



The following are the outcomes of the discussions which took place at the Board meeting on 12 October 2016.

They are **not** a formal minute of the discussion.

Circulation: Board members and members of the Executive Officers Group.

AGENDA

No	Item	Outcome
	Statements of Interest	The Secretary to the College advised that Professor Eunan O’Halpin had declared a potential conflict of interest in relation to Agenda item A.04. as a relative of his was Chair of the Oisín House Project Steering Group. The Bursar/Director of Strategic Innovation had confirmed that the Chair was acting in a pro-bono capacity and that Professor O’Halpin had no involvement in the project. The Secretary to the College recommended and the Board agreed that Professor O’Halpin should take a full part in the discussion on this item. However, it was noted that there may be occasions where a different course of action would be more appropriate and such decisions will be considered if and when they arise.
A.1	Minutes Meeting of 21 September 2016.	The Minutes of the Board meeting of 21 September 2016 were approved and signed subject to the following amendment: Attendance: ‘Professor Darren Fayne’ to be amended to ‘Dr Darren Fayne’. It was agreed that action points are to be specifically identified in future sets of minutes and that it should be endeavoured to introduce a greater degree of brevity in future Board minutes.
A.2	Matters Arising from the Minutes	BD/16-17/007 The Bursar/Director of Strategic Innovation advised the Board that the year that should be referenced in this minute is in fact 2020 and not 2021 as had been originally recorded.

No	Item	Outcome
A.3	Provost's Report	<p>The Provost provided the Board with an update on his work in the past month under the following headings:</p> <ul style="list-style-type: none"> • Executive Officers: Project Planning and Prioritisation • Campaign Cabinet • Trinity Cancer Strategy • Estates Strategy Group • Visit by Professor William C. Campbell • 3rd European Universities Association Funding Forum. <p>The Board noted the summary provided by the Director of Public Affairs and Communications of the implications of Budget 2017 for the College and the 3rd level educational sector as a whole.</p>
A.4	<p>Revised Oisín House Development Project</p> <p>(i) Memorandum from the Dean of Students dated 4 October 2016.</p> <p>(ii) Demolition of Assets Memorandum from the Director of Estates and Facilities, Mr Paul Mangan, and Dean of Students, Professor Kevin O'Kelly (Project Sponsor) dated 30 September 2016.</p>	<p>(i) The Board considered and approved the Memorandum from the Dean of Students dated 4 October 2016.</p> <p>(ii) The Board noted and approved the Memorandum from the Director of Estates and Facilities, Mr Paul Mangan, and Dean of Students, Professor Kevin O'Kelly (Project Sponsor) dated 30 September 2016.</p>
A.5	<p>Trinity Cancer Strategy Memorandum and Report from the Head of School of Medicine and Project Sponsor, Professor Paul Browne, dated 6 October 2016.</p>	<p>The Board discussed and commented on the memorandum and report from the Head of School of Medicine and Project Sponsor, Professor Paul Browne, dated 6 October 2016.</p> <p>The Board approved in principle the Trinity Cancer Strategy and agreed that the Executive Officer Group should proceed with forming a Development Group.</p>
A.6	<p>Annual Equality Monitoring Report Report from the Equality Committee dated September 2016.</p>	<p>The Board considered and noted the report from the Equality Committee dated September 2016.</p> <p>It was agreed that details of how to undertake the Living Equality and Diversity eLearning Programme (LEAD) would be circulated to all members of the Board.</p>

No	Item	Outcome
A.7	Gender and Trinity Staff: Trends in Contracts Types Report from the Equality Committee dated September 2016.	The Board considered and noted the report from the Equality Officer dated September 2016. The following actions were approved: <ol style="list-style-type: none"> 1. Gender-neutral information on the available options for working part-time to be accessible to all staff from a central source such as the HR website and in outreach activities such as the Your Trinity Day. 2. Content to be added to existing training for line managers and Heads of School that will equip those key leaders to manage any gender expectations they may have re: contractual arrangements (or leave related to parenting). 3. Possible reasons for low uptake of part-time working arrangements by female academics to be investigated in a qualitative study. 4. Ongoing monitoring of the gender distribution among permanent and temporary staff, looking at both headcount and whole time equivalent (WTE) data.
A.8	University Council Draft Acta of meeting of 28 September 2016.	The Board noted and approved the draft Acta of the University Council meeting of 28 September 2016.
A.9	Any Other Urgent Business	<p>Staff Retirements</p> <p>The Board noted the members of staff who retired at the end of September and the Provost, on behalf of the College and the Board, having named each retiree individually, thanked them for their much valued service and contribution to College.</p> <p>It was agreed that the Human Resources Committee should consider the potential for optimising the College's level of engagement with retired members of staff.</p> <p>Provost's Mid-Term Address</p> <p>It was noted that the Provost will be giving a mid-term address on Friday 14 October 2016 in the Edmund Burke Lecture Theatre with members of Board being invited to attend.</p>
Section A.2		
A.10	Revised Finance Committee Terms of Reference Memorandum from the Treasurer/Chief Financial Officer dated 5 October 2016.	<p>(i) Approved.</p> <p>It was noted that, as delegated, any decisions of the Finance Committee in relation to student charges/fees will be brought to Board for noting through the minutes of the Finance Committee. Should the Board have any specific queries or recommendations those items will revert to the Finance Committee for reconsideration.</p>

No	Item	Outcome
Section B		
B.11	Board Business (i) Callover for noting; (ii) Outcomes	(i) Noted. (ii) Noted.
B.12	Equality Committee Draft Minutes of meeting of 21 September 2016.	The Board noted and approved the draft minutes of meeting of 21 September 2016 including the proposal that the Director of the Trinity Centre for Gender Equality and Leadership (TCGEL) be invited to join the committee.
B.13	Finance Committee Draft Minutes of meeting of 19 September 2016.	The Board noted and approved the draft minutes of Finance Committee meeting of 19 September 2016.
B.14	Audit Committee Draft Minutes of meeting of 14 June 2016	The Board noted and approved the draft minutes of the Audit Committee of 14 June 2016.
Section C		
C.15	Higher Degrees To note Higher Degrees, approved by the sub-committee of Board and Council on 28 September 2016.	Noted.
C.16	Prizes and Other Awards - Gold Medal Recommendations 2016 To note and approve the Memorandum from the Senior Lecturer/Dean of Undergraduate Studies dated 4 October 2016.	Noted and approved.
C.17	Equality Committee Annual Report 2015/16 To note the report.	Noted.
C.18	Sealings To note the sealings.	Noted.

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C.19	<p>Change of Title of School of Drama, Film and Music To note and approve the memorandum from the Dean of Arts, Humanities and Social Sciences dated 3 October 2016.</p>	Noted and approved.
C.20	<p>Related Entity Financial Reporting</p> <ul style="list-style-type: none"> • Science Gallery International • HEAnet • National Digital Research Centre (NDRC) <p>To note and approve memorandum from the Treasurer/Chief Financial Officer dated 5 October 2016.</p>	Noted and approved.
Section D		
D.21	<p>Summary of Staff Appointments (see Actum CL/16-17/26 of 28 September 2016)</p> <ul style="list-style-type: none"> (i) Corporate Services Division (September 2016) (ii) Faculty of Arts, Humanities and Social Sciences (July-September 2016) (iii) Faculty of Health Sciences (September 2016) <p>To note and approve the above summaries.</p>	<ul style="list-style-type: none"> (i) Noted and approved. (ii) Noted and approved. (iii) Noted and approved.
D.22	<p>Nominations for Appointment To approve the nominations for appointment.</p>	Approved.
D.23	<p>Recommendation for Retention To note and approve the Memorandum from the Secretary, Administrative and Library Staff Review Committee dated 3 October 2016.</p>	Noted and approved.