

DAIL ,SEANAD, PRESIDENTIAL AND EUROPEAN ELECTIONS FREE POSTAGE SCHEME

Litir um Thoghchán

Specifications

<u>Size</u>	DL Card = 210 x 99 mm including crop marks & supplied 3up on A4 Sheet. A4 folded to DL = similar size requirement as DL. Must be roll-folded to ensure there is one completely closed leading edge. Other edge to be tabbed or spot glued. Supplied banded in 200's & packed in boxes. Boxes to be Numbered, Labelled & Identified i.e. Candidate/Party/Constituency.
<u>Paper weight</u>	170 gsm to 180 gsm.
<u>Paper Type</u>	Offset Challenger Uncoated Or Laser Compatible Or Pulp Board (Fodhla)
<u>Inks</u>	Laser Compatible Or Capable of receiving ink Or Finished using an Aqueous Sealer
<u>Artwork</u>	Card must include the words "Litir um Thoghchán" or "Election Communication" on the address side in the position of a postage stamp (upper right hand corner). The name of the constituency should also printed on the front of piece.
<u>Address Area</u>	The address area should measure 80mm x 36mm and be located to the front and centre of the mail piece. It should be located front and centre of mailing item as per previous elections. The address area should be completely void of any coatings, laminate, seal and ink.

Specimen Sample of election material or a PDF file must be forwarded to An Post for approval prior to going to print.

Delivery & Packaging All cards must be faced the same way, labelled & on Euro Pallets. Cardboard corners to be used on Pallets to prevent dog-earring. All palletised literature to be securely shrink-wrapped.

Delivery Date All finished product delivered to An Post printers **10 WORKING DAYS** prior to agreed Posting Dates.

NOT ACCEPTED Any Varnish, Drying Powder or Spray Drying.
No form of finish that impedes Ink jetting.
No Gloss or Coated Paper.
No Colour, Finish or Sealer on address area.

AN POST CONTACTS

Any queries in relation to the forthcoming By-Elections should be directed to the following contacts either by email or mobile phone –

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