

**The University of Dublin
Trinity College**

There will be a meeting of the Board on Wednesday 24 September 2003 at **11.00 am** in the Board Room.

Tea and coffee will be available in the Ante Room from 10.45 am

AGENDA

Apologies

Section A

- A.1 Minutes**
Meeting of 9 July 2003.
- A.2 Matters Arising from the Minutes**
7/368 Dean of Students Provost to nominate Dean for 2003-2004.
- A.3 2003-2004: Financial and related Issues**
Provost to introduce.
- A.4 Partnership**
The Staff Secretary will attend for this item.
- A.5 Library and College Archives – Annual Report 2001-2002**
The Librarian will attend for this item.
- A.6 Any Other Urgent Business**

Section B

- B.1 Personnel and Appointments Committee**
Recommendations from meeting of 12 September 2003.

Section C – Matters for Noting and Approval

Board members are asked to inform the Secretary if they wish discussion on any of the following. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C.1 Allocation of Financial Resources: Structures, Management and Systems Working Group (Minute 16/333 of 2 July 2003 refers) to note and approve the following membership:**
Professor J A Murray *Chair*
Bursar
Professor J Ohlmeyer
Professor D B Shanley
Professor D L Weaire
Treasurer
Academic Secretary
- C.2 Visitors – Appeal** to note that in the matter of an appeal by a post graduate student a settlement had been reached between the student and the College.

- C.3 Agreement with St Patrick's Hospital – Pre-Registration Bachelor in Science in Nursing Programme** to note that an agreement between the College and St Patrick's Hospital has been signed, dated 20 January 2003, for pre-Registration Bachelor in Science in Nursing Programme.
- C.4 Committees – Site and Facilities Committee** to note that Mr R Adams has been appointed to membership of this committee.
- C.5 Reid Entrance Exhibition – Trust Fund**
Memorandum from the Treasurer, dated 15 July 2003.
- C.6 Sealings** to be noted.
- C.7 Bequests and Benefactions**
- (a) **Patrick O'Brian deceased – Interest on Legacy** to note memorandum from Treasurer, dated 11 August 2003.
 - (b) **Caricatures by 'DH'** to record with appreciation the gift of three original caricatures of College staff by 'DH' from Mrs Elizabeth Alston (née Waterhouse) (MA, 1952).
- C.8 Scholarship – Requests to Intermit** to note and approve the request of the Senior Lecturer, with the agreement of the Dean of Graduate Studies that the following be allowed to intermit their Non-Foundation Scholarships in the academic year 2003-2004, constituting a second year of intermission in cases (a) to (c) and a third year of intermission in case (d):
- (a) 98031074;
 - (b) 98742400;
 - (c) 98951050;
 - (d) 97075469.
- C.9 Nominations for Appointment**
- C.10 Administrative and Library Staff Review - Recommendations** to note and approve recommendations from meeting of 16 September 2003.
- C.11 Vacation Procedures** to note that the following requests had been by approved under Vacation Procedures:
- (a) **Prizes and Other Awards – A J Leventhal Scholarship** awarded to Mr Warren Russell Brown (98156403) (€1,500) and Mr Emmanouil Sisamakias (01167987) (€785);
 - (b) **Leave of Absence** Mr A Johnstone (Music) – Michaelmas term 2003;
 - (c) **Centre for Academic Practice and Student Learning – Revised Committee Structure** Memorandum from the Senior Lecturer, dated 11 July 2003;
 - (d) **Pro-Deanship** the following were appointed Pro-Deans of their Faculties, to act in regard to specific issues;
 - (i) Professor J A Murray (Business, Economic and Social Studies);
 - (ii) Professor D Taylor (Science);
 - (e) **Staff Matters – Early Retirements**
 - (i) Ms Sheila Burke (23 October 2003 – normal date 30 September 2004);
 - (ii) Ms Pamela Stotter – retiring on 30 September 2004 on a cost neutral basis.

- (f) **Tutorship** memoranda from the Senior Tutor, dated 11 July and 1 September 2003;
- (g) **Scholarship – Permission to Intermit in 2003-04** (second year of intermission in each case except (iv), being a third year of intermission:
 - (i) 98000241;
 - (ii) 01159909;
 - (iii) 01160681;
 - (iv) 96704012.

<http://www.tcd.ie/Secretary/Board>