



## Audit Committee

There will be a meeting of the Audit Committee at **08:00 am on Thursday 1 December 2016** in the Conference Room, Top Floor, 3 College Green

### AGENDA

Apologies  
Statement of Interest

**1. Minutes**

Enclosed:  
Draft Minutes of meeting held on 19 October 2016

**2. Call-over**

Enclosed:  
Action List

**3. Update on College Business**

Enclosed:  
3.1 Memorandum from the Secretary to the College dated 25 November 2016 re Update on Board and Executive Officer Group Business

**4. Matters arising**

#### Section A and Section B - Policy and Implementation Issues

**5. Response to the Audit Committee Annual Report to Board 2015/16\***

Enclosed:  
5.1 Executive Officer Response to the Audit Committee Annual Report to Board 2015/16 (as previously circulated)  
5.2 Audit Committee Annual Report to Board 2015/16 (as previously circulated)

**6. Audit Committee Recommendations Log\*\***

Enclosed:  
6.1 Audit Committee Recommendations Log  
6.2 Internal Audit Review of Completed Items dated November 2016

**7. Data Protection\*\*\***

Enclosed:

7.1 Internal Audit Report dated November 2016

**8. IT Risks\*\*\***

Enclosed:

8.1 Internal Audit Report dated November 2016

**9. Audit Work-Plan - Status**

Enclosed:

9.1 Memorandum from the Internal Auditor dated 24 November 2016

**10. Statement of Governance and Internal Control**

Enclosed:

10.1 Memorandum from the Internal Auditor dated 28 November 2016

10.2 Draft Statement of Governance and Internal Control 2016

**Section C - Items for Noting**

**11. Audit of the Financial Statements 2016 - Letters of Engagement**

Enclosed:

11.1 Letter of Engagement dated 18 October 2016 from the Office of the Comptroller and Auditor General

11.2 Letter of Engagement dated 11 October 2016 from KPMG

**12. Current Developments and Practice in Audit**

Update from the Internal Auditor

**13. Board Papers**

Enclosed:

Agenda of Meeting held on:

13.1 9 November 2016

Minutes of Meeting held on:

13.2 12 October 2016

\* The Provost will attend for item 5

\*\* The Chief Operating Officer and Chief Financial Officer will attend for item 6

\*\*\* Mr John Bolger and Ms Simone Conway of BDO will attend for items 7 and 8