



**Change/Correction to Student Personal Details  
Declaration**

**PLEASE COMPLETE IN BLOCK CAPITALS**

This declaration form is provided to accommodate transgender or otherwise gender-transitioning students who wish to amend the name and/or gender on their student record and do not have access to otherwise supporting documentation.

This form must be completed in conjunction with your personal tutor/ the Postgraduate Advisory Service/ the Senior Tutor’s Office, as appropriate.

Students with supporting documentation for their request (e.g. passport, driver’s license, gender recognition certificate) are not required to submit this declaration in addition to the application form.

<b>TCD STUDENT ID NUMBER</b>	
<b>TUTOR/PAS/STO</b>	

I have read the regulations on the reverse of the application form and discussed my request with my tutor/PAS/STO. I understand and accept these regulations. I understand that the amended details will appear on my record and any future documentation will be certified in these details.

In the event that supporting documentation is available at a later date, I will submit a copy to the Academic Registry to include on my record.

<b>Student Signature:</b>	<b>Date:</b>

I have discussed this request with the student and I am satisfied that the relevant regulations are fully understood by them.

<b>Tutor/PAS/STO Signature:</b>	<b>Date:</b>

Please return completed declaration form **and** application form  
to the Academic Registry Service Desk.

**Academic Registry, Watts Building, Trinity College Dublin  
TEL: + 353 (0) 1 896 4500 EMAIL: academic.registry@tcd.ie**