



Coláiste na Tríonóide, Baile Átha Cliath
Trinity College Dublin

Ollscoil Átha Cliath | The University of Dublin

The following are the outcomes of the discussions which took place at the Board meeting on 15 June 2016.

They are **not** a formal minute of the discussion.

Circulation: Board members and members of the Executive Officers Group.

AGENDA

No	Item	Outcome
	Statements of Interest	Professors Campbell, Hussey, Martin and Seery made statements in relation to a potential conflict of interest in relation to agenda item A.8 Annual Officers 2016, as their names would be included in the nominations. The Secretary to the College advised the Board that he had discussed the matter with those members, and recommended that they should leave the meeting for this item. This recommendation was accepted by the Board.

No	Item	Outcome
A.1	Minutes Meeting of 25 May 2016.	<p>The Minutes of the Board meeting of 25 May 2016 were approved, subject to the following amendments:</p> <p>BD/15-16/278 GeneSIS G1 The Board noted the Project GeneSIS Observations Report, dated 8 February 2016, as presented by the Independent Project Monitor, Mr Marcel McCann, on the basis that Recommendation 4 of the Report be emphasised i.e. “before approving Genesis G2, it would be prudent to undertake an external review of lessons learned from this phase”.</p> <p>BD/15-16/290 Finance Committee The Treasurer/Chief Financial Officer drew the Board’s attention to minute FN/15-16/125, and requested Board’s approval for amendments to 2016-17 Residential Charges. Board approved the proposed amendments to 2016-17 Residential Charges.</p> <p>The Board noted the dissent of Mr Conor Clancy to the proposal.</p>
A.2	Matters Arising from the Minutes	<p>BD/15-16/279 Junior Academic Staff Progressions for 2016 In response to a comment from a Board member, the Vice-Provost/Chief Academic Officer confirmed that a revised memorandum, which addresses the retention of the merit bar step, will be presented at the Board at the meeting of 22 June 2016.</p>
A.3	Provost’s Report	<p>The Provost will provide an update to the Board on the 2015-16 Workplan at the meeting of 22 June 2016.</p>

No	Item	Outcome
A.4	<p>Constitution and Legal Agreements to incorporate Trinity's Commercial Subsidiary Memorandum from the Commercial Director, Mr Adrian Neilan, dated 8 June 2016.</p>	<p>The Board noted and approved the memorandum, dated 8 June 2016, from Mr Adrian Neilan, Commercial Director, and the accompanying documentation:</p> <ul style="list-style-type: none"> • Combined Legal Overview from Arthur Cox, dated 7 June 2016; • Draft Constitution of new company; • Draft Loan Agreement; • Draft IP Agreement, with approved Business Plan; • Draft company Remuneration Committee terms of reference; • Procurement Advices from Arthur Cox dated 8 June 2016. <p>The Board noted the recommendation to approve the documentation from the College Solicitor, Ms Sinead Mac Bride, and from the external legal advisors Mr Séamus Given and Ms Anne Corrigan of Arthur Cox, all of whom attended the meeting. The Board approved the name of the subsidiary company as Trinity Brand Commercial Services Limited (TBCSL).</p> <p>It was confirmed by the Secretary to the College that the company, along with all subsidiaries, would be within the remit of the Trinity Internal Auditor.</p> <p>It was agreed that the Trinity Treasurer/Chief Financial Officer would be a permanent <i>ex officio</i> member of the company's Remuneration Committee, even though other members of the Committee would serve for no more than six years.</p> <p>The Board approved the establishment of the commercial subsidiary company, TBCSL, allowing the company to be formally incorporated, subject to the external legal advisors providing a written assessment of the tax liabilities, which will be reviewed by the Provost and the Treasurer/Chief Financial Officer. The Provost will provide an update on the written advices to the Board at the meeting of 22 June 2016 under Matters Arising.</p> <p>In the absence of the written tax advice, Professor Phelan asked for his dissent to be recorded.</p>

No	Item	Outcome
A.5	Dean of Research Annual Report Memorandum from the Dean of Research, dated 8 June 2016	<p>The Dean of Research confirmed that audio-visual means of communicating the Trinity research message continue to be further explored.</p> <p>In response to comments from a Board member, the Dean of Research confirmed that the format of future reports will conform to the requirements of the Accessible Information Policy.</p> <p>The Board noted the document, dated 8 June 2016, from the Dean of Research, and the accompanying Trinity Research 2015 report.</p>
A.6	Trinity College Dublin Policy on University Sponsorship of Clinical Trials Memorandum from Professor Michael Gill, dated 8 June 2016.	<p>The Vice-Provost/Chief Academic Office confirmed to the Board that the policy has been extensively discussed in several fora, and is supported by the three Faculty Deans.</p> <p>The Board noted and approved the memorandum, dated 8 June 2016, from Professor Michael Gill, and the accompanying Trinity College Dublin Policy on University Sponsorship of Clinical Trials.</p>
A.7	Foundation Scholarship 2016 – Additional Scholarship Award. Memorandum from the Senior Lecturer/Dean of Undergraduate Studies, dated 8 June 2016.	<p>The Board noted and approved the memorandum, dated 8 June 2016, from the Senior Lecturer/Dean of Undergraduate Studies, and the award of an additional non-Foundation Scholarship Award for 2015-16.</p> <p>The Senior Lecturer/Dean of Undergraduate Studies informed the Board that she has asked the relevant Head of School to ensure that all scripts of students achieving a minimum 2.1 grade are rechecked.</p>
A.8	Annual Officers 2016-2017 Memorandum from the Provost, tabled.	<p>The Board noted and approved the nominations to Annual Office as presented in the memo from the Provost, dated 15 June 2016, which was tabled.</p>
A.9	TBS Revised Business Case Memorandum from Dr Gerard Lacey, TBS Project Sponsor, dated 10 June 2016.	<p>The Board noted and approved the memorandum, dated 10 June 2016, from Dr Gerard Lacey, TBS Project Sponsor, and the associated revised business case and amended project budget and contingency.</p>
A.10	Minor Changes to the 2010 Consolidated Statutes of Trinity College Dublin and the University of Dublin including updates to 3 March 2016 Memorandum from the Registrar, dated 1 June 2016.	<p>The Board noted and approved the memorandum, dated 1 June 2016, from the Registrar:</p> <ul style="list-style-type: none"> • Correcting, by Decree, the typographical errors in the Chapters as set out in the memorandum and inviting the Visitors to approve the Decree, and • Approving the typographical corrections in the Schedules as set out in the memorandum.
A.11	Honorary Degree Nomination Memorandum from the Registrar, dated 15 June 2016, as tabled.	<p>The Board noted and approved the memorandum, dated 15 June 2016, from the Registrar, and the nomination for Honorary Degree, which was tabled.</p>

No	Item	Outcome
A.12	Any Other Urgent Business	There were no items of urgent business.
Section A2		
A.13	Digital Content Creation Policy and Programme Memorandum from the Librarian and College Archivist dated 7 June 2016.	The Board noted and approved the memorandum, dated 7 June 2016, from the Librarian and College Archivist, and the accompanying Digital Content Creation Policy and Programme.
Section B		
B.14	Board Business (i) Callover for noting; (ii) Outcomes	(i) Noted (ii) Noted
B.15	Equality Committee Draft Minutes of meeting of 18 May 2016.	The Board noted and approved the draft minutes of the Equality Committee meeting of 18 May 2016.
B.16	Quality Committee Minutes Draft Minutes of meeting of 1 June 2016.	The Board noted and approved the draft minutes of Quality Committee meeting of 1 June 2016.
B.17	Library and Information Policy Committee Draft Minutes of meeting of 18 April 2016.	The Board noted and approved the draft minutes of the Library and Information Policy Committee meeting of 18 April 2016.
Section C		
C.18	Deanship of Health Sciences (2016-2019) to note that Professor Mary McCarren has been re-elected to the Deanship of the Faculty of Health Sciences for a three-year term with effect from 4 July 2016 to the last day of Trinity Term 2019.	Noted
C.19	Prizes and Awards: A.J. Leventhal Scholarship to note and approve memorandum from the Dean of Arts, Humanities and Social Sciences, dated 24 May 2016.	Noted and approved

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C.20	Tutorship Nominations to note and approve memorandum from the Senior Tutor, dated 31 May 2016.	Noted and approved
C.21	Higher Degrees to note Higher Degrees, approved by the sub-committee of Board and Council on 8 June 2016.	Noted
C.22	Intermissions of Foundation and Non-Foundation Scholarship (i) Undergraduate Memorandum from the Senior Lecturer/Dean of Undergraduate Studies, dated 3 June 2016. (ii) Postgraduate Memorandum from the Dean of Graduate Studies, dated 3 June 2016.	(i) Noted (ii) Noted
C.23	Committee Membership - Finance Committee – External Member to note and approve the nomination of Ms Caroline Curtis as an external member of the Finance Committee for a second term from 2016/17 to 2018/19.	Noted and approved
Section D		
D.24	Technical Staff Review Committee Promotions and Progressions to note memorandum from the Secretary, Technical Staff Review Committee dated 7 June 2016, tabled.	Noted
D.25	Nominations for Appointment	Noted and approved
D.26	Selection Committees to note and approve memorandum from the Director of Human Resources, dated 8 June 2016	Noted and approved