



The following are the outcomes of the discussions which took place at the Board meeting on 25 May 2016.

They are **not** a formal minute of the discussion.

Circulation: Board members and members of the Executive Officers Group.

#### AGENDA

No	Item	Outcome
	<b>Statements of Interest</b>	<p>There were no Statements of Interest.</p> <p>The Provost, on behalf of Board, congratulated Senator Lynn Ruane on her election to Seanad Éireann in the University of Dublin constituency. The Provost acknowledged Dr Sean Barrett's contribution as Senator over the past 5 years.</p>
<b>A.1</b>	<b>Minutes</b> Meeting of 27 April 2016.	<p>The Minutes of the Board meeting of 27 April 2016 were approved, subject to the following amendment:</p> <p><b>BD/15-16/246 Implementation Plan for Accommodation and Catering Services [BD/15-16/170 (BD/14-15/128)] – Catering Updates</b></p> <p>In response to a comment from a Board member, the Bursar confirmed that the design for the <del>undergraduate</del> <b>postgraduate and researcher</b> areas in Stack B will incorporate <del>student</del> <b>breakout spaces</b>. The Bursar also confirmed that students have access to the TBSI common areas, and that negotiations with the Executive &amp; Technical Director of TBSI and Mr Neilan on expanding <del>that space</del> <b>such provisions</b> are ongoing.</p>

No	Item	Outcome
A.2	Matters Arising from the Minutes	<p><b>BD/15-16/241 Audit Committee Annual Report to Board 2015/16</b></p> <p>In response to a comment by a Board member, the Provost informed the Board that the costs of externally contracted services, as referenced in the Audit Committee Annual Report to Board 2015/16, represented the spend over a number of years and included essential external expertise on large projects such as FIS, GeneSIS and START.</p> <p>The Provost informed Board members that a report on the costs has been prepared for him by the College Secretary and the Finance Operations Manager, and that the spending on individual projects is within the amounts approved by Board and EOG.</p>
A.3	Provost's Report	<p>The Provost provided an update to Board on the following:</p> <ul style="list-style-type: none"> <li>• The proposed review of the Department of Education and Skills 3-year-strategy;</li> <li>• The Annual Strategic Dialogue with the HEA;</li> <li>• Implications of the report of the Chairperson of the Expert Group on Fixed-term and Part-time Employment in Lecturing in Third Level in Ireland (Cush Report);</li> <li>• The Fundraising Campaign for Trinity and the Provost's Council;</li> <li>• Dublin Midlands Hospital Group and Trinity Health Ireland;</li> <li>• Provost's recent Global Relations visit to Brazil and related student recruitment;</li> <li>• The launch of the International Foundation Programme with Marino Institute of Education;</li> <li>• Trinity Education Project;</li> <li>• Capital Projects and Policy (including Trinity Business School, E3, Trinity Visitor Experience, Campus Medium Voltage project, Stack B, Oisín House, Estates Strategy);</li> <li>• Trinity Finances.</li> </ul>
A.4	Nomination of Vice-Provost/Chief Academic Officer Memorandum from the Provost dated 25 May 2016.	<p>The Provost's nominee for the position of Vice-Provost/Chief Academic Officer, Professor Christopher Morash, attended the Board meeting to give a brief presentation of his vision for the role and to give Board members the opportunity to discuss some of these issues with him.</p>

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A.5	<p><b>GeneSIS G1</b></p> <p>(i) <b>GeneSIS G1 – Project Close Out Report</b> Report from Genesis Project Manager, Mr Michael Hughes, dated May 2016.</p> <p>(ii) <b>Observations Report Project GeneSIS</b> Report from the Independent Project Monitor, Dr Marcel McCann, dated 8 February 2016.</p>	<p>(i) The Board approved the Close Out Report of GeneSIS G1 project, dated May 2016, and noted the ongoing work of the SITS User Group and the Academic Registry Enhancement Programme.</p> <p>(ii) The Board noted the Project GeneSIS Observations Report, dated 8 February 2016, as presented by the Independent Project Monitor, Dr Marcel McCann.</p> <p>The Chief Operating Officer is to liaise with the Chair of the SITS User Group and provide a verbal update to Board in September 2016 on the progress of the SITS User Group on the 10 issues prioritised following consultation with stakeholders.</p>
A.6	<p><b>Junior Academic Staff Progressions for 2016</b> Memorandum from the Vice-Provost/Chief Academic Officer and the Director of Human Resources dated 18 May 2016.</p>	<p>The Director of HR will provide the Board with a report on progression/promotion pathways for administrative staff.</p> <p>The Board approved the memorandum, dated 18 May 2016, on Junior Academic Staff Progressions for 2016, with the caveat that the Vice-Provost/Chief Academic Officer is to present a revised memorandum, which addresses the preservation of the merit bar step, and an update on preparatory work to the next Board meeting.</p>
A.7	<p><b>Proposed Acquisition of 37 Fenian Street</b> Memorandum from the Bursar/Director of Strategic Innovation dated 17 May 2016.</p>	<p>The Board noted and approved the Memorandum, dated 17 May 2016, from the Bursar/Director of Strategic Innovation, on the proposed acquisition of 37 Fenian Street.</p>
A.8	<p><b>University Council</b> Draft Acta of meeting of 11 May 2016.</p>	<p>The Board noted and approved the draft Acta of the meeting of 11 May 2016.</p>
A.9	<p><b>Any Other Urgent Business</b></p>	<p>A Board member noted that the issue of eligibility of part-time academics for Fellowship would be considered by the Statutes Working Group and the Executive Officers Group as soon as possible.</p>
<b>Section A2</b>		
A.10	<p><b>Treasury Management Policy Revision</b> Memorandum from Mr Paul Coote, Project Appraisal Manager dated 17 May 2016.</p>	<p>The Board noted and approved the memorandum, dated 17 May 2016, from Mr Paul Coote, Project Appraisal Manager, and the accompanying Treasury Management Policy Revision.</p>

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A.11	<b>Dignity and Respect Policy</b> Memorandum from Professor Catherine McCabe, Chair of the Equality Committee, dated 17 May 2016.	The Board noted and approved the memorandum, dated 17 May 2016, from Professor Catherine McCabe, Chair of the Equality Committee, and the accompanying revised Dignity and Respect Policy.  In response to a query from a Board member, the Secretary to the College confirmed that the Student Complaints Policy will only cover complaints not covered by other policies.
A.12	<b>Probation Review Policy for Professional, Research, Administrative, Library, Technical and Support Staff of Trinity College Dublin</b> Document from Ms Louise Power, Manager, Performance and Review, dated March 2016.	The Board noted and approved the document, dated March 2016, from Ms Louise Power, Manager, Performance and Review, and the accompanying Probation Review Policy for Professional, Research, Administrative, Library, Technical and Support Staff of Trinity College Dublin.
A.13	<b>Carer's Leave Policy</b> Document from Ms Paula Kennedy Hogan, HR Services Manager, dated March 2016.	The Board noted and approved the document, dated March 2016, from Ms Paula Kennedy Hogan, HR Services Manager, and the accompanying Carer's Leave Policy.
A.14	<b>Parental Leave Policy</b> Document from Ms Paula Kennedy Hogan, HR Services Manager, dated March 2016.	The Board noted and approved the document, dated March 2016, from Ms Paula Kennedy Hogan, HR Services Manager, and the accompanying Parental Leave Policy.
A.15	<b>Force Majeure Leave Policy</b> Document from Ms Paula Kennedy Hogan, HR Services Manager, dated March 2016.	The Board noted and approved the document, dated March 2016, from Ms Paula Kennedy Hogan, HR Services Manager, and the accompanying Force Majeure Leave Policy.
<b>Section B</b>		
B.16	<b>Board Business</b> (i) <b>Callover</b> for noting;  (ii) <b>Outcomes</b>	(i) Noted Memorandum from the Vice-Provost/Chief Academic Officer, dated 18 May 2016, provided an update on progress of BD/15-16/095 Promotions and Progressions for Academic Year 2016-17.  (ii) Noted
B.17	<b>Finance Committee</b> Draft minutes of meeting of 4 May 2016.	The Board noted and approved the draft minutes of the Finance Committee meeting of 4 May 2016.
B.18	<b>Coiste na Gaeilge</b> Draft minutes of meeting of 8 April 2016.	The Board noted and approved the draft minutes of Coiste na Gaeilge meeting of 8 April 2016.

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<b>B.19</b>	<b>Engagement Advisory Group</b> Minutes of meeting of 19 February 2016.	The Board noted and approved the draft minutes of the Engagement Advisory Group meeting of 19 February 2016.
<b>B.20</b>	<b>Human Resources Committee</b> Draft minutes of meeting of 21 April 2016.	The Board noted and approved the draft minutes of the Human Resources Committee meeting of 21 April 2016.
<b>Section C</b>		
<b>C.21</b>	<b>Progress Report for the Day Nursery</b> Memorandum from the Chief Operating Officer dated May 2016.	Noted and approved  In the future, the draft minutes the Quality Committee will be presented to Board as a Section B item.
<b>C.22</b>	<b>Higher Degrees</b> to note Higher Degrees, approved by the sub-committee of Board and Council on 11 May 2016.	Noted
<b>C.23</b>	<b>Heads of School</b> to note and approve the following nominations to Headships of Schools: (i) Mathematics (2016-2019) Professor John Stalker with effect from 1 July 2016. (ii) Engineering (2016-2019) Professor Henry Rice with effect from 1 July 2016. (iii) Chemistry (2016-2019) Professor Sylvia Draper with effect from 1 July 2016.	Professor Sylvia Draper made a Statement of Interest, and left the room for this item.  (i) Noted and approved (ii) Noted and approved (iii) Noted and approved
<b>C.24</b>	<b>Prizes and Other Awards</b> (i) Student Prizes and Awards in the School of Medicine to note and approve memorandum from the Head of School of Medicine dated 17 May 2016. (ii) Rory McDonagh Prize to note and approve memorandum from the Dean of the Trinity Business School, Professor Andrew Burke, dated 11 May 2016. (iii) Microbiology Society Prize to note and approve memorandum from the Head of School of Genetics and Microbiology dated 18 May 2016.	(i) Noted and approved  (ii) Noted and approved  (iii) Noted and approved

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C.25	<b>Loan Request of Oscar Wilde Material to Petit Palais, Paris</b> to note and approve memorandum from the Librarian and College Archivist dated 16 May 2016.	Noted and approved  The wording of the final paragraph will be reviewed by the Librarian and College Archivist.
C.26	<b>Memorandum of Understanding with Armagh Public Library</b> to note and approve memorandum from the Librarian and College Archivist dated 16 May 2016.	Noted and approved
<b>Section D</b>		
D.27	<b>Nominations for Appointment</b>	Noted and approved
D.28	<b>Selection Committees</b> to note and approve memorandum from the Director of Human Resources, dated 17 May 2016.	Noted and approved