.2003  31.05.2006

IIIS Research Associate  
SYMONS, Clive Ralph, LL.B (Brist.), PhD (Brist.), Dip.Ed (Oxon.)  
01.06.2003  31.05.2006

IIIS Research Associate  
TOVEY, Hilary, BA (NUI), MA (NUI), FTCD (2001)  
01.06.2003  31.05.2006

IIIS Research Associate  
WALSH, Patrick Paul, BA (NUI), MA (NUI), M.Econ.Sc (NUI), PhD (Lond.), Dip.Econ.Sc (NUI), FTCD (2000)  
01.06.2003  31.05.2006

IIIS Research Associate  
WICKHAM, James John Rufus, BSc. (Lond.), MA (Sus), D.PhiL (Sus)  
01.06.2003  31.05.2006

Law Adjunct Professor  
LANG, John Kelly Temple, MA (Dubl.), LL.D (Dubl.)  
01.10.2000  30.09.2006

Law Visiting Professor  
O’HIGGINS, Paul, MA (Dubl. / Cantab.), PhD (Cantab.), LL.D (Dubl. / Cantab.), MRIA, Hon FTCD  
01.10.2000  30.09.2006

Law Lecturer (Part-time)  
RYAN, Fergus William, LL.B (Dubl.), PhD (Dubl.)  
01.01.2003  30.09.2003

Mechanical & Manufacturing Engineering Research Fellow  
JORDAN, Peter, BA (Dubl), BAI (Dubl), PhD (Dubl)  
01.06.2003  30.09.2003

Nursing & Midwifery Studies Lecturer  
McCARRON, Mary, RMHN, RGN, BNS (DCU), PhD (Dubl.)  
01.06.2003  N/A

Incorporating any amendments approved at subsequent Board meetings
Incorporating any amendments approved at subsequent Board meetings
Incorporating any amendments approved at subsequent Board meetings

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<th>Department</th>
<th>Post</th>
<th>Name and Qualifications</th>
<th>Start date</th>
<th>Termination date (if contract)</th>
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<td>Treasurer’s Office</td>
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<td>THORNHILL, Kate, B.Sc. (D.C.U.)</td>
<td>23.06.03</td>
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Nomination for Appointment

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<td>EADIE, Patricia, MB, B.Ch, BAO (NUI), FRCSI.Plast (RCSI)</td>
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<td>LYNCH, Thomas Hugh, MB, B.Ch, BAO (NUI)</td>
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<td>Visiting Research Fellow</td>
<td>MANECHSHA, Rustom, MB, B.Ch, BAO, BMed.Sc (NUI)</td>
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<td>TIERNEY, Sean, MB, B.Ch, BAO, PhD, M.Ch, FRCSI</td>
<td>01.06.2003</td>
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<td>YOUNG, Vincent Kieran, BA, MD, FRCSI, FRCS.Ed</td>
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