



**Coláiste na Tríonóide, Baile Átha Cliath**  
**Trinity College Dublin**

Ollscoil Átha Cliath | The University of Dublin

The following are the outcomes of the discussions which took place at the Board meeting on 9 November 2016.

They are **not** a formal minute of the discussion.

Circulation: Board members and members of the Executive Officers Group.

**AGENDA**

No	Item	Outcome
	<b>Statements of Interest</b>	<p>The Secretary to the College advised that a number of statements of Interest had been declared and addressed each one as follows:</p> <ul style="list-style-type: none"><li>• Professor Claire Laudet had declared a potential conflict of interest in relation to Agenda item A.06. SITS User Group – Progress Update as she is a member of the SITS User Group. The Secretary to the College recommended, having considered the matter with the Chair of the User Group that Professor Laudet should take a full part in the discussion on this item, and the Board agreed.</li><li>• Ms Sheila Dunphy declared a potential conflict of interest in relation to Agenda item A.06. SITS User Group – Progress Update as she is working in IT Services. The Secretary to the College recommended, having considered the matter with the Director of IT Services that Ms Dunphy should take a full part in the discussion on this item, and the Board agreed.</li><li>• Ms Stephanie Farrell had declared a potential conflict of interest in relation to Agenda item A.06. SITS User Group – Progress Update as she is working in the Academic Registry. The Secretary to the College recommended, having considered the matter with the Director of Academic Registry that Ms Farrell should take a full part in the discussion on this item, and the Board agreed.</li><li>• Professor Brian Lucey had declared a potential conflict of interest in relation to Agenda item A.07. University Council as he was included in the nominations for promotion to Personal Chair which had been approved by Council. The Secretary to the College recommended, and the Board agreed, that Professor Lucey should excuse himself from the meeting for the discussion on this item, and the Board agreed.</li></ul>
<b>A.1</b>	<b>Minutes</b> Meeting of 12 October 2016.	The Minutes of the Board meeting of 12 October 2016 were approved and signed.

No	Item	Outcome
A.2	<b>Matters Arising from the Minutes</b>	There were no matters arising.
A.3	<b>Provost's Report</b>	<p>The Provost provided the Board with an update on his work in the past month under the following headings:</p> <ul style="list-style-type: none"> <li>• Global Relations &amp; Philanthropy</li> <li>• Capital Projects</li> <li>• Campaign Cabinet</li> <li>• Mid-term Address</li> <li>• League of European Research Universities</li> <li>• Trinity Education Project.</li> </ul> <p>The Board also noted a verbal update from the Chief Operating Officer on the Trinity Visitor Experience.</p>
A.4	<b>Senior Academic Promotions Trinity College, Review of Policy and Operations</b> Memorandum from Professor Linda Hogan dated 1 November 2016.	<p>The Board noted the memorandum from Professor Linda Hogan dated 1 November 2016, and reviewed the report and considered the recommendations contained within.</p> <p>The recommendations in the report were approved as follows: 1-9 and 11-13. As regards Recommendation 3, option 3a was preferred. With respect to Recommendation 10, it was agreed that the Vice-Provost /Chief Academic Officer would consider this recommendation further and propose modifications as appropriate.</p> <p>The Vice-Provost/Chief Academic Officer would now prepare detailed proposals and procedures to implement these decisions, which would come back to the Board for approval.</p> <p>It was also agreed that a communication would be issued to members of academic staff informing them that a copy of the report is available should they wish to receive a copy.</p>

No	Item	Outcome
A.5	<p><b>Trinity Business School Quarterly Report to Board</b></p> <p>Update on the Trinity Business School Project presented as follows:</p> <ul style="list-style-type: none"> <li>(i) Trinity Business School Development Plan – Memorandum from the Dean of the Trinity Business School dated 1 November 2016.</li> <li>(ii) Trinity Business School Project update – presentation from the Project Sponsor, Dr Gerard Lacey.</li> <li>(iii) Independent Monitor Report – Memorandum from the Independent Monitor Mr Leo Harmon dated 1 November 2016.</li> </ul>	<p>The Board noted the update on the Trinity Business School Project presented as follows:</p> <ul style="list-style-type: none"> <li>(i) Trinity Business School Development Plan – Memorandum from the Dean of the Trinity Business School dated 1 November 2016.</li> <li>(ii) Trinity Business School Project update – presentation from the Project Sponsor, Dr Gerard Lacey.</li> <li>(iii) Independent Monitor Report – Memorandum from the Independent Monitor Mr Leo Harmon dated 1 November 2016.</li> </ul>
A.6	<p><b>SITS User Group – Progress Update</b></p> <p>Update Report from the Director of Services, Dr Alison Oldam, dated 27 October 2016.</p>	<p>The Board noted the progress update from the Director of the Academic Registry and the Chief Operating Officer.</p>
A.7	<p><b>University Council</b></p> <p>Draft Acta of meeting of 26 October 2016.</p>	<p>The Board noted and approved the draft Acta of the University Council meeting of 26 October 2016 including the two supporting documents which had been tabled.</p> <p>It was agreed that the details of staff members approved for promotion at meetings of Council would be embedded in future sets of the minutes of the Council meetings.</p> <p>The Board noted the six recently appointed Trinity Education Fellows.</p>
A.8	<p><b>Any Other Urgent Business</b></p>	<p>There was no other urgent business.</p>
<p><b>Section B</b></p>		

No	Item	Outcome
B.9	<b>Board Business</b> (i) <b>Callover</b> for noting; (ii) <b>Outcomes</b>	(i) Noted.  (ii) Noted
B.10	<b>Audit Committee</b> Draft minutes of meeting of 19 October 2016 and Audit Committee Recommendations Log.	The Board noted and approved the draft minutes of the meeting of 19 October 2016 and the Audit Committee Recommendations Log.
B.11	<b>Estates Policy Committee</b> Draft minutes of meeting of (i) 3 June 2016 and (ii) 5 October 2016.	The Board noted and approved the draft minutes of the meetings of 3 June 2016 and 5 October 2016.
B.12	<b>Finance Committee</b> Draft Minutes of meeting of 26 October 2016.	The Board noted and approved the draft minutes of the Finance Committee meeting of 26 October 2016.
B.13	<b>Human Resources Committee</b> Draft minutes of meeting of 13 October 2016 and (i) Diversity and Inclusion Strategy; (ii) Policy and Guidelines for supporting staff who are Breastfeeding; (iii) Code of Practice applying to the employment of people with Disabilities.	The Board noted and approved the draft minutes of meeting of 13 October 2016. The Board also noted and approved the following: <ul style="list-style-type: none"> <li>• Policy and Guidelines for supporting staff who are Breastfeeding</li> <li>• Code of Practice applying to the employment of people with Disabilities.</li> </ul> It was agreed that the Diversity and Inclusion Strategy is to be further revised by the Chief Operating Officer and the Director of Diversity and Inclusion, in consultation with Professor R. Gilligan, and the revised strategy brought to a future meeting of the Board.  It was also agreed that the Chief Operating Officer, working with the Director of Human Resources, would organise for a communication to be issued to all professional, administrative, technical and support staff in relation to the process for seeking a review of their roles.
B.14	<b>Quality Committee</b> Draft Minutes of meeting of 6 October 2016	The Board noted and approved the draft minutes of the Quality Committee meeting of 6 October 2016.
B.15	<b>Coiste na Gaeilge</b> Draft minutes of meeting of 14 July 2016.	The Board noted and approved the draft minutes of the meeting of 14 July 2016.

No	Item	Outcome
<b>Section C</b>		
<b>C.16</b>	<p><b>Compliance with the Companies Act 2014</b> To note and approve the memorandum from the Secretary to the College dated 2 November 2016.</p>	Noted and approved.
<b>C.17</b>	<p><b>Disciplinary Panel (Academic Staff)</b> To note and approve the nomination of Ms Cliona Kimber, SC as Chair of the Disciplinary Panel (Academic Staff) for a second period of three years with effect from February 2017, and to further note that this nomination had been approved by the Academic Staff Association on 11 October 2016.</p>	Noted and approved.
<b>C.18</b>	<p><b>Committee Membership - Student Conduct and Capacity</b> To note and approve the Memorandum from the Registrar dated 1 November 2016.</p>	Noted and approved.
<b>C.19</b>	<p><b>Higher Degrees</b> To note Higher Degrees, approved by the sub-committee of Board and Council on 26 October 2016.</p>	Noted.
<b>C.20</b>	<p><b>Proctors' Lists for Autumn Commencements</b> To note that the Proctors' Lists were approved by the sub-committee of Board and Council on 1 November 2016.</p>	Noted.

No	Item	Outcome
C.21	<p><b>Prizes and Other Awards</b></p> <p><b>(i) EC Smith Scholarship in Pathology</b> To note and approve the Memorandum from Dara O'Mahony, Postgraduate Administrator of the School of Medicine, dated 18 October 2016.</p> <p><b>(ii) Amendment to Collen Prizes</b> To note and approve the Memorandum from the School Manager, School of Engineering, dated 28 October 2016.</p>	<p>(i) Noted and approved.</p> <p>(ii) Noted and approved.</p>
C.22	<p><b>Representation - Board of Directors Central Applications Office (CAO) – Membership</b> To note and approve the Memorandum from the Secretary to the College dated 19 October 2016.</p>	Noted and approved.
C.23	<p><b>Sealings</b> To note the sealings.</p>	Noted.
<b>Section D</b>		
D.24	<p><b>Summary of Staff Appointments (see Council Actum CL/16-17/051 of 26 October 2016)</b> To note and approve the summary of the Faculty of Engineering, Mathematics and Science – August 2016.</p>	Noted and approved.

No	Item	Outcome
D.25	<p><b>Staff Matters - Early Retirements</b></p> <p>(i) To note and approve Memorandum from the HR Services Manager dated 12 October 2016.</p> <p>(ii) To note and approve Memorandum from the HR Services Manager dated 28 October 2016.</p>	<p>(i) Noted and approved.</p> <p>(ii) Noted and approved.</p>
D.26	<p><b>Nominations for Appointment</b></p> <p>To approve the Nominations for Appointment.</p>	Approved.
D.27	<p><b>Selection Committees</b></p> <p>To note and approve Memorandum from the Director of Human Resources, dated 1 November 2016.</p>	Noted and approved.