

ELECTION TO FELLOWSHIP 2024-25 NOMINATION FORM

Eligibility :

Fellowship is open to permanent full-time and permanent part-time (of at least 50% of normal working hours) Assistant Professors, Associate Professors and Professors on the grounds of learning, promise and contribution to academic life.

In October 2023, the College Statutes were amended to expand the cohort of persons who are eligible to apply for Fellowship to include colleagues who do not have a contract of employment with Trinity, but who hold an academic position and whose work - in terms of research, teaching and administration – is deemed to be equivalent to that of someone who does have a permanent full-time or part-time contract of employment.

Further details on eligibility can be found here:

Outline of the Fellowship Process: <https://www.tcd.ie/Secretary/FellowsScholars/>

College Statutes: <https://www.tcd.ie/registrar/statutes/>

The deadline for receipt of **completed** nomination form and publications is **17.00 on Friday, 11 October 2024.**

Candidates must be proposed by a Fellow of the College.

N.B. It is advisable that candidates prepare their application offline before submitting, as this form cannot be saved and updated at a later time.

A preview of the nomination form is available here: <https://www.tcd.ie/Secretary/FellowsScholars/>

If you have any questions or queries, please email Fellowship Administrator: claire.tracey@tcd.ie

* Required

* This form will record your name, please fill your name.

Candidate:

1. Candidate Name: *

2. School: *

3. Email: *

4. Contact number: *

Eligibility:

5. Are you a member of academic staff as defined above? *

YES

NO

6. Have you held such a position (including time on contract prior to permanency) for more than 3 years? *

YES

NO

7. If you do not have a contract of employment with Trinity College, please outline why, in your view, your work is equivalent to that of someone who has a permanent full-time or part-time contract of employment with Trinity College, focusing on (a) research, (b) teaching and (c) administrative workload. Please note that in this section you are not expected to make the case for why you should be elected to Fellowship, but merely to outline why your work should be seen as equivalent to that of someone holding a full or part-time contract of employment with Trinity. *

8. Have you applied for Fellowship before? *

YES


NO

9. If you have applied for Fellowship before, please note the year that you applied and give a very brief outline (50-100 words) of how your application has changed since then (e.g. how you have implemented the recommendations in the feedback given on your application). *

CANDIDATE COVER LETTER

Please summarise briefly why you are applying for Fellowship this year and how you will contribute to the university if elected (no more than 200 words).

10. Candidate cover letter *

 Upload file

File number limit: 1 Single file size limit: 1GB Allowed file types: Word, PDF, Image

Education:

11. Degrees (universities and dates):

*

Academic and professional career:

12. Please give a summary of your research work, highlighting your main research achievements and the impact the work has had upon your field of research or related fields. Please also explain the import of the work, where appropriate. Research work may include creative work such as composition, creative writing, curation, artistic and theatrical output. (Qualitative measures and quantitative measures such as citation index/impact factor may be used.) *(No more than 500 words).* *

13. Please set out your broad research objectives and the specific immediate future research plans to fulfil these objectives. *(no more than 500 words).* *

14. Please specify the criteria that your peers are likely to use to evaluate the research output *(no more than 500 words).* *

Publications and/or Creative Works:

Please indicate HERE your most *significant* (no more than six) publications and/or creative works.

Describe what contribution these have made to the field (no more than 250 words per publication).

15. Please save response in a word document and attach it to this form *

 Upload file

File number limit: 1 Single file size limit: 1GB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

Submit Publications and/or Creative Works

Please upload below your most *significant* (no more than six) publications and/or creative works.

(If your submission is in a language other than English, please include an abstract of the work in English).

16. Publication 1 *

File number limit: 5 Single file size limit: 1GB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

17. Publication 2 *

File number limit: 5 Single file size limit: 1GB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

18. Publication 3 *

File number limit: 5 Single file size limit: 1GB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

19. Publication 4 *

File number limit: 5 Single file size limit: 1GB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

20. Publication 5 *

File number limit: 5 Single file size limit: 1GB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

21. Publication 6 *

File number limit: 5 Single file size limit: 1GB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

22. Describe your contribution to the academic life of the College, as shown in particular by participation in the work of your School and an effective record in teaching (*no more than 300 words*). *

23. Describe how you have contributed to the development of your subject area nationally and/or internationally, other than directly through your own research (*no more than 300 words*). *

24. Are there any particular personal circumstances that you would like the Central Fellowship Committee to be aware of (i.e. maternity leave, sick leave, etc.)? *

PROPOSER'S LETTER

The proposer should summarise briefly why they consider that the above candidate has a compelling case for election to Fellowship this year (*no more than 200 words*).

This letter should include:

Name of proposer

Position in College

Proposer signature

Date:

The Proposer must be a Fellow of Trinity College Dublin and not a collaborator of the Candidate.

25. Proposer's letter *

 Upload file

File number limit: 1 Single file size limit: 1GB Allowed file types: Word, PDF, Image

Appendix A

Please give full details of your published research work and/or creative work, noting co-authorship where appropriate, in categories 24 - 31 shown below. In the case of books, please indicate the number of pages, and for book chapters list first and last page numbers; give full titles of journals, together with first and last page numbers of each article.

Do not include unpublished material, such as manuscripts in preparation or submitted for publication. Material in press can be included if it is verified by a website address, preprint or evidence of acceptance for publication (such as an editor's letter).

Please note the following terms.

Refereed - implies that the entire publication was refereed by one or more experts (other than the editor of the publication) in the field.

Partially refereed - implies that only the abstract (in the case of papers and book chapters) and sample chapters (in the case of books) were refereed.

Unrefereed - implies that the publication was based on editorial decision and underwent no peer review.

If your response is greater than the character limit of 4000 characters, your appendix may also be uploaded as a MSWord document and attached to the end of this form.

26. Refereed material

- a. Refereed books
- b. Refereed book chapters
- c. Refereed papers which have appeared in journals of good standing
- d. Refereed conference proceedings *

27. Partially refereed material

- a. Partially refereed books
- b. Partially refereed book chapters
- c. Partially refereed papers and conference proceedings *

28. Unrefereed material

- a. Unrefereed books
- b. Unrefereed book chapters
- c. Unrefereed papers and conference proceedings *

29. Creative works and methods of dissemination and reception *

30. Significant published peer reviews of *candidate's* publications and/or creative work

*

31. Major reports to state, industry, business or professional organisations *

32. Minor publications such as conference abstracts, notes, book reviews and creative events *

33. Other relevant publications, presentations, awards, etc. *

34. Appendix may also be uploaded as an attachment here

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