



The following are the outcomes of the discussions which took place at the Board meeting on 23 May 2018. They are **not** a formal minute of the discussion.

Circulation: Board members and members of the Executive Officers Group.

No	Item	Outcome
	<b>Statements of Interest</b>	<p>The Secretary to the College advised that a potential conflict of interest had been identified for Professors Campbell, Hussey, Morash, Murphy, Seery and Timoney in relation to Agenda item A.12 Annual Officers as their names would be included in the nominations. He advised the Board that he had discussed the matter with those members, and recommended that they should leave the meeting for this item. This recommendation was accepted by the Board.</p> <p>The Secretary to the College also advised that he had received a statement of potential conflict of interest from Ms Farrell in relation to Agenda item D.34. Nominations for Appointment. He proposed, and it was agreed, that Ms Farrell would leave the room for the discussion on this item.</p>
<b>A.1</b>	<b>Minutes</b> To <b>approve</b> the Minutes of the meeting of 25 April 2018.	The Board approved the minutes of the meeting of 25 April 2018.

No	Item	Outcome
A.2	<b>Matters Arising from the Minutes</b>	<p>The following item was raised as a matter arising as follows:</p> <ul style="list-style-type: none"> <li data-bbox="853 268 2168 427">(i) <b>Minute BD/17-18/201 Tobacco Policy Committee: Tobacco Free Zones Report</b> The Secretary to the College advised the Board that the findings of the student poll and the awareness/education campaign on the benefits of not smoking would be brought to the next meeting of the Board and the President of the Students’ Union confirmed that the student poll results would be ready for the completion of this item.</li> <li data-bbox="853 467 2168 592">(ii) <b>Minute BD/17-18/206 E3 Business Case</b> The Bursar/Director of Strategic Innovation advised the Board that potential risks to the E3 project arising from Brexit would be minimised as all transactions would be conducted under Irish jurisdiction and all tenders issued in euro amounts.</li> <li data-bbox="853 632 2168 879">(iii) <b>Minute BD/17-18/207 General Data Protection Regulation (GDPR)</b> The Secretary to the College advised the Board that in response to the discussion at the last Board meeting, external legal advice had been sought in relation to the University’s classification as a public body under GDPR and also potential liability in respect of breaches of the regulations by research students. He confirmed that Trinity is classified as a public authority and therefore any potential fines would be capped at €1m. In respect of potential liability he noted that there was yet no supporting case law but that it is likely that the University would be liable if a research student committed a breach whilst under the direct supervision of a Trinity staff member.</li> </ul>
A.3	<b>Provost’s Report</b>	<p>The Provost provided the Board with an update under the following headings:</p> <ul style="list-style-type: none"> <li data-bbox="853 935 1048 959">(i) Projects;</li> <li data-bbox="853 967 1211 991">(ii) Strategies and planning;</li> <li data-bbox="853 999 1783 1023">(iii) European Research Networks and League of European Research Universities;</li> <li data-bbox="853 1031 1368 1054">(iv) Philanthropy and alumni engagement;</li> <li data-bbox="853 1062 1256 1086">(v) Global Engagement Awards.</li> </ul>
A.4	<p><b>Philanthropic Activity</b> To <b>receive</b> a verbal report from the Director of Advancement, Trinity Development and Alumni.</p> <p><i>Ms Kate Bond attended.</i></p>	The Board noted a verbal update from the Director of Advancement, Trinity Development and Alumni.

No	Item	Outcome
A.5	<p><b>Audit Committee Annual Report to Board 2017/18</b>  To <b>consider and approve</b> the Report, dated May 2018.  <i>The Internal Auditor, Mr Francis Sheerin and Mr Dermot McCarthy, external Audit Committee member attended.</i></p>	<p>The Board considered and approved the Audit Committee Annual Report to Board 2017/18.</p> <p>It was noted that a management response would be prepared by the Executive Officers' Group and advised to a future meeting of the Board.</p>
A.6	<p><b>Potential Acquisition of a site @ TTEC</b>  To <b>consider and approve</b> the memorandum from the Chief Innovation and Enterprise Officer, dated 10 May 2018.  <i>The Chief Innovation and Enterprise, Dr Diarmuid O'Brien, Officer joined the meeting for this item.</i></p>	<p>The Board considered and approved the memorandum from the Chief Innovation and Enterprise Officer, dated 10 May 2018 and the acquisition of the site as contained in the memorandum.</p>
A.7	<p><b>Risk Management Group – Update on the Risk Register</b>  To <b>consider and approve</b> the memo from the Chief Operating Officer, dated 16 May 2018.</p>	<p>The Board considered and approved the memorandum from the Chief Operating Officer, dated 16 May 2018.</p> <p>It was noted that the newly appointed Chief Risk Officer would be invited to review the Risk Register at the first meeting of the next academic year.</p>
A.8	<p><b>Fellowship – report of the trial e-assents process</b>  To <b>consider and approve</b> the report and recommendations from the Registrar, dated 16 May 2018.</p>	<p>The Board noted the report from the Registrar, dated 16 May 2018 and considered and approved the recommendations contained within.</p>
A.9	<p><b>Quality Review of Estates and Facilities</b>  To <b>note and approve</b> the memo from the Chief Operating Officer, dated 16 May 2018.</p>	<p>The Board noted and approved the memo from the Chief Operating Officer, dated 16 May 2018.</p> <p>The Board noted the upcoming retirement of the Director of Estates and Facilities and that it is envisaged that a new Director would commence in Sept 2018.</p>
A.10	<p><b>Confederal School of Religions, Peace Studies and Theology: Implementation Plan</b>  To <b>note and approve</b> the memo from the Vice-Provost/Chief Academic Officer, dated 14 May 2018.</p>	<p>The Board noted and approved the memorandum from the Vice-Provost/Chief Academic Officer, dated 14 May 2018 and the recommendations contained within.</p>
A.11	<p><b>External Member of the Board</b>  To <b>note and approve</b> the memo from the Secretary to the College, dated 16 May 2018.</p>	<p>The Board noted and approved the memorandum from the Secretary to the College, dated 16 May 2018.</p>
A.12	<p><b>Annual Officers 2018-19</b>  To <b>note and approve</b> the memo from the Provost.</p>	<p>The Board noted and approved the memorandum from the Provost, dated 23 May 2018, which had been tabled and the nominations of the Officers contained within.</p>

No	Item	Outcome
A.13	<b>Board Self-Evaluation – Results</b> To <b>note</b> the memo from the Secretary to the College, dated 16 May 2018.	The Board noted the memo from the Deputy Internal Auditor, dated 11 May 2018.  It was noted that the Secretary to the College is to prepare a discussion document proposing a working group, which would include some external members, be established to consider some of the topics raised in the self-evaluation including Board size, composition and the frequency of meetings and that exit interviews for those Board members stepping down from Board should be introduced.
A.14	<b>Clinical Staff Promotions effective 2018/19</b> To <b>approve</b> the memo from the Provost, dated 14 May 2018.	The Board approved the 2018/19 Clinical Staff Promotions round.  The Board approved the memorandum from the Provost, dated 14 May 2018.
A.15	University Council To <b>note and approve</b> the draft Acta of the Council meeting of 9 May 2018.	The Board noted and approved the draft Acta of the Council meeting of 9 May 2018.
A.16	<b>Any Other Urgent Business</b>	<b>Representation – National Institute for Bioprocessing, Research &amp; Training</b> The Board noted and approved the memorandum from the Dean of Research, dated 23 May 2018 which had been tabled, and the nomination of Professor Andrew Bowie, Associate Dean of Research, as Trinity’s representative on the above Board.  <b>All Student Email Communication</b> It was agreed that an email communication to all students to encourage them to exercise their right to vote would be best served being issued by the Students’ Union.
A.17	<b>Senior Academic Promotions Procedure: Amendments to Appendix 1 on Examples of Scoring Methodology and Appendix 4 on Definitions, and Addition of Appendix 6 on Promotions Protocol for Creative Arts Practitioners</b> To <b>note and approve</b> the memo from the Director of Human Resources, dated 14 May 2018.	The Board noted and approved the memorandum from the Director of Human Resources, dated 14 May 2018.
B.18	<b>Board Business</b> <b>(i) Callover</b> To <b>note</b> the callover updated to 25 April 2018. <b>(ii) Outcomes</b> To <b>note</b> the Board outcomes from the meeting of 25 April 2018.	(i) Noted  (ii) Noted
B.19	<b>Audit Committee</b> To <b>note and approve</b> the draft Minutes of meeting of 1 May 2018.	Noted and approved.

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B.20	<b>University Safety Committee</b> To <b>note and approve</b> the draft Minutes of meeting of 15 February 2018.	Noted and approved.
B.21	<b>Finance Committee</b> To <b>note and approve</b> the draft Minutes of meeting 23 April 2018.	Noted and approved.  In response to comments from a Board member, the Secretary to the College advised that he would revisit the powers of agency which are granted to Finance Committee as contained in the Consolidated Statutes 2010.
B.22	<b>Quality Committee</b> To <b>note and approve</b> the draft Minutes of meeting of 10 May 2018.	Noted and approved.
B.23	<b>Human Resources Committee</b> To <b>note and approve</b> the following: (i) Minutes of meeting of 12 April 2018; (ii) Minutes of meeting of 11 May 2018.	(i) Noted and approved. (ii) Noted and approved.
B.24	<b>Library and Information Policy Committee</b> To <b>note and approve</b> the draft Minutes of meeting of 5 February 2018.	Noted and approved.
B.25	<b>Engagement Advisory Group</b> To <b>note and approve</b> the draft Minutes of meeting of 22 February 2018.	Noted and approved.
C.26	<b>Higher Degrees</b> To <b>note</b> Higher Degrees, approved by the sub-committee of Board and Council on 9 May 2018 and 22 May 2018.	Noted.
C.27	<b>Headship of School</b> To <b>note and approve</b> the nomination of Professor Jürgen Uhlich to the headship of the School of Languages, Literatures and Cultural Studies, for a term of three years from 2 July 2018 to the end of the academic year 2020/2021.	Noted and approved.
C.28	<b>Amendment to the Calendar entry for the Nóirín Plunkett Scholarship</b> To <b>note and approve</b> the memo from the Deputy Director, Trinity Access Programmes, dated 11 May 2018.	Noted and approved.

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C.29	<b>Amendment to the constitution of Science Gallery International company</b> To <b>note and approve</b> the memo from the CEO of the Science Gallery International dated 15 May 2018.	Noted and approved.
C.30	<b>Sealings</b> To <b>note</b> the sealings.	Noted.
C.31	<b>Almanack 2018-19 term dates</b> To <b>note</b> the memo from the Editor of the Calendar dated 17 May 2018.	Noted.
C.32	<b>Related Entity Financial Reporting</b> To <b>note</b> the memo from the Treasurer/Chief Financial Officer, dated 17 May 2018.	Noted.
D.33	<b>Summary of Staff Appointments (see Actum CL/17-18/206 of 9 May 2018)</b> To <b>note and approve</b> the following summaries: <ul style="list-style-type: none"> <li>(i) Academic Services Division – March 2018 &amp; April 2018;</li> <li>(ii) Corporate Services Division – February 2018 &amp; March 2018;</li> <li>(iii) Financial Services Division – March 2018 &amp; April 2018</li> </ul>	<ul style="list-style-type: none"> <li>(i) Noted and approved.</li> <li>(ii) Noted and approved.</li> <li>(iii) Noted and approved.</li> </ul>
D.34	<b>Nominations for Appointment</b> To <b>approve</b> the Nominations for Appointment dated 16 May 2018.	Approved.