![Trinity College Dublin logo] Coláiste na Tríonóide, Baile Átha Cliath
Trinity College Dublin
Ollscoil Átha Cliath | The University of Dublin

The following are the outcomes of the discussions which took place at the Board meeting on 27 April 2016.

They are **not** a formal minute of the discussion.

Circulation: Board members and members of the Executive Officers Group.

AGENDA

No	Item	Outcome
	Statements of Interest	There were no Statements of Interest.
A.1	**Minutes** (i) Meeting of 23 March 2016. (ii) Meeting of 11 April 2016.	(i) The Minutes of the Board meeting of 23 March 2016 were approved, subject to the following amendment: **BD/15-16/227 Human Resources Committee** The Board noted and approved the draft minutes of meeting of the Human Resources Committee of 11 February 2016. The Board noted the arrangements for Contracts for Professional, Administrative and Support staff for the academic year 2015/16 as outlined in minute HRC/15-16/13. (ii) The Minutes of the Board meeting of 11 April 2016 were approved and signed.
A.2	**Matters Arising from the Minutes**	**BD/15-16/198 (BD/15-16/195) Appeals Process for the decisions of the Review Committees for Administrative, Professional and Support Staff** The Registrar informed the Board that the Review Committee for Administrative, Professional and Support Staff sat on 13 April 2016. **BD/15-16/198 (BD/14-15/170 and BD/14-15/128) Quality – Implementation Plan for Accommodation and Catering Services** This item was listed on the Agenda as C28 and, in response to a comment from a Board member, it was agreed that it would be discussed as agenda item A9.

No	Item	Outcome
A.2 (contd)	**Matters Arising from the Minutes**	**BD/15-16/210 Guidelines on noting large research projects at Board** Professor McGlip informed the Board that the cumulative risk from multiple large research projects is addressed in the Audit Committee Annual Report to Board 2015/16, which would be discussed under agenda item A5. Professor McGlip informed the Board that the Minutes of the Audit Committee of 15 March 2016 (agenda item B14) emphasises the need for active risk monitoring as some risks and actions in the High-Level Risk Register appear not to have been updated for some time. The Vice-Provost/Chief Academic Officer and the Chief Operating Officer both responded that cumulative risk is currently addressed through the Executive Officers Group, and by its sub-Committee, the Risk Management Group. **BD/15-16/198 (BD/15-16/174) Planning Group Report No. 14** The Treasurer/Chief Financial Officer informed the Board that Planning Group has agreed a number of proposals to achieve the Board-mandated balanced operational budget. The Annual Budgetary Cycle (ABC) meetings with Schools will be held in the coming weeks. An update will be provided in Planning Group Report No. 15, to be presented at the Board meeting of 22 June.
A.3	**Provost's Report**	The Provost provided an update to Board on the following: • The current status of the report of the Expert Group on Future Funding for Higher Education; • The student-led proposal for fossil fuel divestment; • The Trinity Education Project; • Successful events held to commemorate the 1916 Rising and the Decade of Commemorations; • The completion of the Trinity Creative Challenge; • The inauguration of two new Pro-Chancellors; • Discussions held with Lady Margaret Hall, University of Oxford, with a view to replicating the Trinity Access Programme (TAP); • The fund-raising Campaign for Trinity; • Ballot count in the Seanad Éireann election.

No	Item	Outcome
A.4	**Audit Committee Annual Report to Board 2015/16** Report from the Audit Committee, dated April 2016.	The Board noted and approved the Audit Committee Annual Report to Board 2015/16. The Provost informed the Board that the Executive Officers' reply to the Annual Report will contain commentary on the issues raised, including the dual role of the Provost. The Board agreed to a preliminary scoping exercise to look at the governance structures within College, to include the make-up of the Board and the dual role of the Provost.
A.5	**Guidelines for the Allocation of Staff Residential Accommodation and Office Space** Memorandum from the Registrar, Chair of the Staff Accommodation Working Group, dated 16 March 2016.	The Board noted and approved the memorandum, dated 16 March 2016, from the Registrar, Chair of the Staff Accommodation Working Group, and the accompanying Guidelines for the Allocation of Staff Residential Accommodation and Office Space. The Board noted the dissent of Professor Eileen Drew to the proposal.
A.6	**College Risk Register – Objectives and High Level Approach for Phase II** Memorandum from the Chief Operating Officer, dated 15 March 2016.	The Board noted and approved the memorandum, dated 15 March 2016, from the Chief Operating Officer, regarding the College Risk Register (Objectives and High Level Approach for Phase II). The Chief Operating Officer will present the amended risk register, with responsibility for specific risks generally assigned to a person and not to a group or unit, for noting at the Board meeting of 25 May 2016. The Board agreed to the proposal from the Chief Operating Officer that the Risk Management Sub-Group be Chaired by an extern. The Chief Operating Officer will present the staffing case for a Chief Risk Officer to the Executive Officers Group.
A.7	**Thapar University Partnership - Engineering, Computer Science and Trinity Teaching & Learning** Memorandum from the Vice-President for Global Relations, dated 20 April 2016.	The Board noted and approved the memorandum, dated 20 April 2016, from the Vice-President for Global Relations, regarding the Thapar University Partnership - Engineering, Computer Science and Trinity Teaching & Learning. The Provost stated that the professorships will cease to be referred to as a 'Thapar Professor' if the external funding ceases. The Vice-President for Global Relations is to submit the partnership proposal to Finance Committee. The partnership proposal will then return to Board for noting.

No	Item	Outcome
A.8	**Gender and Trinity Staff: Trends in Populations, Recruitment and Progression** Memorandum from the Chair of the Equality Committee, Professor Catherine McCabe, dated 15 March 2016.	The Board noted and approved the memorandum, dated 15 March 2016, from the Chair of the Equality Committee, Professor Catherine McCabe, and the accompanying report on Gender and Trinity Staff: Trends in Populations, Recruitment and Progression. It was agreed to investigate the number of posts resized from Administrative 2 to Administrative 1 grade, in order for a full picture to be available to the Board. The Equality Officer to provide a separate report to Board on gender representation of staff by contract type, including adjunct and part-time staff.
A.9	**Implementation Plan for Accommodation and Catering Services [BD/15-16/170 (BD/14-15/128)] – Catering Updates** Memorandum from the Catering Manager, Ms Moira O'Brien and the Commercial Director, Mr Adrian Neilan, dated 18 April 2016.	The Board noted and approved the memorandum, dated 18 April 2016, from the Catering Manager, Ms Moira O'Brien and the Commercial Director, Mr Adrian Neilan, regarding the update on the Implementation Plan for Accommodation and Catering Services. Ms. O'Brien agreed to continue to work with the Sports Centre, the Student Union Shop and other outlets to increase participation in the TCard scheme.
A.10	**Visitors** Report from the Secretary to the College.	The Board noted the verbal update from the Secretary to the College on this item in relation to a recent case heard by the Visitors and the related recommendations for implementation.
A.11	**University Council** Draft Acta of meeting of 13 April 2016.	The Board noted and approved the draft Acta of meeting of 13 April 2016.
A.12	**Any Other Urgent Business**	There were no items of urgent business.
Section A2		
A.13	**Information Transportation Specification (ITS) Structured Cabling Plan** Memorandum from the Director, IT Services, Mr John Murphy, and Head of IT Operations and Academic Services, IT Services, Dr Geoff Bradley, dated 20 April 2016.	The Board noted and approved the memorandum, dated 20 April 2016, from the Director, IT Services, Mr John Murphy, and Head of IT Operations and Academic Services, IT Services, Dr Geoff Bradley, and the accompanying Information Transportation Specification (ITS) Structured Cabling Plan.
Section B		
B.14	**Board Business** (i) **Callover** for noting; (ii) **Outcomes**	(i) Noted (ii) Noted

No	Item	Outcome
B.15	**Audit Committee** Draft Minutes of meeting of 15 March 2016.	The Board noted and approved the draft minutes of the Audit Committee meeting of 15 March 2016.
B.16	**Equality Committee** Draft Minutes of meeting of 16 March 2016.	The Board noted and approved the draft minutes of the Equality Committee meeting of 16 March 2016.
B.17	**Library and Information Policy Committee** Draft Minutes of meeting of 15 February 2016	The Board noted and approved the draft minutes of Library and Information Policy Committee meeting of 15 February 2016. The length of contract for the role of Keeper of Manuscripts and the Head of Research Collections will be agreed by the Executive Officers' Group, before returning to Board for noting as a matter arising.
Section C		
C.18	**Board Elections 2016** to note and approve a memorandum from the Secretary to the College dated 18 April 2016.	Noted and approved
C.19	**Higher Degrees** to note Higher Degrees, approved by the sub-committee of Board and Council on 23 March and 13 April 2016.	Noted
C.20	**Proctors' Lists for Commencements** to note that the Proctors' Lists were approved by the sub-committee of Board and Council on 29 March 2016.	Noted
C.21	**Scholarship – Requests for Intermission** to note and approve memorandum from the Dean of Graduate Studies, dated 4 April 2016.	Noted and approved

No	Item	Outcome
C.22	**Heads of School Elections** (i) Head of School of Religions, Peace Studies and Theology (2016- 2019) to note that Professor Siobhán Garrigan has been elected to the Head of School of Religions, Peace Studies and Theology with effect from 1 July 2016. (ii) Head of School of Psychology (2016-2017) to note that Professor David Hevey has been elected to the Head of School of Psychology with effect from 1 July 2016.	(i) Noted (ii) Noted
C.23	**Schedule of Board and Council Meetings – 2016-2017** to note and approve memorandum from the Secretary to the College, dated 6 April 2016.	Noted and approved
C.24	**Almanack 2016-17 term dates** to note memorandum from the Editor of the Calendar, Office of the College Secretary, dated 19 April 2016.	Noted
C.25	**Changes to the online Trinity Calendar** to note memorandum from the Secretary to the College dated 19 April 2016.	Noted
C.26	**Existing Relationships with Israeli and Palestinian Institutions** to note memorandum from the Academic Secretary dated 4 April 2016.	Noted
C.27	**Trinity Centre for Gender Equality and Leadership** to note and approve memorandum from the Vice-Provost/Chief Academic Officer dated 15 April 2016.	Noted and approved
C.28	**Sealings** to be noted.	Noted
C.29	**Board Meeting of 22 June 2016 – Attendance of incoming SU/GSU representatives** to note and approve the attendance of incoming SU/GSU representatives as observers at the last meeting of Board in 2015-16.	Noted and approved

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C.30	**Corporate Services Division – Corporate Report 2014/15** to note the report.	Noted The Chief Operating Officer agreed to reconsider the Human Resources metrics on page 4 of the report.
Section D		
D.31	**Nominations for Appointment**	Noted and approved
D.32	**Selection Committees** to note and approve memorandum from the Director of Human Resources, dated 19 April 2016.	Noted and approved
D.33	**Staff Matters – Early Retirement** to note and approve memorandum from the University Pensions Manager dated 4 April 2016.	Noted and approved The Registrar withdrew from the meeting for this item.
D.34	**Technical Staff Review Committee Promotions and Progressions** to note and approve the tabled memorandum from Secretary, Technical Staff Review Committee dated 19 April 2016.	Noted and approved