

Creating groups in CMIS

CMIS HELPSHEETS CTU 2023

- 1. Open CMIS and log in.
- 2. On the menu select **Modules**

Database connection		Selec	ted data set			
Data source: CMIS LIVE	2021					
Connected ? Yes	Validated ? No) 22	23; Academ	iic Year 2272	23	
ata Interactive schedulir	ng Room booking	9				
PHYSIC	4L)	<u>ا</u>		ACADEMIC)	
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Lampuses Sites Ho	oms Hoom pools	Departme	n Modules	Instances	Courses	Course parts
#		B		*	_ 0	8. 8
Equipment Room Mov	reable Travel	Course	Course	Class 9	Sub group	Change
« Features Features & equ equipment	ipment times	structures	structure	groups e	quivalence	sub group code
				STUD	ENTS)	
	. 🔹 . [3	٢	2	? .	0
lassifications Sources	Lecturers Le	ools	Students	Student courses	course	modules
		-2			parts	
		*	* <u></u>		Ç <u>≓</u>	
Weeks Date mappings	Lecturer Lectu modules a	activity	Student class	Calculate sizes	Build clashes	Enrol students
		· ·	droups			

- 3. Select the required module from the list
- 4. Click on the **Groups** button

vailable module:	-					Filter: all dat	Close
Mod	Class	Module	Dept	Units	Size	Lecturer	
3 4E 9007		APPLIED TRANSPORTATION ANALYSIS	815	5	0	OBBIEN MS CATHEBINE	Hefresh
AH1001		DAH INSTITUTES	F01	5	õ	obilizit, no. di filizi ilite	New
AH1002		CONCEPTUAL INTRODUCTION TO DIGITAL ARTS AND HUMANITIES	F01	5	0		
AH1003		HISTORY AND THEORY OF DIGITAL ARTS	F01	5	0		<u>M</u> odify
AH1004		HUMANITIES AND NEW TECHNOLOGIES: TOOLS AND METHODOLOGIES	F01	5	0		Delete
AH7005		INDEPENDENT STUDY YEAR 1	F01	10	0		0.010
AH8000		INDEPENDENT STUDY YEAR 2	F01	10	0		<u>C</u> lear
AN10T3		ANATOMY OF UPPER LIMB AND BACK	402	5	0		
AN1RT2		ANATOMY	402	15	0		
AN1RT3		ANATOMYT	402	15	0		
AN2P01		ANATUMY - HEAD AND NECK/NEUROANATOMY	402	5	0	U'BHIEN, PROF. MOIRA	Advanced
AN2H11		ANATUMY ANATOMY	402	10	0		Advanced.
AN2503			402	10	0	TIERNEY DR RAULIOUN	
			402	5	0	HERNET, DR. PAULJUHN	<u>G</u> roups
			402	0	1		
AN7104			402	10	7		
AN7105		SPORTS AND EXERCISE PHYSIOLOGY	402	10	7		
AN7106		SCIENTIFIC RESEARCH, DESIGN AND DATA HANDLING	402	10	3		
AN7107		SPORTS AND EXERCISE MEDICINE	402	10	7		
🗗 AN7108		MSK ASSESSMENT AND CLINICAL SKILLS	402	10	7		
🗗 AN7109		SPORTS SCIENCE & SERVICE PROVISION	402	10	7		
🗗 AN7109		AN7109	S40		0		
🗗 AN7110		RESEARCH PROJECT	402	30	9		
3 ANU11001		ANATOMY OF UPPER LIMB AND BACK	402	5	39		
ANU11002		ANATOMY - LIMBS, BACK AND THORAX	402	20	41		
ANU11003		ANATOMY	402	15	0		
JANU11004		ANATOMY	402	10	34	~	
			4117		-70	>	
etails							
Code AH70	105	Name INDEPENDENT STUDY YEAR 1					
Dept F01;1	Faculty of Ar	s, Humanities and Social Sciences					
nstance [non	e]	×					_
Lect		~ Pool				~	
ategory		V Class				~	
Size 0	😫 Min	🗘 Pref max 主 Max ২					
Groups						Units 10 ≑	

- 5. In the group's page enter the group **Code** and **Name**, *do not use spaces or unusual characters*
- 6. Click **New**

Sub gr	oups for mo	odules									×
Set coni	tents oups]									Filter: all data	Save Close
											<u>B</u> reak set
Sub group	05									Filter: all data	Mou
Code	Name	Link code	Parent	Size	Max size	Min size	Pref max size	Est. size	Group		<u>M</u> odify Delete
											<u>C</u> lear
Details											
iode io1	Name Group1		ink		Parent [none]	~					<u>R</u> ules
ize	Min size	Pret max M	lax size	Est. siz	e •						Change set
-	-		-		•						Clashes

7. Create further groups as required using the same procedure

Sub gro	ups for m	odules									×
Sets Set conte Call gro	ents pups]								1	Filter: all data	Save Close Make set Break set
Sub groups	s Name	Link code	Parent	Size	Max size	Min size	Pref max size	Est. size	Group	Filter: all data	New
🗗 Gp1	Group1								None		<u>M</u> odify Delete <u>C</u> lear
Details Code I Size	Name Min size	Pref max M	Link	Est. siz	Parent [none] e	~					<u>R</u> ules Change set.

8. Once all groups have been made you need to create a set

a. To do this highlight all the groups and click Make Set

9. Once this is done click save

										Filter: all data	Save
Set con	tents										Close
🗊 (all gr	oups]										Make se
											Break se
ub group	20									Filter: all data	
Code	Name	Link code	Parent	Size	Max size	Min size	Pref max size	Est. size	Group		New
🗗 Gp1	Group1								None		Modify
∎/Gp2	Group2								None		Delete
											Clear
etails											
etails ode	Name		Link		Parent	×					Rules.

You will see on the module table that the groups are now available in this module

wodules										-	
vailable modules										Filter: all data	
Mod	Class	Module				Dept	Units	Size	Grp code	^	
🗗 AE 9007		APPLIED TRANSPORTATION ANALYSIS				815	5	0			
- AH1001		DAH INSTITUTES				F01	5	0			
🕤 AH1002		CONCEPTUAL INTRODUCTION TO DIGITAL ARTS AND HUM	F01	5	0						
🕤 AH1003		HISTORY AND THEORY OF DIGITAL ARTS	F01	5	0						
🗗 AH1004		HUMANITIES AND NEW TECHNOLOGIES: TOOLS AND MET	F01	5	0			I F			
🗗 AH7005		INDEPENDENT STUDY YEAR 1	EPENDENT STUDY YEAR 1 EPENDENT STUDY YEAR 2								
🗗 AH8000		INDEPENDENT STUDY YEAR 2	F01	10	0						
🗗 AN10T3		ANATOMY OF UPPER LIMB AND BACK				402	5	0			
🗗 AN1RT2		ANATOMY				402	15	0			
🗗 AN1RT3		ANATOMYT		402	15	0					
🕤 AN2P01		ANATOMY - HEAD AND NECK/NEUROANATOMY				402	5	0			
🗗 AN2RT1		ANATOMY				402	10	0			
🗗 AN2S03		ANATOMY				402	10	0		~	
C										>	L L
etails											
Code AH700	5	Name		NDENT	STUDY YEAR 1						
Dept F01; F	aculty of Ar	ts, Humanities and Social Sciences	~	Link							
instance [none]	~									
Lect			~	Pool						~	
Category			~	Class						~	
Size 0	≜ Min	A Bref may									
Groups (Gp1, 0	ip2)									Units 10 ≑	

Students enrolled on this module can be assigned to the groups created.