|  |  |
| --- | --- |
| **Invigilation Recruitment 2024**  **Character Reference Form** | |
| The Examinations Office requires a brief character reference for all new Invigilators.  Please have your supervisor complete the details below and return this completed and signed form via email to the Examinations Office at **ASKEXAMS@TCD.IE** by **4:30 p.m. on Thursday the 29th of February 2024**.  Please do not submit a paper copy directly to the Academic Registry. | |
| **Applicant’s Details** | |
| **Surname**  [Please print] |  |
| **First name(s)**  [Please print] |  |
| **Student Number**  [if known] |  |
| **Student’s Department**  [Please print] |  |
| **Supervisor’s Comments** | |
| *Do you consider this postgraduate student to be a suitable candidate for the post of Invigilator at forthcoming TCD examinations? If so please provide a brief character reference and provide any details you feel may support their application (eg. is the applicant reliable, punctual, trustworthy?).* | |
| **Supervisor’s Name**  [Please print] |  |
| **Supervisor’s Email address** |  |
| **Supervisor’s Signature** |  |
| **Date** |  |