Trinity Business School
Erasmus Fact Sheet 17/18

Contact Information
Mr. Jimmy White - Academic Exchange Coordinator. Tel.: +353-1-896-4908
Ms. Yvonne Agnew/Ms. Anya Guiney – Exchange Administrator. Tel: +353-1-896 3705/3394
Email: Business.exchange@tcd.ie
Web: www.tcd.ie/business/

Address
Trinity Business School, 3rd Floor, Áras and Phiarsaigh, Trinity College, The University of Dublin, Dublin 2.

ERASMUS Code
IRL-DUBLIN 01

Eligibility Code
To be eligible for an academic exchange with Trinity Business School you must be:
- A registered student at one of our Exchange Partner Universities
- Nominated by your home University

Application & Admissions
The Academic Registry looks after all incoming international students. You will register your module choices with this office and they will also provide you with orientation information. Academic Registry, Watts Building: http://www.tcd.ie/academicregistry/study-abroad/

Contacts:
EU Exchanges - Laura Mulqueen/Andrew Carr Erasmus@tcd.ie
Non EU Exchanges – Breeda Cahill visitingnoneu@tcd.ie

Recommended Language Skills
The recommended language of instruction level in English is B2.
For a consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see [http://europass.cedefop.europa.eu/resources/european-language-levels-cefr](http://europass.cedefop.europa.eu/resources/european-language-levels-cefr)

**Visa**

Information and assistance is available by contacting: Academic Registry. Tel.: +353-1-896-4500 
erasmus@tcd.ie  
[www.tcd.ie/study/non-eu/undergraduate/country-specific/](http://www.tcd.ie/study/non-eu/undergraduate/country-specific/)

**Application Deadlines**

For September 2017 entry – applications be received by 1st June 2017  
For January 2018 entry – applications should be received by 15th October 2017  
Applications received after these dates may be considered at the University’s discretion.  
For information on non-EU applications please see the link below:  
[https://www.tcd.ie/study/non-eu/study-abroad/to-trinity/study-abroad/](https://www.tcd.ie/study/non-eu/study-abroad/to-trinity/study-abroad/)

**Module Choices**

Visiting Business students are expected to study a majority of Business modules but may choose modules in Economics, Politics, Sociology and Philosophy.

<table>
<thead>
<tr>
<th>Business</th>
<th><a href="https://www.tcd.ie/business/undergraduate/study-abroad.php/20%25-20incom">https://www.tcd.ie/business/undergraduate/study-abroad.php/20%-20incom</a></th>
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</thead>
<tbody>
<tr>
<td>Political Science</td>
<td><a href="http://www.tcd.ie/Political_Science/undergraduate/visiting-students/mod-outlvs.php">http://www.tcd.ie/Political_Science/undergraduate/visiting-students/mod-outlvs.php</a></td>
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<tr>
<td>Sociology</td>
<td><a href="http://www.tcd.ie/sociology/international/visiting/">http://www.tcd.ie/sociology/international/visiting/</a></td>
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</table>

Students may choose modules in other schools with the consent of the relevant exchange coordinator.

**ECTS/Credits & Grading**

Visiting students are advised to take no more than 30 ECTS per semester. The minimum number of ECTS required is set by the student’s home University.

The grading system for Trinity College can be found on the attached link:  
[http://www.tcd.ie/study/non-eu/study-abroad/to-trinity/erasmus/Apply/Grading.php](http://www.tcd.ie/study/non-eu/study-abroad/to-trinity/erasmus/Apply/Grading.php)

NB: please note that the primary source of information on conversion of grades is the coordinator in your home university

**Academic Calendar**

Michaelmas Term: (Autumn) September 18th – December 17th 2017  
(A study week commences November 6th-2017 – No Classes)

Hilary Term: (Spring) January 15th – April 8th, 2018  
(A study week commences February 26th – No Classes)
| **Academic Information** | Teaching consists of:  
- Lectures and tutorials  
- Class size: dependent on the module, with no class size quotas  
- Language of instruction: English  
- Assessment methods: dependent on module but may include a combination of: Exams and Individual/Group coursework/assignments  

Students are expected to be in Trinity College, Dublin during all assessment periods |
| **End of Year Examinations** | Michaelmas Term students - Will be assessed before the end of term, December 17th 2017.  
Hilary Term and Full year students - Will be assessed in End of Year Examinations, April 30th – May 25th 2018.  
| **Examination Results** | Results posted on Student Portal  
Michaelmas Term Students: Last week February, 2018  
Full year and Hilary Term Students: Last week June, 2018 |
| **Transcripts* Visiting Students** | Michaelmas Term Students – Issued end of March 2018  
Hilary Term Students – Issued end of August 2018  

*Transcripts for EU & College wide students are issued by Academic Registry - transcripts@tcd.ie |
| **Transcripts Returning Trinity Students** | Please forward Transcript Records to:  
Yvonne Agnew/Anya Guiney – Trinity Business School.  
Email: business.exchange@tcd.ie  
Michaelmas Term: By March 31st 2018  
Hilary Term: By August 1st 2018 |
| **Information Meetings** | Trinity Business School will hold information meetings for Incoming Students in the week preceding the 1st week of each term:  
For September 2016 entry – Week commencing 18th September 2017  
For January 2017 entry – Week commencing 8th January 2018 |
<table>
<thead>
<tr>
<th>Buddy Programme for Incoming Students</th>
<th>The Buddy System is an international networking program which aims to match up incoming visiting students from across the world with a TCD student, who will act as mentor or guide to their International Buddy <a href="mailto:tcdbuddysystem@gmail.com">tcdbuddysystem@gmail.com</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Information</td>
<td>Additional Information for incoming students can be found at <a href="http://www.tcd.ie/study/non-eu/study-abroad/to-trinity/erasmus/Apply/">http://www.tcd.ie/study/non-eu/study-abroad/to-trinity/erasmus/Apply/</a></td>
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<td></td>
<td>Information regarding services offered to students/staff with special needs <a href="https://www.tcd.ie/disability/">https://www.tcd.ie/disability/</a></td>
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<tr>
<td>Accommodation</td>
<td>Please see the links below: <a href="http://www.tcd.ie/study/eu/undergraduate/accommodation/">http://www.tcd.ie/study/eu/undergraduate/accommodation/</a> <a href="http://www.wardentrinityhall.tcdlife.ie/">http://www.wardentrinityhall.tcdlife.ie/</a> Email: <a href="mailto:residences@tcd.ie">residences@tcd.ie</a> <a href="https://www.tcdsu.org/accommodation">https://www.tcdsu.org/accommodation</a> <a href="http://www.tcd.ie/international/pre-arrival/accommodation/index.php">www.tcd.ie/international/pre-arrival/accommodation/index.php</a></td>
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<tr>
<td>Health Insurance</td>
<td>Information and assistance is available by contacting: Academic Registry. Tel.: +353-1-896-4663 <a href="mailto:erasmus@tcd.ie">erasmus@tcd.ie</a> <a href="http://www.tcd.ie/study/non-eu/study-abroad/to-trinity/erasmus/Preparation/">http://www.tcd.ie/study/non-eu/study-abroad/to-trinity/erasmus/Preparation/</a></td>
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