



The following are the outcomes of the discussions which took place at the Board meeting on 28 February 2018. They are **not** a formal minute of the discussion.

Circulation: Board members and members of the Executive Officers Group.

No	Item	Outcome
	<b>Statements of Interest</b>	<p>The Secretary to the College advised that he had contacted each of the student Board members regarding item A.6 Modular Billing &amp; Fees for Reassessment to identify any potential conflicts of interest. Having discussed the matter with each member, the Secretary to the College could confirm that there were no potential conflicts of interest in relation to this item as each of the Board members concerned had completed all examinations and assessments associated with their courses.</p> <p>The Secretary to the College also advised that he had contacted a number of Board members in respect of item C.19 Board Elections. It was noted that several Board members could have a potential conflict of interest as they are eligible to stand for re-election. The Secretary to the College recommended, and it was agreed, that the relevant individuals would remain in the meeting for this item, as the timetable for Board elections was set down in the Statutes, unless a Board member asked for that item to be discussed.</p> <p>The Secretary to the College advised that he had received a statement of potential conflict of interest from the Assistant Secretary in respect of item C.21. Senate Business- Recommendations for the award of the degree MA (<i>jure officio</i>). The Secretary to the College recommended, and it was agreed, that the Assistant Secretary would leave the meeting for this item.</p>
<b>A.1</b>	<b>Minutes</b> Minutes of the meeting of 31 January 2018	<p>The minutes of the Board meeting of 31 January 2018 were approved and signed subject to the adoption of the minor amendments to minutes BD/17-18/111 and BD/17-18/115 which had been tabled.</p> <p>Following further discussion, and noting the comments of Board members, it was agreed that minute BD/17-18/115 is to be further amended so that the first line of the second last paragraph should read as follows:</p> <p>‘The Provost in summary, and taking on board the views of the Board members, noted that the proposal before the Board was one for modular billing and fees for supplemental examinations and would be referred to the Student Life Committee.’</p> <p>In addition, Action/Decision 115.2 would then also be amended to read as follows: ‘The Provost noted that the proposal before the Board was one for modular billing and fees for supplemental examinations and would be referred to the Student Life Committee. It was also...’.</p> <p>The Secretary to the College advised the Board that Professor O’Halpin is to be recorded in the list of attendees.</p>

No	Item	Outcome
A.2	<b>Matters Arising from the Minutes</b>	There was one item raised as a matter arising as follows:  (i) <b>BD/17-18/084 Tobacco Policy Committee: Tobacco Free Zones Report</b> The Secretary to the College advised the Board that the results of the student poll are to be brought to the next meeting of the Board.
A.3	<b>Provost's Report</b>	There was no report provided by the Provost.
A.4	<b>Report of the Cultural Diversity Working Group to Board</b> To note and approve the document from the Chair of the Cultural Diversity Working Group, Professor Robbie Gilligan, dated 20 February 2018.	The Board noted and approved the document from the Chair of the Cultural Diversity Working Group, Professor Robbie Gilligan, dated 20 February 2018.  It was noted that the document is to be circulated to the relevant Principal and Compliance committees of the Board to consider how the recommendations in the report may be progressed.
A.5	<b>Planning Group Report #17 to Board</b> To consider and approve the Memorandum from the Vice-Provost/Chief Academic Officer dated 22 February 2018.	The Board considered and approved the memorandum from the Vice-Provost/Chief Academic Officer dated 22 February 2018 and the report from the Planning Group contained within its strategy for managed growth and development.  It was agreed that the Board would consider a mandate to deliver a balanced budget at a future meeting. It was also agreed that the Vice-Provost/Chief Academic Officer is to monitor the impact of the strategy outlined in the report on the quality of the University's teaching and its research performance.  It was noted that the Treasurer/Chief Financial Officer is to circulate revised graphs of the financial forecasts which demonstrate the accuracy of the financial forecasts in recent years.
A.6	<b>Modular Billing &amp; Fees for Reassessment</b> To approve the Memorandum from the Vice-Provost/Chief Academic Officer.	The Board endorsed the introduction of per-module billing on a pro-rata basis for repeating students and approved Option 3: a flat fee of €450 for re-assessment for undergraduate students, as outlined in the memorandum from the Vice-Provost/Chief Academic Officer dated 28 February 2018.  It was noted that the Vice-Provost/Chief Academic Officer is to liaise with the Senior Tutor regarding the provision of a financial fund to which undergraduate students undertaking reassessment or repeating modules, who are encountering financial hardship, may apply for financial assistance. An update on this item is to be brought to the next meeting of the Board.
A.7	<b>Self-Evaluation of Board</b> To consider and approve the Memorandum from the Secretary to the College dated 21 February 2018.	The Board considered and approved the memorandum from the Secretary to the College dated 21 February 2018.  It was agreed that an amendment to provide further clarification in relation to question 1.1 would be made and that the self-evaluation of the Board process is to proceed.
A.8	<b>Associate Deans of Research</b> To note and approve the Memorandum from the Provost dated 28 February 2018.	The Board noted and approved the memorandum from the Provost, dated 28 February 2018, which had been tabled, and approved the appointment of Professor Andrew Bowie and Professor Lorraine Leeson as Associate Deans of Research with immediate effect.

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A.9	<b>Fellowship 2018</b> To receive a report from the Provost.	The Board approved the nominations for Fellowship and Honorary Fellowship as presented by the Provost.
A.10	<b>University Council</b> To note and approve the draft Acta of the Council meeting of 14 February 2018.	The Board noted and approved the Acta of the Council meeting of 14 February 2018.
A.11	<b>Any Other Urgent Business</b>	<b>Board Membership</b> The Board noted that the Provost is to convene a sub-committee of the Board, which he will Chair, to commence the process of identifying a replacement for external Board member, Dr Olive Braiden who will have completed her second term as a Board member at the end of this academic year. The Provost will propose the membership of the sub-committee at the next meeting of the Board.  The Board noted the resignation of Mr Tony Keohane as a member of the Board with effect from 12 February 2018. The Provost thanked Mr Keohane for his contribution as a member of the Board. As a nominee of the Minister for Education and Skills, the Minister has been written to and is to consult with the Provost regarding a possible replacement.
A.2.12	<b>Paternity Policy</b> To consider and approve the Memorandum & the Policy from the Director of Human Resources, dated October 2017.  <i>The Director of Human Resources attended.</i>	The Board considered and approved the memorandum from the Deputy Director of Human Resources dated October 2017, and the Paternity Policy as presented.
B.13	<b>Board Business</b> (i) Callover To note the callover updated to 31 January 2018; (ii) Outcomes To note the Board outcomes from the meeting of 31 January 2018.	(i) Noted.  (ii) Noted.
B.14	<b>University Safety Committee</b> To note and approve the draft minutes of the meeting of 27 September 2017.	The Board noted and approved the draft minutes of the meeting of 27 September 2017.
B.15	<b>Equality Committee</b> To note and approve the draft minutes of meeting of 29 January 2018.	The Board noted and approved the draft minutes of the meeting of 29 January 2018 with the following clarification. The Secretary to the College advised that Ms Dunphy was not in a position to take part in a number of meetings of the Committee but that resignation from the Board had not been received.
B.16	<b>Library and Information Policy Committee</b> To note and approve the draft minutes of meeting of 4 December 2017.	The Board noted and approved the draft minutes of 4 December 2017.

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<b>B.17</b>	<b>Engagement Advisory Group</b> To note and approve the minutes of the meetings of 23 March 2017 and the draft minutes of the meeting of 23 November 2017.	The Board noted and approved the minutes of the meetings of 23 March 2017 and the draft minutes of the meeting of 23 November 2017.
<b>B.18</b>	<b>Quality Committee</b> To note and approve the revised minutes of the meeting of 14 December 2017 and the revised Linked Provider Appeals Procedure.	The Board noted and approved the revised minutes of the meeting of 14 December 2017 and the revised Linked Provider Appeals Procedure.
<b>C.19</b>	<b>Board Elections 2018</b> To note the memorandum from the Secretary to the College dated 21 February 2018.	Noted.
<b>C.20</b>	<b>Higher Degrees</b> To note Higher Degrees, approved by the sub-committee of Board and Council on 14 February 2018.	Noted.
<b>C.21</b>	<b>Senate Business - Recommendations for the award of the degree MA (jure officii)</b> To note and approve the memorandum from the Registrar dated 26 February 2018.	Noted and approved.
<b>C.22</b>	<b>Headship of School</b> To note and approve the nomination of Professor Mark Bell to the Headship of the School of Law from 2 July 2018 to 1 July 2021.	Noted and approved.
<b>C.23</b>	<b>Date of the Trinity Ball 2019</b> To note the memorandum from the Secretary to the College dated 31 January 2018.	Noted.
<b>C.24</b>	<b>Sealings</b> To note the sealings.	Noted and approved.

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C.25	<p><b>Irish School of Ecumenics – Trinity College Dublin Advisory Board</b> To note minutes of their meeting of 11 April 2017 for information.</p>	Noted.
C.26	<p><b>Representation – Marino Institute of Education</b> To note and approve the nomination of Professor Linda Hogan, Confederal School of Religions, Peace Studies and Theology, as a Trinity representative on the above Board.</p>	Noted and approved.
D.27	<p><b>Summary of Staff Appointments (see Actum CL/17-18/103 of 14 February 2018)</b> To note and approve the following summaries: (i) Faculty of Arts, Humanities and Social Sciences – January 2018; (ii) Academic Services Division – January 2018; (iii) Corporate Services Division – January 2018; (iv) Financial Services Division – January 2018.</p>	<p>(i) Noted and approved. (ii) Noted and approved. (iii) Noted and approved. (iv) Noted and approved.</p>
D.28	<p><b>Nominations for Appointment</b> To approve the Nominations for Appointment dated 26 February 2018.</p>	Approved.
D.29	<p><b>Staff Matters – Early Retirement</b> To note and approve memorandum from the University Pensions Manager dated 15 February 2018.</p>	Noted and approved.
D.30	<p><b>Technical Staff Review Committee</b> To note and approve the memorandum from the Secretary of the Technical Staff Review Committee dated 20 February 2018.</p>	Noted and approved.

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D.31	<b>Secretarial &amp; Executive Staff Review Committee</b> To note and approve the memorandum from the Secretary of the Secretarial and Executive Staff Review Committee dated 20 February 2018.	Noted and approved.
D.32	<b>Administrative &amp; Library Staff Review Committee</b> To note and approve the memorandum from the Secretary of the Administrative and Library Staff Review Committee dated 21 February 2018.	Noted and approved.