



The following are the outcomes of the discussions which took place at the Board meeting on 13 December 2017.

They are **not** a formal minute of the discussion.

Circulation: Board members and members of the Executive Officers Group.

AGENDA

No	Item	Outcome
	Statements of Interest	The Secretary to the College advised that the Chief Operating Officer had declared a potential conflict of interest in relation to Agenda Item A.13 Assessment Board for Chief Operating Officer Position. It was recommended, and the Board agreed, that she would leave the meeting for the discussion on this item.
A.1	Minutes Minutes of the meeting of 15 November 2017.	The minutes of the Board meeting of 15 November 2017 were approved and signed subject to the adoption of the amendments to minute BD/17-18/057 and minute BD/17-18/064 which had been tabled.
A.2	Matters Arising from the Minutes	<p>The following items were raised as a matter arising:</p> <p>(i) BD/17-18/038 & BD/17 -18/053 Finance Committee The Secretary to the College advised Board members that the first meeting of the working group was currently being convened.</p> <p>(ii) BD/17-18/059 Trinity-Columbia Dual BA Programme Collaboration Agreement In response to a query from a Board member, the Provost advised the Board that the agreement was now signed and that the Admissions process will commence in due course. He also advised that it is envisaged that there will be an official launch of the programme early in the new year which he and the President of Columbia University will attend.</p>
A.3	Provost's Report	<p>The Provost provided a report to the Board under the following headings:</p> <ul style="list-style-type: none">• Alumni Engagements;• League of European Research Universities (LERU) Rectors Meeting;• European Institute of Innovation & Technology (EIT);• TTEC and E3;• Trinity Fundraising Campaign;• Trinity Education Project;• Trinity Innovation Awards.

No	Item	Outcome
A.4	<p>(i) Trinity Business School (TBS) Report to Board To consider and approve the update from the Project Sponsor, Professor Gerard Lacey and the Programme Manager, Ms Edwina Hegarty dated 5 December 2017.</p> <p>(ii) TBS Independent Monitor Quarterly Report December 2017 To consider and approve the memorandum from the TBS Independent Monitor, Mr Leo Harmon dated 5 December 2017.</p> <p><i>Project Sponsor, Steering Committee Chair (Mr Mervyn Greene), Head of Capital Projects and Planning (Mr Greg Power), and TBS Independent Monitor attended.</i></p>	<p>(i) The Board considered and approved the memorandum from the Project Sponsor, Professor Gerard Lacey and the Programme Manager, Ms Edwina Hegarty dated 5 December 2017.</p> <p>(ii) The Board considered and approved the memorandum from the TBS Independent Monitor, Mr Leo Harmon dated 5 December 2017.</p> <p>It was agreed that the Provost would liaise with the Dean of the Business School in relation to the proposed use of space in the new building and to ensure that appropriate Trinity branding is used on the exterior of the building.</p>
A.5	<p>Printing House Square project (Oisín House) Quarterly Report To consider and approve (i) the update from the Project Sponsor, Prof Kevin O’Kelly and the Programme Manager Stephen Walsh and (ii) the report from the Independent Monitor, Mr Joe Linders.</p> <p><i>Project Sponsor (Professor Kevin O’Kelly), External Chair of the Steering Group (Mr Joe Linders), and Head of Capital Projects & Planning (Mr Greg Power) attended.</i></p>	<p>(i) The Board considered and approved the memorandum from the Project Sponsor, Professor Kevin O’Kelly and the Programme Manager, Stephen Walsh.</p> <p>(ii) The Board considered and approved the report from the Independent Monitor, Mr Joe Linders.</p> <p>It was agreed that the Bursar will liaise with the Project Sponsor regarding the appointment of a Chair of the Steering Committee and an Independent Monitor for the project. This item will be discussed under Matters Arising at the next meeting of the Board.</p>

No	Item	Outcome
A.6	<p>Tobacco Policy Committee: Tobacco Free Zones Report</p> <p>(i) Impact evaluation of Trinity's tobacco free zones pilot project To consider and note the Report dated 7 December 2017.</p> <p>(ii) Proposal for extended tobacco free zones with smoking shelters To consider and approve the Memorandum from Dr David McGrath, Director of the College Health Centre and Chair of the Trinity Tobacco Policy Committee, dated 7 December 2017.</p> <p><i>Director of the College Health Centre, and Health Promotion Officer (Ms Martina Mullin) attended.</i></p>	<p>The decision on this item was deferred.</p> <p>It was agreed that the Students Unions are to conduct a poll of students on this item. With this additional information, the proposal will be considered further at a future meeting of Board (most likely the February meeting).</p> <p>In addition to the student survey, a second immediate step of proceeding with an awareness/education campaign on the benefits of not smoking was also agreed.</p>
A.7	<p>Sustainability Report to Board To consider and approve the memorandum from the Registrar dated 5 December 2017. <i>Member of Provost's Advisory Committee on Sustainability and Low Carbon Living (Mr Joe Borza) attended.</i></p>	<p>The Board noted and approved the memorandum from the Registrar dated 5 December 2017 and the Sustainability Report as presented.</p> <p>It was noted that an application is to be submitted to the International Sustainable Campus Network (ISCN) on behalf of the university.</p>
A.8	<p>2010 Consolidated Statutes – Proposed Changes to Schedule 3 to the Chapter on the Fellows To consider and approve the Memorandum from the Registrar dated 29 November 2017.</p>	<p>This item was deferred.</p>
A.9	<p>Trinity Gender Action Plan: Progress Report 1 To consider and approve the report from the Vice-Provost/Chief Academic Officer dated December 2017. <i>Equality Officer, Ms Aoife Crawford, attended.</i></p>	<p>The Board considered and approved the report from the Vice-Provost/Chief Academic Officer dated December 2017.</p> <p>The Vice-Provost/Chief Academic Officer is to liaise with the Dean of Graduate Studies in respect of ensuring gender balance in the appointment of External Examiners.</p>

No	Item	Outcome
A.10	<p>Part-time Work, Flexibility and Family-related leave: Findings of an online survey of Trinity staff in April-May 2017</p> <p>To consider and approve the report from the Equality Officer dated 13 December 2017. <i>Equality Officer, Ms Aoife Crawford, attended.</i></p>	The Board considered and approved the report from the Equality Officer dated December 2017.
A.11	<p>Interim Update on Estates Strategy</p> <p>To receive an update from the Bursar/Director of Strategic Innovation dated 5 December 2017.</p>	The Board received an update from the Bursar/Director of Strategic Innovation dated 5 December 2017.
A.12	<p>Linked Provider Quality Assurance Procedures under the Qualifications & Quality Assurance (Education & Training) Act 2012</p> <p>To consider and approve the Memorandum from the Registrar dated 23 November 2017.</p>	This item was deferred.
A.13	<p>Assessment Board for Chief Operating Officer Position</p> <p>To consider and approve the memorandum from the Secretary to the College dated 5 December 2017.</p>	The Board considered and approved the memorandum from the Secretary to the College dated 5 December 2017 and the nomination for appointment of Ms Geraldine Ruane as Chief Operating Officer contained within.
A.14	<p>University Council</p> <p>To note and approve the draft Acta of the Council meeting of 29 November 2017.</p>	The Board noted and approved the draft Acta of the Council meeting of 29 November 2017.
A.15	<p>Any Other Urgent Business</p>	<p>There was one item of any other business:</p> <p>(i) Baseline Budgeting Model</p> <p>In response to comments from Board members in relation to the approval process which was observed for the Baseline Budgeting Model, the Vice-Provost/Chief Academic Officer noted that the model had been approved under the consideration of the Planning Group Report the Board meeting of 14th June 2017 and that clarification and further information will be provided to the Finance Committee and at the next Board meeting.</p>

No	Item	Outcome
B.16	<p>Board Business</p> <p>(i) Callover To note the callover updated to 15 November 2017;</p> <p>(ii) Outcomes To note the Board outcomes from the meeting of 15 November 2017.</p>	<p>(i) Noted.</p> <p>(ii) Noted.</p>
B.17	<p>Estates Policy Committee To note and approve the draft Minutes of meeting of 24 November 2017.</p>	The Board noted and approved the the draft minutes of meetings of 24 November 2017.
B.18	<p>Library and Information Policy Committee To note and approve the draft Minutes of meeting of 9 October 2017.</p>	The Board noted and approved the draft minutes of the meeting of 9 October 2017.
B.19	<p>Quality Committee To note and approve the draft Minutes of meeting of 9 November 2017 plus Progress Report on the Implementation Plan for the Chaplaincy.</p>	The Board noted and approved the draft minutes of meeting of 9 November 2017 and the Progress Report on the Implementation Plan for the Chaplaincy and in particular for the Inter-Faith Element.
C.20	<p>Gold Medals 2017 To note that the attached Memorandum from the Senior Lecturer/Dean of Undergraduate Studies dated 28 November 2017 had been approved electronically by the Board on 1 December 2017.</p>	Noted.
C.21	<p>Committee Membership – Audit Committee To note and approve the Memorandum from the Registrar dated 4 December 2017.</p>	Noted and approved.
C.22	<p>2017 Entrance Exhibition Awards – Final Report To note and approve the Memorandum from the Senior Lecturer/Dean of Undergraduate Studies dated 30 November 2017.</p>	Noted.
C.23	<p>Higher Degrees To note Higher Degrees, approved by the sub-committee of Board and Council on</p> <p>(i) 15 November and</p> <p>(ii) 29 November 2017.</p>	<p>(i) Noted and approved.</p> <p>(ii) Noted and approved.</p>

No	Item	Outcome
C.24	Proctors' Lists for Winter Commencements To note that the Proctors' Lists were approved by the sub-committee of Board and Council on 27 November 2017.	Noted.
C.25	School of Medicine Studentships 2017/2018 To note and approve the Memorandum from Sharon Thompson, Administrative Officer, School of Medicine, dated 14 November 2017.	Noted and approved.
C.26	Postgraduate Advisor Nominations To note and approve the Memorandum from the Senior Tutor dated 27 November 2017.	Noted and approved.
C.27	Directors of Trinity Brand Commercial Services Ltd To note and approve the Memorandum from the Secretary to the College dated 5 December 2017.	Noted and approved.
D.28	Summary of Staff Appointments (see Actum CL/17-18/072 of 29 November 2017) To note and approve the following summaries: (i) Faculty of Engineering, Mathematics and Science – October 2017 (ii) Academic Services Division – September to November 2017 (iii) Financial Services Division – September to November 2017.	(i) Noted and approved. (ii) Noted and approved. (iii) Noted and approved.
D.29	Nominations for Appointment To approve the Nominations for Appointment dated 8 December 2017.	Approved.
D.30	Selection Committees To note and approve memorandum from the Director of Human Resources dated 6 December 2017.	Noted and approved.