

The University of Dublin

Trinity College Dublin

Audit Committee

There will be a meeting of the Audit Committee at 9.00-11.30am on Tuesday 27 November 2007 in the **Boardroom, Provost's House**

AGENDA

Apologies

1. Minutes

Enclosed:

Minutes of meeting held on 2 October 2007

2. Call-over

Enclosed:

Action List

3. Matters arising

Section A – Policy Issues

4. Consideration of draft Annual report to Board

Enclosed:

Memorandum from the Internal Auditor dated 2 November 2007

Draft report dated 2 November 2007

5. Committee self-evaluation

Enclosed:

Memorandum from the Chairman dated 5 November 2007

6. Management of Information Technology Projects

Enclosed:

Report from the Internal Auditor dated 19 November 2007

7. Any other business

/see over

Section B – Implementation Issues

8. Key judgements and provisioning planned for the audit of the 2005-2006 Funding Statements

9. Reports from the Internal Auditor

Enclosed:

Casual Payroll – Review of Internal Controls
Monthly and Weekly Payrolls – Review of Internal Controls
Outside Earnings – Review of Internal Controls
Inter-Institutional Agreements – Review of Applications of Policy
Risk Management – Update on Status and Effectiveness
Code of Practice – Approach to Opinion on Internal Control
Disaster Recovery Testing – Memorandum from the Internal Auditor

Section C – Items for Noting

10. Correspondence with C&AG

Enclosed:

Letter from secretary to Mr Seamus McGrattan, dated 15 October 2007

11. Appointment of Treasurer

Enclosed:

Memorandum from secretary dated 11 October 2007
Letter from Secretary to the College dated 2 November 2007

12. C&AG Audit Report

Enclosed:

Letter from Mr Mark Brady, Senior Auditor, C&AG

The Treasurer, the Deputy Treasurer and the Financial Resources Manager and the Auditors from KPMG will attend for item 8 which will be the first item on the Agenda.