

**The University of Dublin**  
**Trinity College Dublin**  
**Audit Committee**

There will be a meeting of the Audit Committee at 9.00 a.m. Thursday 6 November 2008 in the Conference Room, Top Floor, 1 College Green.

**AGENDA**

*Apologies*

**1. Minutes**

*Enclosed:*

- Minutes of meeting held on 15 October 2008

**2. Call-over**

*Enclosed:*

- Action List

**3. Matters arising**

**Section A – Policy Issues**

**4. Review of Compliance with College Tendering Procedures**

*Enclosed:*

- Memorandum from Internal Auditor dated 29 October 2008
- Report from Internal Auditor

**5. Update on College Governance – Annual Officers and Committees**

*Enclosed:*

- Management Structure Chart
- Report and Recommendations on Annual Officers as approved by Board incorporating:
  - Reference to Officers in the College Statutes and
  - Memo from Provost to Board dated 26 March 2008 on Role of Provost
- Memorandum to Board from Chair of RIOG dated 10 June 2008 re Committee Structures
- Board Minute BD/07-08/325 of 18 June 2008 – Committee Structures

**6. Consideration of allocation of Audit Committee time**

*Enclosed:*

- Memorandum from secretary to Committee dated 30 September 2008

**Section B – Implementation Issues**

**7. Proposed self-evaluation of the effectiveness of the Audit Committee**

**8. Audit Committee Mid-Term Report to Board**

*Enclosed:*

- Memorandum from the Executive Officers to Audit Committee
- Mid-Term Report to Board

**Section C – Items for Noting**

**9. Code of Governance**

*Enclosed:*

- Memorandum from the Acting College Secretary dated 9 October 2008
- Trinity College Dublin Code of Governance

**10. Meeting Schedule 2008/09**

*Enclosed:*

- Schedule of meetings for 2008/09

The Vice Provost for Academic Affairs and the Chief Operating Officer will attend for item 5.