



The following are the outcomes of the discussions which took place at the Board meeting on 22 May 2019.

They are **not** a formal minute of the discussion.

Circulation: Board members and members of the Executive Officers Group.

No	Item	Outcome
	Statements of Interest	<p>The Secretary to the College advised that a potential conflict of interest had been identified for Professors Campbell, Hussey, Mitchell, Murphy and Seery in relation to Agenda item A.10 Annual Officers as their names would be included in the nominations. He advised the Board that he had discussed the matter with those members, and recommended that they should leave the meeting for this item. This recommendation was accepted by the Board.</p> <p>The Secretary to the College also advised that he had received a statement of potential conflict of interest from Professor Burke in relation to Agenda item C.28. Headships of Schools. He advised the Board that he had discussed the matter with Professor Burke and he proposed, and it was agreed, that Professor Burke would leave the room for the discussion on this item.</p>
A.1	Minutes To approve the Minutes of the meeting of 29 April 2019.	<p>The draft minutes of 29 April 2019 were approved and signed.</p> <p>The draft minutes of 24 April 2019, which had been circulated, were approved and signed subject to minor amendments to minute BD/18-19/211 Provost's Report so that the minute reads as follows:</p> <p>'Engineering, Environment and Emerging Technologies (E3)</p> <p>It was noted that a recalibrated business plan for this project is to be brought to a future meeting of the Board. The Provost advised the Board that a review of the governance of the project is being conducted and a new structure will be put in place to oversee the development of the project as it moves in to the capital planning project stage.'</p>

No	Item	Outcome
A.2	Matters Arising from the Minutes	<p>There were two items raised under matters arising as follows:</p> <p style="text-align: center;">(i) BD/18-19/196 Audit Committee</p> <p>The Secretary to the College advised the Board that the Recruitment Policy has been revised to provide for role descriptions to be developed as part of the approval process prior to the final sign off by the Faculty Executive Committee (FEC). The policy has been considered by the Executive Officers' Group (EOG) with revisions to be noted at the next meeting. It will be forwarded to Board following approval by Human Resources Committee (HRC). It was noted that the Career Framework was on the agenda for the current meeting.</p> <p>Human Resources have also confirmed that approval to recruit is formally documented by the FEC or Divisional equivalent.</p> <p>In respect of Construction Consultants Framework, he also advised the Board that there are eight lots in total, for which shortlisting has been completed for four. The completion of the other four lots will be conducted before moving to the next phase. It was noted this is an efficiency issue and not a compliance issue.</p> <p style="text-align: center;">(ii) BD/18-19/186 Brexit Risk Working Group Update</p> <p>It was noted that an update in respect of potential changes to copyright and the implications for the Library would be provided by the Chief Risk Officer for the next meeting of the Board.</p>
A.3	Provost's Report	<p>The Provost provided a report to the Board under the following headings:</p> <p style="text-align: center;">(i) Launch of the Philanthropic Campaign – Inspiring Generations</p> <p style="text-align: center;">(ii) League of European Research Universities (LERU)</p>
A.4	<p>Update on the College Strategic Plan 2019-2024: Community and Connection</p> <p>To <u>receive</u> a report from the Vice-Provost/Chief Academic Officer.</p>	<p>The Board received an update on the Strategic Plan from the Vice-Provost/Chief Academic Officer.</p>

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A.5	<p>Trinity Business School Update To <u>receive</u> an update on the Trinity Business School and to note the Memorandum from the Independent Monitor, Mr Leo Harmon, dated 15 May 2019. <i>Programme Sponsor, Dr Gerard Lacey; Programme Manager, Ms Edwina Hegarty; Head of Capital Projects and Planning, Mr Greg Power; Built Environment Project Manager, Mr Tom Armstrong; Independent Monitor, Mr Leo Harmon; and Steering Chair, Mr Mervyn Green attended.</i></p>	The Board received the update on the Trinity Business School.
A.6	<p>Dartry Accommodation Project To <u>consider and approve</u> the project proposal presented by the Dean of Students. <i>Dean of Students, Professor Kevin O’Kelly attended.</i></p>	The Board approved the project proposal based on the recommended room design option and the associated financial model as presented by the Dean of Students.
A.7	<p>Science Gallery Dublin Annual Review 2018 To <u>consider and approve</u> the Science Gallery Dublin Annual Review 2018. <i>Director of Science Gallery Dublin, Ms Ann Mulrooney, and Chairman of the Science Gallery Board, Mr Shay Garvey, attended.</i></p>	The Board considered and approved the Science Gallery Dublin Annual Review 2018.
A.8	<p>2010 Consolidated Statutes – Proposed Changes to:</p> <ul style="list-style-type: none"> i. Schedules 1, 2 and 4 to the Chapter on Student Conduct and Capacity ii. Schedule 2 to the Chapter on Units iii. Schedule 3 to the Chapter on College Community iv. Schedule 2 to the Chapter on Committees <p>To <u>consider and approve</u> the Memorandum from the Registrar dated 15 May 2019</p>	The Board approved the memorandum from the Registrar, dated 15 May 2019 and the changes to the Schedules contained within.
A.9	<p>2010 Consolidated Statutes – Assent of the Fellows To <u>receive</u> a report from the Registrar.</p>	The Board approved the memorandum from the Registrar, dated 15 May 2019 and the changes to the Schedules contained within.

No	Item	Outcome
A.10	Annual Officers 2019-20 To <u>note and approve</u> the Memorandum from the Provost dated 22 May 2019.	The Board approved the memorandum from the Provost, dated 22 May 2019, which had been tabled, and the nominations of the Officers contained within.
A.11	University Council To <u>note and approve</u> the draft Acta of the Council meeting of 10 April 2019.	The Board noted and approved the draft Acta of the Council meeting of 10 April 2019.
A.12	Any Other Urgent Business	<p>(i) Attendance of incoming Students' Union (SU) and Graduate Students' Union (GSU) Presidents at Board Following a request from the President of the Students' Union and the President of the Graduate Students' Union, the Board approved the attendance of the incoming SU President, Ms Laura Beston, and the incoming GSU President, Ms Shaz Oye, as observers at the meeting of Board on 19 June 2019.</p> <p>(ii) Rental Prices for Accommodation in Dartry Following comments from a Board member, it was acknowledged that the Accommodation Office, when setting rental prices for the proposed shared bathroom accommodation in Dartry, should endeavour to achieve a discount in excess of the 20%, as estimated in the presentation made by the Dean of Students, when compared with similar en suite accommodation in Trinity Hall.</p>
A.2.13	Risk Management Policy To <u>consider and approve</u> the Memorandum from the Chief Risk Officer dated 15 May 2019, and the accompanying Policy. <i>Chief Risk Officer, Ms Julia Carmichael attended.</i>	The Board approved the memorandum from the Chief Risk Officer dated 15 May 2019 and the revised Risk Management Policy as presented by the Chief Risk Officer.
A.2.14	Probationary and Review Procedures for Academic Staff To <u>consider and approve</u> the Memorandum from the Director of Human Resources, dated 15 May 2019, and the accompanying Procedures. <i>HR Senior Talent Manager, Ms Fidelma Haffey and Director of Human Resources, Ms Antoinette Quinn, attended.</i>	<p>The Board approved the proposal to reduce the probationary period for academic staff to 12 months.</p> <p>In relation to Section 3. Eligibility in the document it was noted that the reference to open public competition would be reviewed in the context of the Retention Policy.</p> <p>The procedure document is to be amended and presented to the next meeting of the Board.</p> <p>It was agreed that the Director of Human Resources would liaise directly with a Board member in respect of the drafting of policies.</p>

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A.2.15	<p>Career Framework for Professional, Administrative and Support Staff To <u>consider and approve</u> the Memorandum from the Director of Human Resources, dated 13 May 2019, and the accompanying proposals.</p> <p><i>HR Head of Strategic Planning and Process Improvement, Ms Gwen Turner and Director of Human Resources, Ms Antoinette Quinn, attended.</i></p>	<p>The Board considered and approved the memorandum from the Director of Human Resources, dated 13 May 2019, and the accompanying proposals with the exception of the changes to the Executive Officer and Administrative Officer 1 proposed pay-scale amendments which will be further considered by the Board following the completion of further consultation and discussions with staff representatives.</p>
A.2.16	<p>Procedures for Progression within the Assistant Professor Grade To <u>consider and approve</u> the Memorandum from the Vice-Provost/Chief Academic Officer, dated 14 May 2019, and the accompanying Procedures.</p>	<p>The Board considered and approved the memorandum from the Vice-Provost/Chief Academic Officer, dated 14 May 2019, and the accompanying Procedures subject to the inclusion of a provision to facilitate written feedback being given to applicants.</p> <p>The procedures are also to be amended to allow for consultation in respect of gender balance when the IFUT nominees are being proposed as members of the JAPC.</p>
A.2.17	<p>Revised Tenure Track Procedures for new Assistant Professors To <u>consider and approve</u> the Memorandum from the Vice-Provost/Chief Academic Officer, dated 14 May 2019, and the accompanying Procedures.</p>	<p>The Board considered and approved the memorandum from the Vice-Provost/Chief Academic Officer, dated 14 May 2019, and the accompanying procedures.</p> <p>The procedures are also to be amended to allow for consultation in respect of gender balance when the IFUT nominees are being proposed as members of the JAPC.</p>
A.2.18	<p>Revised Gender Identity and Gender Expression Policy To <u>consider and approve</u> the Memorandum from the Director of Diversity and Inclusion, dated 15 May 2019, and the accompanying Policy.</p>	<p>The Board considered and approved the memorandum from the Director of Diversity and Inclusion, dated 15 May 2019, and the accompanying revised Gender Identity and Gender Expression Policy.</p>
B.19	<p>Board Business</p> <p>(i) Callover To note the callover updated to 27 March 2019;</p> <p>(ii) Outcomes To note the Board outcomes from the meeting of 27 March 2019.</p>	<p>(i) Noted.</p> <p>(ii) Noted.</p>

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B.20	Coiste na Gaeilge To note and approve the draft Minutes of meeting of 3 December 2018.	Noted and approved.
B.21	Finance Committee To note and approve the draft Minutes of meeting of 1 May 2019.	Noted and approved.
B.22	Equality Committee To note and approve the draft Minutes of meeting of 4 April 2019.	Noted and approved.
B.23	Quality Committee To note and approve the draft Minutes of meeting of 11 April 2019.	Noted and approved.
B.24	Human Resources Committee To note and approve the draft Minutes of meeting of 2 May 2019.	Noted and approved.
B.25	Safety Committee To note and approve the draft Minutes of meeting of 4 April 2019.	Noted and approved. Responding to a query from a Board member in respect to the availability of a Safety Statement for each building in College, the Secretary agreed to seek clarification on this matter from the Chief Operating Officer and will report back under Matters Arising at the next meeting of the Board.
B.26	Library and Information Policy Committee To note and approve the draft Minutes of meeting of 4 February 2019.	Noted and approved.
C.27	HEA Borrowing Framework To note and approve the Memorandum and attachments from the Project Appraisal Manager, Financial Services Division, dated 15 May 2019.	Noted an approved.

No	Item	Outcome
C.28	<p>Headship of Schools</p> <p>To note and approve the following:</p> <p>(i) Nomination of Professor Henry Rice to the headship of the School of Engineering for a three-year term commencing 3 June 2019;</p> <p>(ii) Nomination of Professor Jarlath Killeen to the headship of the School of English for a three-year term commencing 3 June 2019;</p> <p>(iii) Nomination of Professor Sinead Ryan to the headship of the School of Mathematics for a three-year term commencing 3 June 2019;</p> <p>(iv) Nomination of Professor John Gilmer to the headship of the School of Pharmacy and Pharmaceutical Sciences for a three-year term commencing 3 June 2019;</p> <p>(v) Nomination of Professor Andrew Burke to the headship/Deanship of Trinity Business School for a four-year term commencing 3 June 2019;</p> <p>(vi) Nomination of Professor Lorna Carson to the headship of the School of Linguistic, Speech and Communication Sciences for a three-year term commencing 3 June 2019.</p>	Noted and approved.

No	Item	Outcome
C.29	<p>New Awards 2019/20 – School of Medicine To note and approve the Memorandum from the School of Medicine, dated 8 May 2019, proposing establishment of the following:</p> <ul style="list-style-type: none"> (i) St James’s Hospital Prize (ii) Henry H Balch Medal (iii) Henry H Balch Fund (iv) P J Dowling Fund 	Noted and approved.
C.30	<p>Intermissions of Foundation and Non-Foundation Scholarship To note and approve the Memorandum from Senior Lecturer dated 11 April 2019.</p>	Noted and approved.
C.31	<p>Dates of Board/Council for 2019/20 To note and approve the document from the Secretary to the College.</p>	Noted and approved.
C.32	<p>Higher Degrees To note Higher Degrees, approved by the sub-committee of Board and Council on 8 May 2019.</p>	Noted.
C.33	<p>Pro-Dean of the Faculty of Health Sciences To note that Professor Brian O’Connell was appointed by the Provost as Pro-Dean of the Faculty of Health Sciences for the period from 25 April 2019 to 6 May 2019.</p>	Noted.
C.34	<p>Nomination of Trinity Representatives for Dublin Dental University Hospital (DDUH) Board To note and approve the Memorandum from the Secretary to the College, dated 15 May 2019.</p>	Noted and approved.

No	Item	Outcome
D.35	<p>Director of Trinity Biomedical Sciences Institute (TBSI) To note the memorandum from the Dean and Vice-President for Research, dated 24 April 2019.</p>	Noted.
D.36	<p>Summary of Staff Appointments (see Actum CL/18-19/204 of 8 May 2019) To <u>note and approve</u> the following summaries:</p> <ul style="list-style-type: none"> (i) Faculty of Arts, Humanities and Social Sciences – April 2019; (ii) Faculty of Engineering, Mathematics and Science – February & March 2019; (iii) Faculty of Health Sciences – April 2019; (iv) Corporate Services Division – April 2019. 	<ul style="list-style-type: none"> (i) Noted and approved; (ii) Noted and approved; (iii) Noted and approved; (iv) Noted and approved.
D.37	<p>Nominations for Appointment To <u>approve</u> the Nominations for Appointment.</p>	Approved.
D.38	<p>Selection Committees To <u>note and approve</u> the Memorandum from the Director of Human Resources, dated 15 May 2019.</p>	Noted and approved.