



The following are the outcomes of the discussions which took place at the Board meeting on 18 October 2017

They are **not** a formal minute of the discussion.

Circulation: Board members and members of the Executive Officers Group.

AGENDA

| No | Item | Outcome |
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| | Statements of Interest | The Secretary to the College advised that no statements of potential conflict of interest had been received. |
| A.1 | Minutes Minutes of the meeting of 20 September 2017. | The minutes of the Board meeting of 20 September 2017 were approved and signed. |
| A.2 | Matters Arising from the Minutes | <p>The following items were raised as a matter arising:</p> <p>(i) BD/17-18/007 Mid-term Report on the Implementation of the Strategic Plan 2014-2019 The Treasurer/Chief Financial Officer provided an update in relation to the occupancy of the newly leased student accommodation at Kavanagh Court. It was noted that considerable efforts to improve occupancy levels had been made and that actions to mitigate and minimise any potential exposure were being implemented.</p> <p>The Board noted that the Commercial Director is to provide an update to the Finance Committee under Any Other Urgent Business at the meeting of the committee scheduled for Friday 20 October 2017.</p> <p>It was also noted that this item is to be further considered at a future meeting of the Board in the context of all Trinity student accommodation.</p> <p>(ii) BD/17-18/005 Provost's Report – University Autonomy At the request of the Provost, the Secretary provided the Board with an update on a possible amendment to the Technological Universities Bill regarding a provision by which the Higher Education Authority (HEA) may be given the power to appoint an inspector to investigate issues of concern in the universities.</p> <p>It was noted that the Irish Universities' Association is making representations to the Government on this matter and that Trinity would also be making representations in respect of this.</p> |

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| A.3 | Provost's Report | <p>The Provost provided a report to the Board under the following headings:</p> <ul style="list-style-type: none"> • Trinity 425 Symposium; • Public Affairs meetings; • Trinity Fundraising Campaign and meetings with universities and alumni abroad. |
| A.4 | <p>Annual Equality Monitoring Report 2016/17 To consider and approve the Report from the Chair of the Equality Committee. <i>The Equality Officer, Ms Aoife Crawford attended.</i></p> | <p>The Board considered and approved the Memorandum from the Chair of the Equality Committee and the Annual Equality Monitoring Report 2016/17 contained within.</p> <p>It was noted that the next report could contain the following information:</p> <ul style="list-style-type: none"> • The profile of staff who apply for promotion and the stage of their career at which this is done; • Areas in the university where there appears to a gender imbalance in staff numbers and how this might be addressed. |
| A.5 | <p>Annual Officer Provost to present.</p> | <p>The Board noted and approved the nomination of Professor Linda Doyle as Dean of Research with effect from 1 December 2017.</p> |
| A.6 | <p>University Council To note and approve the draft Acta of the Council meeting of 27 September 2017.</p> | <p>The Board noted and approved the draft Acta of the Council meeting of 27 September 2017.</p> |
| A.7 | <p>Any Other Urgent Business <i>The Director of Human Resources, Ms Antoinette Quinn attended.</i></p> | <p>There were two items of any other business:</p> <p>(i) Department of Education and Skills Guidance Note on the Use of Fixed Term Contracts The Director of Human Resources advised the Board that Trinity had acknowledged receipt of the guidance note with the Department of Education and Skills, as was the case in other universities. A series of proposals had been prepared in response and a process of consultation with staff representative groups will commence shortly. An update on this matter is to be provided at the next meeting of the Board.</p> <p>(ii) Nassau Street Entrance In response to a comment by a Board member, the Bursar/Director of Strategic Innovation provided the Board with an update of the works being carried out at the Nassau Street Entrance. It was noted that the current temporary surface will be replaced in early 2018 and that there are a series of tests being conducted on the final proposed surface. It was also noted that the University's dissatisfaction with the initial works had been conveyed to the contractor involved.</p> |

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| A.2.8 | Sick Leave Absence Management Policy To note and approve the Memorandum from the Director of Human Resources. <i>The Director of Human Resources, Ms Antoinette Quinn attended.</i> | The Board noted and approved the memorandum from the Director of Human Resources and the Sick Leave Absence Management Policy contained within, subject to the following amendments: (i) Section 6 Managers, 6.2 Third bullet-point to read “Managers shall consult with Employee Relations...”. (ii) Section 6.2 First bullet-point to read “Managers must ensure a record is maintained of all employees’ sick leave....” |
| B.9 | (i) Board Callover (ii) Board Outcomes | (i) Noted. (ii) Noted. |
| B.10 | Equality Committee To note and approve the draft minutes of meeting of 4 October 2017. | The Board noted and approved the the draft minutes of meeting of 4 October 2017. |
| B.11 | Finance Committee To note and approve the draft Minutes of meeting of 22 September 2017. | The Board noted and approved the draft minutes of the meeting of 22 September 2017. It was agreed that more specific financial information is to be contained, as appropriate, in future sets of minutes of the meetings of the Finance Committee. It was also agreed that the proposed increase in student fees would be revisited under Matters Arising at the next meeting of the Finance Committee. |
| B.12 | Library and Information Policy Committee To note and approve the draft Minutes of the meetings of (i) 29 May and (ii) 6 June 2017. | The Board noted and approved the draft minutes of the meetings of (i) 29 May and (ii) 6 June 2017. |
| C.13 | 2010 Consolidated Statutes - Changes to Schedule 1 to Chapter on Committees To note and approve the Memorandum from the Registrar dated 28 September 2017. | Noted and approved subject to the following amendment: The references to “a nominee of” and “or nominee” are to be removed from the membership of the Human Resources Committee. |
| C.14 | Higher Degrees To note Higher Degrees, approved by the sub-committee of Board and Council on 27 September 2016. | Noted. |
| C.15 | Sealings To note the sealings. | Noted. |

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| C.16 | <p>Prizes and Other Awards</p> <p>(i) Gold Medal Recommendations 2017 To note and approve the Memorandum from the Senior Lecturer/Dean of Undergraduate Studies dated 10 October 2017.</p> <p>(ii) Establishment of three new prizes in honour of Professor W. C. Campbell To note and approve the Memorandum from the Head of Zoology, Professor Yvonne Buckley, dated 11 October 2017.</p> <p>(iii) Ferrar Memorial Prize - Re-configuring and Renaming of award To note and approve the Memorandum from the Head of Classics, Professor Monica Gale, dated 11 October 2017.</p> | <p>(i) Noted and approved.</p> <p>(ii) Noted and approved.</p> <p>(iii) Noted and approved.</p> |
| C.17 | <p>Trinity Endowment Fund - Students' Union Placement Bursary To note and approve the Memorandum from the Treasurer/Chief Financial Officer dated 5 October 2017.</p> | Noted and approved. |
| C.18 | <p>Related Entity Financial Reporting To note the memorandum from the Treasurer/Chief Financial Officer dated 10 October 2017.</p> | Noted. |
| C.19 | <p>Equality Committee Annual Report 2016/17 To note the memorandum dated 10 October 2017 from the Chair of the Equality Committee and to note the report.</p> | Noted. |
| C.20 | <p>Loan Request for the Book of Durrow by the British Library To note and approve the Memorandum from the Librarian and College Archivist dated 12 October 2017.</p> | Noted and approved. |
| D.21 | <p>Summary of Staff Appointments (see Actum CL/17-18/20 of 27 September 2017) To note and approve the summary from the Corporate Services Division, August 2017.</p> | Noted and approved. |
| D.22 | <p>Nominations for Appointment To approve the Nominations for Appointment.</p> | Approved. |
| D.23 | <p>Selection Committees To note and approve memorandum from the Director of Human Resources dated 9 October 2017.</p> | Noted and approved. |