

**The University of Dublin
Trinity College**

There will be a meeting of the Board on Wednesday 9 June 2004 at **10.00 am** in the Board Room. **Please note earlier time.**

Tea and coffee will be available in the Ante Room from **11.00-11.15 am**.

AGENDA

Apologies

Section A

A.1 Provost's Working Group on Structures Management and Systems - Implementation

The Deans of the Faculties have been invited to attend.

A.2 Capital Projects – North East Corner

Bursar and Director of Buildings to report.

- (a) Letter and enclosure from Matheson Ormsby Prentice, dated 2 June 2004
- (b) Letter from PricewaterhouseCoopers, dated 3 June 2004.

A.3 Minutes

Meetings of:

- (a) 14 April 2004;
- (b) 21 April 2004 (special);
- (c) 10 May 2004 (special);
- (d) 10 May 2004 (statutory).

A.4 Matters Arising from the Minutes

A.5 Provost's Report

A.6 Annual Office 2004-2005

Provost's nominations.

A.7 Governance – Implementation of Board Decisions

Provost to report.

A.8 Board Membership – External Member

- (a) Provost to report;
- (b) Proposal from Mr B Connolly.

A.9 Disciplinary Panel

Secretary to introduce:

- (a) **Chairmanship** to approve the nomination of Ms Inge Clissman, SC as Chair of the Disciplinary Panel for three years from 9 June 2004;
- (b) **Standing List** to approve the standing list of 30 academic staff from which four staff are chosen to serve on a Disciplinary Panel.

A.10 Advisory Committee on Honorary Degrees

Registrar to report.

- A.11 Acta of the University Council**
Meetings of:
(a) 28 April 2004;
(b) 26 May 2004.
- A.12 Students' Union**
Report.
- A.13 Seanad Reform**
(a) Memorandum from Registrar, dated 2 June 2004;
(b) Executive Summary of Report on Reform of the Seanad.
- A.14 Any Other Urgent Business**

Section B

- B.1 Finance Committee**
Minutes of meeting of 19 May 2004. (encl)
- B.2 Site and Facilities Committee**
Minutes of meeting of 18 May 2004. (encl)

Section C – Matters for Noting and Approval

Board members are asked to inform the Secretary if they wish discussion on any of the following. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C.1 Schedule of Board and Council meetings 2004-2005**
Memorandum from the Secretary, dated 19 May 2004.
- C.2 Almanack 2004-05** for noting.
- C.3 Audit of Trust Funds (Benefactions)** to note and approve memorandum from the Chairman of the Audit Committee, dated 27 May 2004.
- C.4 Annual Reports 2002-2003** to note the following:
(a) Careers Advisory Service;
(b) Centre for Microscopy and Analysis;
(c) College Health Service;
(d) IS Services.
- C.5 HEA – Presentation to Financial Review Group**
to note document dated 20 April 2004, for information
- C.6 School of Nursing and Midwifery Studies, Trinity College, Dublin and Associated Hospitals – Joint Professional Standards Committee** to note and approve the Code of Conduct established by the School of Nursing and Midwifery and the Associated Hospitals, dated 11 May 2004, effective from the start of the 2004-2005 academic year.
- C.7 Foundation Scholarship** Memorandum from the Senior Lecturer, dated 1 June 2004.

- C.8 Higher Degrees** to note Higher Degrees, approved by the sub-committee of Board and Council on:
- (a) 11 May 2004;
 - (b) 1 June 2004.
- C.9 Sealings** to be noted.
- C.10 Calendar Entries**
- (a) **The Heffernan Bursary** to note and approve memorandum from the Treasurer, dated 8 April 2004;
 - (b) **Pfizer Prizes in Medical Pharmacology** to note and approve memorandum from the Treasurer, dated 17 May 2004.
- C.11 Nominations for Appointment**
- C.12 Headship of Department** to note that the following had been elected to headship from 13 July 2004 for up to three years (in accordance with the Board resolution set out in Minute 9/247 of 14 April 2004), with the exception of Professor McManus, who had been elected to serve for one year only:
- (a) **Business Studies** Dr G McHugh;
 - (a) **Irish and Celtic Languages** Professor D P B McManus;
 - (b) **Italian** Dr R Bertoni
 - (c) **Mechanical and Manufacturing Engineering** Professor A A Torrance;
 - (d) **Psychology** Professor R M Byrne;
 - (e) **Russian** Dr S Smyth.
- C.13 Fellowship - Resignation** to note the resignation of Professor Patrick O'Meara (Russian) with effect from 30 September 2004.
- C.14 Staff Matters**
- (a) **Early Retirement – Change in Date (see Minute 9/256 of 14 April 2004)** to note and approve the request of Mr D M Lass to change his date of retirement from 24 September 2004 to 23 September 2004;
 - (b) **Early Retirement – Mr S S F Ó Seanóir (Library)** to note and approve Mr Ó Seanóir's request for early retirement from 30 September 2004, on a cost neutral basis;
 - (c) **Special Unpaid Leave of Absence** to note and approve a request for special unpaid leave from Dr Kathleen Murphy, Lecturer, School of Clinical Speech and Language Studies, for nine months from a date to be agreed;
 - (d) **Career Break** to note and approve requests from
 - (i) Dr A P Nisbet (Computer Science) for a career break for 12 months from 30 September 2004;
 - (ii) Ms M Kelly (Staff Office) for one year from 14 June 2004.
- C.15 Assistant Junior Dean** to note and approve the nomination of Dr Matthew O'Brien (Chemistry) as an additional Assistant Junior Dean with effect from 19 April 2004 to 12 July 2004.
- C.16 Prizes and Other Awards – Canadian Studies Travel Scholarship 2003-2004** to note and approve recommendation of the Dean of Graduate Studies that Ms Julie Rogers (01151894) be awarded the Canadian Studies Travel Scholarship for 2003-2004, value €1,200.

- C.17 TCD Association and Trust – Grant Applications – Trinity Term** to note and approve memorandum from Joint Honorary Secretary, dated 5 May 2004.
- C.18 Prizes and Other Awards – Frederick Purser Funds** to note and approve the request of the Purser Committee to approve the nomination of Dr D M Abrahamson and Dr G S Martin as members of the committee to replace Dr T B H McMurry and Dr S M Parkes, who have retired from College.
- C.19 Library – Loan of Manuscripts** to note and approve memorandum from the Librarian, dated 5 May 2004.
- C.20 Secretarial Staff Review Committee** to note the election of Mr T Healy as the staff representative on the Secretarial Staff Review Committee for the academic year 2004-2005.
- C.21 Technical Staff Committee** to note and approve the nomination of Mr P Nowlan and Ms D Leahy to replace Professor K M Devine and Professor A A Torrance for three years from the academic year 2004-2005.
- C.22 Scholarship – Requests for Intermission** to note and approve the following requests from the Senior Lecturer for intermission of Scholarship for a Foundation Scholar (a) and Non-Foundation Scholars (b) to (h):
- (a) 99341701: a second year of intermission in 2004-2005, having previously intermitted in 2003-2004;
 - (b) 97632597: a second year of intermission in 2004-2005, having previously intermitted in 2003-2004;
 - (c) 98343157: a second year of intermission in 2003-2004, having previously intermitted in 2002-2003;
 - (d) 98370553: a second year of intermission in 2004-2005; having previously intermitted in 2000-2001;
 - (e) 98904311: a second year of intermission in 2003-2004, having previously intermitted in 2002-2003;
 - (f) 99607964: a second year of intermission in 2004-05, having previously intermitted in 2003-2004;
 - (g) 01160681: a third year of intermission in 2004-2005, having previously intermitted in 2002-2003 and 2003-2004;
 - (h) 03150674: a third year of intermission in 2004-2005, having previously intermitted in 2001-2002 and 2002-2003.
- C.23 Bequests and Benefactions**
- (a) **Gift of Painting** to acknowledge with appreciation the gift of a painting to the Department of Surgery (St James's) from the family of the late Dorothy Walker by Michael Mulcahy entitled 'The Quare Hawk' (with a dedication on the back from the artist to the late Dorothy Walker), 5'3" x 7', oil on canvas, unframed;
 - (b) **Dr M T Knight (deceased)** to note memorandum from the Treasurer, dated 18 May 2004;
 - (c) **Estate of the late William O'Sullivan** to note memorandum from the Treasurer, dated 20 May 2004.

- C.24 Research Committee – Proposal to establish Centre for Contemporary Irish History/Proposal for recognition of the Hamilton Mathematics Institute (TCD)** to note memorandum and proposals from the Secretary to the Research Committee to the Senior Lecturer, dated 26 May 2004.
- C.25 Nominating Committees** to note the following memberships:
- (a) **Nursing and Midwifery Studies – Administrative Officer (1) (contract of indefinite duration)**
Secretary
Professor C M Begley
Ms M Carroll
Ms F McNamara
Mr M Hanna (UCC)
 - (b) **Director of Accommodation and Catering Services (permanent)**
Secretary
Dean of Students
Dean of Business, Economic and Social Studies
Treasurer
Mr R Kington (University of Edinburgh)
Ms E Roche, Consultant (PricewaterhouseCoopers)
 - (c) **Lectureship in Economics - 5 year and 1 year contracts***
Dean of Business, Economic and Social Studies
Professor A H Mathews
Professor P Lane
Ms E McAuliffe
Dr P Honohan
 - (d) **Lectureship in Development Studies, Department of Economics – 1 year contract***
Professor A H Mathews
Professor P J Drudy
Ms A M FitzGibbon
- *being proposed to Board instead of Council as Committee wishes to interview without delay.
- C.26 Non-EU Students – Consultants’ Report**
Summary of Consultants’ Report, for discussion on 7 July 2004.
A copy of the full report is available for consultation in the Secretary’s Office
- C.27 Technical Staff Committee – 2004 Review** to note and approve memorandum from the Staff Secretary, dated 2 June 2004.

<http://www.tcd.ie/Secretary/Board>