



The following are the outcomes of the discussions which took place at the Board meeting on 22 March 2017

They are **not** a formal minute of the discussion.

Circulation: Board members and members of the Executive Officers Group.

AGENDA		
No	Item	Outcome
	Statements of Interest	There were no Statements of Interest.
A.1	Minutes Meeting of 22 February 2017	<p>The Minutes of the Board meeting of 22 February 2017 were approved and signed, subject to the following amendments:</p> <p>BD/16-17/141 Provost's Report Amend the 2nd last sentence under the item Trinity Education Project to read: 'He also advised the Board that the Senior Lecturer is co-ordinating an independent review of entry routes to the Two-Subject Moderatorship programme and other two-subject combinations.'</p> <p>Also, Action/Decision 142.1 should read Action/Decision 141.1</p> <p>BD/16-17/144 Commercial Revenue Unit Results 2015/16 Amend the last sentence of the first paragraph to read: 'He advised the Board that the contribution of the CRU to the university had increased by 22% on the previous year and by 59% since the 2012/13 baseline level. He also gave an overview of some of the activities which had contributed to achieving this growth.'</p> <p>BD/16-17/153 Campus Tours Policy Include the following sentence: 'In response to a query from a Board member, Mr Neilan confirmed that the contract with the current tour provider, Authenticity Tours, had been revised and that any new arrangements would continue to be in compliance with public procurement requirements based on advice from the Secretary to the College and the College Solicitor.'</p>

No	Item	Outcome
A.2	Matters Arising from the Minutes	<p>The following items were discussed:</p> <p>BD/16-17/141 Provost’s Report The Senior Lecturer informed the Board that Council had approved the draft terms of reference for the Review of Entry Routes to TSM and Two-Subject Combinations on 8 March 2017. She also advised that a panel, chaired by the Provost, will be convened to consider and appoint appropriate external reviewers to conduct the review.</p> <p>BD/16-17/148 The 2010 Consolidated Statutes – Assent of the Fellows The Registrar advised the Board that the Visitors had approved the proposed amendments to the Statutes and that the new academic year structure is to come in to effect in the academic year 2018/19.</p> <p>BD/16-17/142 Proposed New Method for Strategic Hires The Secretary to the College advised the Board that the amendments to the document as had been set out in the Board minutes had been incorporated. He also advised that a proposal to amend the Statutes and establish the Remuneration Committee as a Compliance Committee of the Board will be brought to the Board as quickly as possible.</p>
A.3	Provost’s Report	<p>The Provost provided the Board with an update on his work in the past month, largely concerned with the Campaign for Trinity, under the following headings:</p> <ul style="list-style-type: none"> • Trinity Visitor Experience; • E3; • Cancer Institute at St James; • Scholarships; • Campaign Forum; • Alumni Engagement; • College Events.
A.4	Audit Committee Annual Report to Board 2016/17 <i>The Internal Auditor, Mr Francis Sheeran and the Chair of the Audit Committee, Ms Julie O’Neill, attended.</i>	The Board noted and approved the Audit Committee Annual Report to Board 2016/17.
A.5	Consolidated Financial Statements for the year ended 30 September 2016 <i>The Internal Auditor, Mr Francis Sheeran, the Chair of the Audit Committee, Ms Julie O’Neill, Mr Sean O’Keefe from KPMG, Mr Shane Carton from the Office of the Comptroller and Auditor General, Ms Deirdre Savage, Acting Deputy Chief Financial Officer, and Ms Eimear Farrell, Management and Financial Accounting Manager, FSD, attended.</i>	<p>The Board approved the memorandum from the Chair of the Audit Committee dated 15 March 2017.</p> <p>The Board also approved the Consolidated Financial Statements for the year ended 30 September 2016 and the associated Letters of Representation. It was agreed that the Financial Statements should be signed by the Provost and the Chief Financial Officer on the Board’s behalf.</p>

No	Item	Outcome
A.6	Trinity Endowment Funds – year ended 30 September 2016. <i>The Internal Auditor, Mr Francis Sheeran, the Chair of the Audit Committee, Ms Julie O’Neill, Mr Sean O’Keefe of KPMG, Ms Deirdre Savage, Acting Deputy Chief Financial Officer, and Ms Eimear Farrell, Management and Financial Accounting Manager, FSD, attended.</i>	The Board approved the memorandum from the Chair of the Audit Committee dated 15 March 2017 and the Memorandum from the Treasurer/Chief Financial Officer and Deputy Chief Financial Officer dated 15 March 2017 regarding the Trinity Endowment Fund Financial Statements for the year ended 30 September 2016.
A.7	Five-year Income and Expenditure Forecasts	This item was deferred to the meeting of April 2017.
A.8	Trinity Business School Quarterly Update <i>Project Sponsor, Professor Gerard Lacey, Chair of the Steering Committee Mr Mervyn Green, and Independent Board Monitor, Mr Leo Harmon attended.</i>	The Board approved the Project Update from the Project Sponsor, Professor Gerard Lacey dated 15 March 2017 and approved the Independent Monitor Report from Mr Leo Harmon dated 15 March 2017.
A.9	Rankings <i>Dean of Research attended.</i>	The Board received the report from the Dean of Research.
A.10	Foundation Scholarship 2017	The Board noted and approved the memorandum from the Senior Lecturer/Dean of Undergraduate Studies dated 14 March 2017.
A.11	Trinity Foundation Trustees – Update	The Board considered and noted the memorandum from the Secretary to the College dated 15 March 2017.
A.12	University Council Draft Acta of the Council meeting of 8 March 2017.	The Board noted and approved the draft Acta of the Council meeting of 8 March 2017 and the attached memorandum from the Dean of Health Sciences dated 24 February 2017.
A.13	Any Other Urgent Business	There was no other urgent business.
B.14	(i) Board Outcomes (ii) Board Callover	(i) Noted. (ii) Noted
B.15	Audit Committee Draft minutes of meeting of (i) 14 February 2017 and (ii) 14 March 2017.	The Board noted and approved the draft minutes of the meeting of (i) 14 February 2017 and (ii) 14 March 2017
B.16	Estates Policy Committee Draft minutes of meeting of 3 February 2017.	The Board noted and approved the draft minutes of the meeting of 3 February 2017.
B.17	Finance Committee Draft minutes of meeting of 6 March 2017.	The Board noted and approved the draft minutes of meeting of 6 March 2017.
B.18	Coiste na Gaeilge Draft minutes of meetings of (a) 8 December 2016 and (b) 13 March 2017	The Board noted and approved the draft minutes of the meeting of (a) 8 December 2016 and (b) 13 March 2017. The Board also approved the Third Irish Language Scheme under the Official Languages Act.

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B.19	<p>Quality Committee Draft minutes of meeting of 6 February 2017 and the Progress Report for the Disability Service.</p>	The Board noted and approved the draft minutes of meeting of 6 February 2017 and the Progress Report for the Disability Service.
C.20	<p>Board Membership - Students' Union Elections 2017 To note that the following had been elected, and would serve as members of the Board of the College for the academic year 2017-2018:</p> <p>President: Mr Kevin Keane Welfare Officer: Mr Damien McClean Education Officer: Ms Alice MacPherson</p>	Noted.
C.21	<p>Membership – Library and Information Policy Committee To note and approve the Memorandum from the Provost.</p>	Noted and approved.
C.22	<p>Secretary's Office Annual Report 2015-16 To note the report.</p>	Noted.
C.23	<p>Heads of School</p> <p>(i) School of Natural Sciences To note and approve the nomination of Professor Patrick Wyse Jackson as Head of School of Natural Sciences for a three-year term commencing 3 July 2017.</p> <p>(ii) Extension of Term – Head of School of Pharmacy and Pharmaceutical Sciences To note and approve the Memorandum from the Dean of Health Sciences dated 24 February 2017.</p> <p>(iii) School of Law To note and approve the appointment following an election of Professor Oran Doyle as Head of School of Law for a second term of one year commencing 3 July 2017.</p> <p>(iv) School of Linguistic, Speech and Communication Sciences To note and approve the appointment, following an election of Professor Martine Smith as Head of School of Linguistic, Speech and Communication Sciences for a second term of two years commencing 3 July 2017.</p>	<p>(i) Noted and approved.</p> <p>(ii) Noted and approved.</p> <p>(iii) Noted and approved.</p> <p>(iv) Noted and approved.</p>

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C.24	Higher Degrees To <u>note</u> Higher Degrees, approved by the sub-committee of Board and Council on 8 March 2017.	Noted.
C.25	Loan Request of Jacobite Material to National Museum of Scotland To note and approve memorandum from the Librarian and College Archivist dated 23 February 2017.	Noted and approved.
C.26	Sealings To note the sealings.	Noted.
C.27	Prizes and Other Awards (i) Amendment to Stanford-Smith Prize To <u>note and approve</u> the Memorandum from the School Manager, School of Engineering dated 16 February 2017. (ii) Alice Oldham Memorial Prize Committee To <u>note and approve</u> the Memorandum from Ms Kathleen Lyons, Activity Lead, Assess, Progress and Graduation, dated 16 February 2017. (iii) Changes to regulations for awards in Classics To <u>note and approve</u> the Memorandum from the Head of Classics dated 14 March 2017.	(i) Noted and approved. (ii) Noted and approved. (iii) Noted and approved.
C.28	Representation: Douglas Hyde Gallery Board To <u>note and approve</u> the Memorandum from the Secretary to the College dated 13 March 2017.	Noted and approved.
C.29	Panel of Enquiry – Chair To <u>note and approve</u> the nomination of Ms Marguerite Bolger, SC, as Chair of the Panel of Enquiry (<i>Statutes, Chapter on Student Conduct and Capacity, Schedule 2, Part 5 refers</i>) for a first term of three years from 23 March 2017, with the approval of the Students' Union and the Graduate Students' Union.	Noted and approved.
C.30	Borrowing Framework and Loan Guarantees To <u>note and approve</u> the Memorandum from Mr Paul Coote, Project Appraisal Manager, dated 13 March 2017.	Noted and approved.
C.31	Related Entity Financial Reporting To <u>note</u> the Memorandum from the Treasurer/Chief Financial Officer dated 15 March 2017.	Noted.

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C.32	Trinity Asia Services PTE Limited, Singapore To <u>note and approve</u> the Memorandum from the Secretary to the College dated 14 March 2017.	Noted and approved.
C.33	National Digital Research Centre (NDRC) – Amendments to the Constitution and Membership Resignation To <u>note and approve</u> the Memorandum from the Secretary to the College dated 14 March 2017.	Noted and approved.
D.34	Summary of Staff Appointments (see Actum CL/16-17/137 of 8 March 2017) To <u>note and approve</u> the following summaries: (i) Faculty of Arts, Humanities and Social Sciences – February 2017 (ii) Faculty of Engineering, Mathematics and Science – February 2017 (iii) Faculty of Health Sciences – January and February 2017 (iv) Corporate Services Division – January and February 2017 (v) Financial Services Division – February 2017	Noted and approved.
D.35	Nominations for Appointment To <u>approve</u> the Nominations for Appointment.	Approved.
D.36	Selection Committees To <u>note and approve</u> memorandum from the Director of Human Resources, dated 14 March 2017.	Noted and approved.
D.37	Staff Matters – Early Retirements (i) To <u>note and approve</u> the Memorandum from the University Pensions Manager dated 24 February 2017. (ii) To <u>note and approve</u> the Memorandum from the University Pensions Manager dated 7 March 2017.	(i) Noted and approved. (ii) Noted and approved.
D.38	Administrative and Library Staff Review Committee To <u>note and approve</u> the Memorandum from the Secretary of the Administrative and Library Staff Review Committee dated 3 March 2017.	Noted and approved.
D.39	Director-Designate, TR&I: Outside Earnings To <u>note and approve</u> the Memorandum from the Vice-Provost/Chief Academic Officer dated 14 March 2017.	Noted and approved.