Terms & Conditions of Being a Registered Student at Trinity

In order to complete the registration process, all students are required to agree to the terms and conditions as set out below annually. In doing so, you as a registered student, accept the following.

TERMS AND CONDITIONS OF STUDENT REGISTRATION 2019/20

Data Protection:

▪ The data collected during registration are being obtained by Trinity College Dublin, the University of Dublin, for the purposes of the provision of education and for related administrative and record-keeping purposes. All personal data collected will be processed in accordance with the Data Protection Act 2018.

▪ I have been informed that data are collected on the disability, social, economic and cultural background of undergraduate students first entering the College this year, and that it is not mandatory to answer these particular questions and non-response will not affect me in any way.

▪ Selected data will be provided to relevant bodies where there is a statutory obligation and legal basis for Trinity College Dublin, the University of Dublin to do so, such as to the Department of Employment Affairs and Social Protection, Higher Education Authority (HEA) and Student Universal Support Ireland (SUSI). Please note that your data will be shared with the HEA for funding allocation, statistical analysis and policy formulation purposes as required by the HEA Act 1971. The data shared include personal data such as name, address, Eircode, PPSN, grant status and CAO data. Full details of what data are shared and how these data are used are contained in the following link. Identifiable information will be provided to grant or sponsoring authorities regarding academic performance where this is relevant, and only where appropriate. Information will be provided for statistical purposes to government or other bodies.

▪ Personal data collected from international students outside the EEA may be shared with the Department of Justice and Equality as required under section 8 of the Immigration Act 2003 in order to validate and progress visa applications.

▪ A sub-set of your personal data will be shared with College Services*, including the College Health Centre as one of the primary student support services on campus. The software
used to manage this data is supported by a contracted third party who will on occasion have access to this data for technical support and maintenance purposes. Trinity College Dublin, the University of Dublin will not share your data with any other third parties without your express consent.

*A full list of the College interfaced systems is available here:

- It may be necessary to disclose to parents or guardians claiming benefit in respect of their children (e.g., child benefit or child dependent allowance) the registration status of the student concerned, as required under section 238/1 of S.I. No. 142/2007 - Social Welfare (Consolidated Claims, Payments and Control) Regulations 2007.

- Student name, address, course(s) of study and other relevant College information will be retained indefinitely and may be made available to the Trinity Association and Trust, and Trinity Foundation where permitted. Personal data will be shared with Trinity Development & Alumni to carry out the statutory functions of the University under section 13 of the Universities Act 1997. Personal data shared with Trinity Development and Alumni will be processed in accordance with their privacy policy [https://www.tcd.ie/alumni/who-weare/privacy/].

- Personal data will not be processed, other than as permitted by law. Those providing personal data have the right to access, rectification, erasure and data portability. Personal data will be processed by Trinity College Dublin, the University of Dublin, in accordance with the Data Protection Act 2018.

**College Regulations:**

- I certify that all fees and charges due to Trinity College Dublin, the University of Dublin have been paid by me or will be paid by me personally or on my behalf by an approved authority. We may collect your financial information for the purposes of monetary transactions with students.

- I have been provided with the College Regulations [https://www.tcd.ie/calendar/] for students (covering academic progress, discipline, residence, commons, and other subjects) and I apply for registration in accordance with their provisions.

- Prize winners’ names will be published under the student’s registered name.

- Students’ registered names and the type and grade (where appropriate) of their degree or other award will be publicly acknowledged at conferring or other awards ceremonies.
▪ *(a) I am over 18 years of age and hereby apply for membership of the Societies Club.

▪ (b) I am over 18 years of age and hereby apply for membership of the Dublin University Central Athletic Club.

▪ (c) I am over 18 years of age and hereby apply for membership of the Goldsmith Club.
  *Does not apply to students who are under 18 years of age on the date of registration.

▪ Following completion of the on-line registration process, each new entrant to Trinity, will be provided with a Trinity College Dublin username and password to access their individual Trinity computer and e-mail account. This username and password will also replace the applicant username and password to access my.tcd.ie. All students are required to check their Trinity College Dublin e-mail account and my.tcd.ie in-tray on a regular basis as official College correspondence will be sent to these accounts.

▪ I have been provided here with Trinity College Dublin’s Disability Code of Practice for Students.