



The following are the outcomes of the discussions which took place at the Board meeting on 21 September 2016.

They are **not** a formal minute of the discussion.

Circulation: Board members and members of the Executive Officers Group.

AGENDA

No	Item	Outcome
	Statements of Interest	<p>The Secretary to the College advised that Mr James Keogh had contacted him in relation to a potential conflict of interest in relation to agenda item A.5 Update on Trinity Visitor Experience (TVE) as Mr Keogh was a staff member in the Library. The Secretary to the College advised the Board that he had discussed the matter with Mr Keogh, with the Librarian and College Archivist and with the Commercial Director and, as Mr Keogh has no direct involvement in the project, recommended he should remain in the meeting for this item and take full part in any discussion. This recommendation was accepted by the Board.</p> <p>A potential conflict of interest for a number of Board members in relation to Agenda items A.16 (Membership of Principal and Compliance Committees of Board 2016-2017) and A.18 (Membership of Science Gallery Governance Board) was identified after one of the Board members concerned contacted the Secretary to the College. The Secretary to the College had discussed the matter with the Provost and recommended that the Board members concerned remain present for the relevant agenda item but would not take part in any discussion nor take part in any vote (if a vote is called) on the item concerned. This recommendation was accepted by the Board.</p>
A.1	Statutory Declaration	New members of the Board made the statutory declaration as required under the 2010 Consolidated Statutes.

No	Item	Outcome
A.2	Minutes Meeting of 22 June 2016.	The Minutes of the Board meeting of 22 June 2016 were approved and signed subject to the following amendment: BD/15-16/332 Provost's Report Engagement with multiple stakeholders is complete continuing and is being incorporated into the E3 plans.
A.3	Matters Arising from the Minutes	BD/15-16/331 Matters Arising from the Minutes (BD/15-16/304 and BD/15-16/279 Junior Academic Staff Progressions for 2016) The Vice Provost/Chief Academic Officer confirmed that the merit bar step is retained in the proposals for Junior Academic Staff Progressions 2016, and that the relevant paperwork reflects this retention. BD/15-16/336 Trinity Business School Update incorporating Value Engineering Options and requesting approval to sign the Main Contractor, Electrical Contractor, Mechanical Contractor contracts The Bursar/Director of Strategic Innovation informed the Board that the value engineering component of the Trinity Business School project is at an advanced stage of negotiation with the contractor, with only minor details remaining.
A.4	Provost's Report	The Provost presented his Workplan for 2016-17 to the Board, under the following headings: <ul style="list-style-type: none"> • Redesign of management structures to focus on the Strategic Plan goals and increase the speed of decision-making; • Trinity Fundraising Campaign; • High-level strategic projects; • Projects in progress; • Communications and Government Relations; • Gender implementation plan; • Governance and general management. The Provost will invite Prof. Linda Doyle to present to the Board on future plans for the Douglas Hyde Gallery in academic year 2016-17.
A.5	Update on Trinity Visitor Experience (TVE) Memorandum from the Bursar/Director of Strategic Innovation, Commercial Director, Mr Adrian Neilan and Librarian, Ms Helen Shenton dated 14 September 2016.	The Board noted the memorandum, dated 14 September 2016, from the Bursar/Director of Strategic Innovation, Mr Adrian Neilan (Commercial Director) and Ms Helen Shenton (Librarian and College Archivist).

No	Item	Outcome
A.6	Update on Simon Perry Building relocation matters Memorandum from the Bursar/Director of Strategic Innovation dated 13 September 2016.	The Board noted and approved the memorandum, dated 13 September 2016, from the Bursar/Director of Strategic Innovation.
A.7	2010 Consolidated Statutes – Proposed changes to Chapter on the Fellows Memorandum from the Registrar dated 1 September 2016.	The Board noted and approved the memorandum, dated 1 September 2016, from the Registrar. The Registrar will seek the assent of the Fellows to the proposal. The Provost thanked the Registrar and all those involved in the proposal, and especially Prof. Eileen Drew for her work on gender matters.
A.8	University Council Draft Acta of meeting of 29 June 2016.	The Board noted and approved the draft Acta of the University Council meeting of 29 June 2016.
A.9	Any Other Urgent Business	Following discussion by the Board members, the Provost, Senior Lecturer and Vice-Provost/Chief Academic Officer will consider how best to support the Students' Union proposal for student participation in a day of action on underfunding in the higher education sector, scheduled for 19 October 2016.
Section B		
B.10	Board Business (i) Callover for noting; (ii) Outcomes	(i) Noted. The Vice-Provost/Chief Academic Officer informed the Board that a draft report on the promotions process had been received from the Independent reviewer, Prof. Sanders, and will be presented to the Board in due course. (ii) Noted.
B.11	Finance Committee Draft Minutes of meeting of 10 June 2016	The Board noted and approved the draft minutes of Finance Committee meeting of 10 June 2016.
B.12	Engagement Advisory Group Draft Minutes of meeting of 25 April 2016	The Board noted and approved the draft minutes of the Engagement Advisory Group meeting of 25 April 2016.

No	Item	Outcome
Section C		
C.13	<p>Board Meetings to note the following changes to the schedule of Board meetings:</p> <ul style="list-style-type: none"> • Wednesday 7 December 2016 rescheduled to Wednesday 14 December 2016; • Wednesday 21 June 2017 rescheduled to Wednesday 28 June 2017. 	Noted
C.14	<p>Administrative Procedures in the Summer Session to note the memorandum from the Secretary to the College dated 29 August 2016.</p>	Noted
C.15	<p>Prizes and Awards - Amendment to the value of the Pollard Fellowship to note and approve memorandum from the College Librarian and Archivist dated 14 September 2016.</p>	Noted and approved
C.16	<p>Membership of Principal and Compliance Committees of Board 2016- 2017 to note and approve memorandum from the Provost dated 9 September 2016.</p>	Noted and approved
C.17	<p>Membership of Sub-Committees of Human Resources Committee</p> <p>(i) Administrative and Library Staff Review Committee to note and approve the nomination of Professor Agnes Higgins as Chair of the Administrative and Library Staff Review Committee in place of Professor Henry Rice, from 2016-2019.</p> <p>(ii) Chair of the Secretarial and Executive Officer Staff Review Committee to note and approve the nomination of Professor John Saeed as Chair of the Secretarial and Executive Officer Review Committee in place of Professor Monica Gale, from 2016-2019.</p>	<p>(i) Noted and approved</p> <p>(ii) Noted and approved</p>

No	Item	Outcome
C.18	<p>Membership of Science Gallery Governance Board to note and approve the following nominations:</p> <p>(i) Professor Christopher Morash, ex officio, replacing Professor Linda Hogan from 2016-2021.</p> <p>(ii) Professor Rachel Moss as Board representative on the Governance Board of the Science Gallery, replacing Professor Cliona O’Farrelly, from 2016-2020.</p>	<p>(i) Noted and approved</p> <p>(ii) Noted and approved</p>
C.19	<p>Ad Hoc Appeals Committee for the Decisions of the Review Committees for Administrative, Professional and Support Staff to note memorandum from the Registrar dated 8 September 2016.</p>	Noted
C.20	<p>Sealings to be noted.</p>	Noted
C.21	<p>Memorandum and Articles of Association and nomination of Members of Trinity Asia Services Limited to note and approve memorandum from the Secretary to the College dated 29 August 2016.</p>	Noted and approved
C.22	<p>Representation - National Digital Research Centre (NDRC) Board to note and approve memorandum from the Provost dated 26 August 2016.</p>	Noted and approved
C.23	<p>Headship of School of Histories and Humanities to note and approve the appointment of Professor David Ditchburn as Head of the School of Histories and Humanities for 1 year (2016-2017) (second term).</p>	Noted and approved
C.24	<p>Trinity-Thapar Contractual Agreement to note memorandum from the Vice-President for Global Relations dated 14 September 2016.</p>	Noted

No	Item	Outcome
Section D		
D.25	Change of title Director of the Student Counselling Service to note and approve memorandum from the Chief Operating Officer dated 14 September 2016.	Noted and approved
D.26	Recommendation for Retention on the Administrative grade to note and approve memorandum from the Secretary, Administrative and Library Staff Review Committee, dated 12 September 2016, as tabled.	Noted and approved
D.27	Selection Committees (i) Ellen Mayston Bates Professor of Neurophysiology of Epilepsy (2016) to note and approve memorandum from the Dean of Health Sciences and Head of School of Medicine dated 25 August 2016. (ii) Approved Selection Committees to note and approve memorandum from the Director of Human Resources dated 14 September 2016.	(i) Noted and approved (ii) Noted and approved
D.28	Search Committee - Professorship of Political Science (1960) to note and approve memorandum from the Dean of Arts, Humanities and Social Sciences dated 29 August 2016.	Noted and approved
D.29	Technical Staff Committee – Establishment of Chief Technical Officer 2 Post to note and approve memorandum from the Acting Secretary, Technical Staff Committee, dated 13 September 2016. Nominations for Appointment	Noted and approved