

MODULE SCHEDULE:**Teaching schedule**

Students choose 12 of the 16 Topics to complete from weekly teaching session (in-person/live webinar) and the self-directed online sessions (to be completed in student's own time).

NB! Please note, in-person workshops have proved popular with participants in the past, as a way for students to network and share their experiences. We therefore intend to run the live sessions as hybrid sessions, in-person and online concurrently. However, because of the staff outlay involved, we can only run in-person sessions if we have a minimum of 10 participants attending any one workshop. We will therefore ask students to register their intention of attending in-person, before Tuesday of each workshop. The number of interested participants will determine if the session will be run as a hybrid session or online only. A form will be made available each week on Blackboard where students can register their interest.

In-person/live webinars topics on Wednesdays 14:00 – 16:00

Week	Session Topic	Teaching Staff	Delivery
1 (25/1/2023)	Reflection, self-management and personal effectiveness (M)	Caroline Forsyth & Martin McAndrew	In-person & Online
2 (1/2/2023)	Planning, organisation and time management	Caroline Forsyth/Grace Gaynor	In-person & Online
3 (8/2/2023)	Minding ourselves: imposter phenomenon and personal success	Joanna Kesicka	In-person & Online
4 (15/2/2023)	Maximising the supervisory relationship (M)	Martin McAndrew	In-person & Online
5 (22/2/2023)	Managing interpersonal relationships	Joanna Kesicka	In-person & Online
6 (1/3/2023)	Effective Presentations	Caroline Forsyth/Grace Gaynor	In-person, Library
7 (8/3/2023)	Building resilience, managing stress and dealing with challenges	Caroline Forsyth/Grace Gaynor	In-person & Online
8 (15/3/2023)	Thesis writing process and writing strategies	Caroline Forsyth/Grace Gaynor	In-person & Online
9 (22/3/2023)	Promoting team effectiveness and leadership	Caroline Forsyth/Grace Gaynor	In-person & Online
10 (29/3/2023)	Conducting your literature review	Isolde Harpur & Caroline Forsyth	In-person & Online
11 (5/4/2023)	Developing diversity and inclusion awareness	Caroline Forsyth & Martin McAndrew	In-person & Online
12 (12/4/2023)	Confirmation interview and viva preparation	Caroline Forsyth/Grace Gaynor	In-person & Online

Self-directed online topics*

Session Topic:	Staff responsible
Developing and improving critical reading and writing skills	Caroline Forsyth/Grace Gaynor
Publishing & promoting your research	Edie Davis /Siobhán Dunne
Managing your thesis references: Using Endnote	Greg Sheaf
Using MS Word to create your thesis	Caroline Forsyth

* These teaching sessions will be available as online digital resources that students access via Blackboard. They may be assigned to be completed in certain weeks.

Teaching Content/Topics

There are 16 topics. Students are required to undertake a minimum of 12 topics depending on their needs and/or interests. Topics 1 and 5 are mandatory.

Section 1 - Self-Management and Self-Care Skills

1. Reflection, self-management and personal effectiveness (M)
2. Planning, organisation and time management
3. Minding ourselves: imposter phenomenon and personal success
4. Building resilience, managing stress and dealing with challenges

Section 2 - Interpersonal and Leadership Skills

5. Maximising the supervisory relationship (M)
6. Managing interpersonal relationships
7. Developing diversity and inclusion awareness
8. Promoting team effectiveness and leadership

Section 3 - Academic Skills

9. Developing and improving critical reading and writing skills
10. Conducting your literature review
11. Thesis writing process and writing strategies
12. Managing your thesis references: Using Endnote
13. Using MS Word to create your thesis
14. Effective presentations
15. Publishing and promoting your research
16. Confirmation interview and viva preparation