

Terms & Conditions of Being a Registered Student at Trinity

In order to complete the registration process, all students are required to read and agree to the terms and conditions as set out below annually. In doing so, you as a registered student, accept the following.

TERMS AND CONDITIONS OF STUDENT REGISTRATION 2023/24

Data Protection

- Personal data collected during registration is being obtained by Trinity College Dublin, the University of Dublin (the “University”), for the purposes of the provision of education and for related administrative and record-keeping purposes. All personal data collected will be processed in accordance with the Data Protection Acts 1988-2018 and the EU General Data Protection Regulation 2016/679 (GDPR). For further details on the processing of your personal data please see the Privacy Notice of Trinity College Dublin, the University of Dublin via the following [link](#). The Academic Registry Privacy Notice is available to view via the following [link](#).
- I have been informed that personal data is collected on the disability, social, economic and cultural background of undergraduate students first entering the University this year, and that it is not mandatory to answer these particular questions and non-response will not affect me in any way.
- Selected data will be provided to relevant bodies where there is a statutory obligation and legal basis for Trinity College Dublin, the University of Dublin to do so, such as to the Department of Employment Affairs and Social Protection, Higher Education Authority (HEA) and Student Universal Support Ireland (SUSI). Please note that your data will be shared with the HEA for funding allocation, statistical analysis and policy formulation purposes as required by the Higher Education Authority Act 2022. The data shared includes personal data such as name, address, Eircode, PPSN, grant status and CAO data. Full details of what data are shared and how these data are used are contained via the following [link](#). Identifiable information will be provided to grant or sponsoring authorities regarding academic performance where this is relevant, and only where appropriate. Information will be provided for statistical purposes to government or other bodies.
- Personal data collected from international students outside the EEA may be shared with the Department of Justice and Equality as required under section 8 of the Immigration Act 2003 in order to validate and progress visa applications.

- Personal data may be shared with the National Vetting Bureau and placement providers where you are registered on a course that requires garda vetting to be carried out.

- A sub-set of your personal data will be shared with College Services** (**A full list of the College interfaced systems is available [here](#)) including the College Health Centre as one of the primary student support services on campus. The software used to manage this data is supported by a contracted third party who will on occasion have access to this data for technical support and maintenance purposes.

- It may be necessary to disclose to parents or guardians claiming benefit in respect of their children (e.g., child benefit or child dependent allowance) the registration status of the student concerned, as required under section 238/1 of S.I. No. 142/2007 - Social Welfare (Consolidated Claims, Payments and Control) Regulations 2007.

- Student name, address, course(s) of study and other relevant College information will be retained indefinitely and may be made available to the Trinity Association and Trust and Trinity Foundation where permitted. Personal data will be shared with Trinity Development & Alumni to carry out the statutory functions of the University under section 13 of the Universities Act 1997. Personal data shared with Trinity Development & Alumni will be processed in accordance with their [privacy policy](#).

- Personal data will not be processed, other than as permitted by law. Those providing personal data have the right under data protection legislation to data access, rectification, erasure and portability, details of which are further set out in Privacy Notice of the University.

Hybrid Teaching and Learning

- I understand that, in so far as is possible and in line with Government advice, the University will aim to deliver face to face teaching.
- The health and safety of students and staff is the University's priority. Where it is not possible to facilitate face to face learning, a hybrid approach will be taken to provide teaching and learning. This will be facilitated through online lectures, tutorials, assessments etc.
- I understand that the University reserves the right to amend assessment methods and the timetable for assessments for any reason and at any stage during the academic year. All teaching and assessments are subject to Government advice and guidance as and when issued. The University reserves the right to amend academic delivery methods, the academic timetable and graduation ceremonies during the academic year.

- I understand that my personal data may be processed by way of recordings (via online lectures, seminars or tutorials) and these recordings will be processed by the University pursuant to the [University Privacy Notice for online teaching and Learning](#).

College Regulations

- Students must submit a personal photograph of themselves for their College I.D card. The College reserves the right to ask students to submit further photographic identification for verification purposes. Any instances of students falsifying photographs or College I.D cards will be determined in accordance with Parts II and III - CONDUCT AND COLLEGE REGULATIONS of the General Regulations set out in the College Calendar. Students are responsible for ensuring the validity of their personal photograph and their personal details set out in the College I.D. The College accepts no liability for use of falsified College I.D cards.
- I certify that all fees and charges due to Trinity College Dublin, the University of Dublin have been paid by me or will be paid by me personally or on my behalf by an approved authority. We may collect your financial information for the purposes of monetary transactions with students. If the approved authority does not make full payment of all fees and charges on your behalf, the remaining balance due will be transferred to you, the student, for payment.
- I have been provided with the College Regulations - <https://www.tcd.ie/calendar/> - for students (covering academic progress, discipline, residence, commons, and other subjects) and I apply for registration in accordance with the provisions set out in the College Regulations.
- Prize winners' names will be published under the student's registered name.
- Students' registered names and the type and grade (where appropriate) of their degree or other award will be publicly acknowledged at conferring or other awards ceremonies.
- I am **over 18 years of age*** and hereby apply for membership of the Societies Club.
- I am **over 18 years of age*** and hereby apply for membership of the Dublin University Central Athletic Club.
- I am **over 18 years of age*** and hereby apply for membership of the Goldsmith Club.
**Does not apply to students who are under 18 years of age on the date of registration.*
- Following completion of the on-line registration process each new entrant to Trinity, will be provided with a Trinity College Dublin username and password to access their individual Trinity computer and e-mail account. This username and password will also replace the applicant username and password to access my.tcd.ie . All students are required to check their Trinity College Dublin e-mail account and my.tcd.ie in-tray on a regular basis as official College correspondence will be sent to these accounts.

- I have been provided with the [Trinity College Dublin's Disability Code of Practice for Students](#).

- I accept the above and I understand that Trinity College Dublin may amend the Terms & Conditions of Registration at any time by providing reasonable notice including without limitation by posting revised terms on its website - <https://www.tcd.ie/academicregistry/student-registration/assets/world/TermsConditionsEN.pdf> - which amended terms and conditions shall be binding upon me.