

The University of Dublin

Trinity College

Minutes of Board Meeting, 17 April 2002

Present Provost (Dr J Hegarty), Vice-Provost (Dr J B Grimson), Registrar (Mr R A Stalley), Bursar (Dr J W O'Hagan), Senior Lecturer (Dr S M Greene), Dr S P A Allwright, Mr B Connolly, Dr L E Doyle, Dr S Duffy, Ms E Drew, Dr J A Fitzpatrick, Dr H Gibbons, Dr C Horn, Mr H Kearns, Ms M Leahy, Dr J G Lunney, Mr D Memery, Dr J M Mossman, Ms E Nic an Bhaire, Dr A N M Ní Chasaide, Mrs J O'Hara, Ms A Power, Dr J C Sexton, Dr F Shevlin, Ms E K Stokes, Dr T T West.

Apologies Dr D L Weaire.

In attendance

(ex officio) Secretary, Treasurer, Assistant Secretary.

(by invitation) The Director of the Student Health Service attended for minute 09/222.
The Director of Buildings attended for minute 09/231.

09/217 Minutes The Minutes of the meeting of 13 March 2002 were approved and signed subject to the following amendments:

08/192 North East Corner Development Insert the word 'verbal' after the word 'Secretary's'.

08/201 Personnel and Appointments Committee – Review of Staff Office Insert the phrase 'in principle' after the word 'proposals' in the last sentence.

08/202 Unit Cost Management Working Party – Faculty of Engineering and Systems Sciences Staffing Plan 2001-2004 – Chairs in the Department of Computer Science:
(a) Replace the phrase 'recommending that the other two chairs' on line 6 with 'recommending that the search process for the other two chairs'; (b) Replace the word 'filled' with 'initiated' on the penultimate line.

09/218 Matters Arising from the Minutes A number of matters arising from the Minutes were discussed and have been recorded below, (see Minutes 09/219, 09/220).

09/219 Unit Cost Management Working Party – Unit Cost Data, 1998-99 (see Minute 08/195 of 13 March 2002) The Secretary advised Board that the briefing session for Board members on the Unit Cost Model will take place on 26 April 2002.

09/220 Personnel and Appointments Committee – Review of Staff Office (see Minute 08/201 of 13 March 2002) In response to queries raised by Board members at the previous meeting, the Provost outlined in detail the background to the proposal for changes in the staffing structures in the Staff Office as outlined in the organisation charts which had been circulated by the Secretary, accompanied by a memorandum dated 10 April 2002. In response to

queries from Board members, the Vice-Provost and the Secretary clarified a number of issues. The question of whether a performance-related element could be included in the remuneration arrangements was raised and it was agreed that any promotions either through a merit bar, or to a higher grade, should only be on the basis of performance. The Secretary advised Board that a full audit of all College employment contracts will be conducted over the coming weeks to identify any possible risks and exposures to the College in this regard. The Board approved the immediate commencement of the process to appoint a Recruitment Manager and a Staff Secretary Designate, noting that in the first instance, the latter will also have responsibility for staff relations.

09/221 Provost's Report

- (a) **Strategic Plan** The Provost advised that it was hoped to present the draft of the Strategic Plan to Board at its July meeting with a view to publishing it once it was adopted by Board. The Board noted that the development of the current plan, which will identify high-level priorities for the College as a whole, is the first stage in a longer strategic process with more detailed faculty and departmental plans being developed subsequently.
- (b) **Science Foundation Ireland** The Provost advised Board that Science Foundation Ireland is in the process of issuing a call for proposals for a major research centre the details and implications of which will be presented by the Dean of Research to the next Board meeting.
- (c) **Bullying in College** The Provost invited Board's attention to the findings of a small-scale study which indicated that, in line with many organisations, bullying may be occurring in College. The Provost advised Board that a comprehensive study will be carried out in the near future to identify the scale of the problem and to develop actions aimed at counteracting such unacceptable behaviour in College.
- (d) **HEA Grant** The Provost advised Board that notification of the HEA grant was expected within the next week and that detailed proposals on allocations would be presented to the next Board meeting.
- (e) **CHIU** The Provost advised Board that CHIU is finalising a strategic plan for the university sector which it is hoped to publish in July, noting that the awarding of university status to Institutes of Technology, and their relationship with the established universities, will be an issue of key importance for the sector in the future.
- (f) **Dublin City Plan 2012** The Provost advised Board that the Heads of Universities based in Dublin had been invited to comment on the Dublin City Development Board's draft '*Economic, Social and Cultural Strategy 2002-2012*'. The Board, noting the many ways in which Trinity can contribute to the strategic development of all facets of Dublin life agreed that a response should be made to the proposals. It was agreed that the College's Community Liaison Officer will attend a future Board meeting to advise Board on community-related issues.
- (g) **Frequency of Board meetings** In response to queries from a number of Board members the Provost advised Board that it was premature to review the procedures for, and frequency of, Board meetings and that it was his intention to pursue the agreed objective of focussing Board discussions on issues of policy and strategic importance.

09/222 Policy Issues – College Alcohol Policy The Director of the Student Health Service, present by invitation, invited Board's attention to a draft College Alcohol Policy, prepared by the Sub Committee on Alcohol of the Working Party on Health Promotion, which had been circulated, dated April 2002. The Board noted that the broad aim of the policy is to promote a responsible approach to alcohol and to create and maintain a College environment which is conducive to the health and well-being of students and staff, further noting specific policy proposals under the following broad headings:

- (a) controlling marketing, promotions and sponsorship
- (b) encouraging alternatives and choices
- (c) responsible serving of alcohol on campus
- (d) increasing awareness of alcohol and associated problems
- (e) providing support services

The Director advised Board that the success of the policy was dependent on financial support from the College and alternative sources of funding for student societies and clubs in view of the predicted drop in sponsorship by the drinks industry.

The Board, noting the prevalence of alcohol-related problems in society as a whole, welcomed the proposed policy as a realistic effort to address such issues in College. Board members emphasised the importance of providing alternative social space for students and the need for consistency in the implementation of alcohol-related policies throughout the College, noting the difficulties which the Buttery and the Pavilion Bars experience in competing with promotions and pricing structures in other city centre bars.

The Board approving the policy as presented requested that strategies for its implementation be developed.

09/223 Fellowship 2002 The Board noted the nominations to Fellowship as presented by the Provost.

09/224 Scholarship 2002 The Senior Lecturer reported on Foundation and Non-Foundation Scholarships, stating that sixty four scholars were proposed for election on Trinity Monday, of whom thirteen were Foundation. The Board noted the relatively even distribution of Scholars (both Foundation and Non-Foundation) across Faculties and disciplines.

09/225 Acta of the University Council The Board confirmed Acta of the University Council from its meeting of 3 April 2002 subject to further comment covering the following: 33/A, 34/A, 34/C, 36/A, 37/E.

09/226 Proposal for an Irish Universities Quality Board (see Actum 33/A of 3 April 2002) The Senior Lecturer invited Board's attention to a memorandum, dated 25 March 2002, which had been circulated, proposing the establishment of an Irish Universities Quality Board. The Senior Lecturer advised Board that the proposal had to be considered in the context of quality assurance developments in the university sector over the past number of years and that it was intended that the proposed Irish Universities Quality Board would represent the Irish Universities, both nationally and internationally, on matters of quality assurance. The Board noted that the proposed Board would comprise seven university members and seven external members and that one of the external members would act as Chair, further noting that it was proposed that students would be represented on the Board. In response to a query, the Senior Lecturer advised Board that the proposed Irish Universities Quality Board would be involved

in reviewing quality processes within the universities, rather than monitoring the actual level of quality in individual institutions.

Following a discussion in which a number of issues were clarified, including the Irish Universities Quality Board's role in seeking adequate resources to address issues arising from quality reviews, the relationship with the Bologna process and the possible membership of the panel of reviewers/review agencies, the Board approved the proposal.

09/227 Personnel and Appointments Committee –Meeting of 25 March 2002 (Actum 34/A of 3 April 2002) The Board confirmed the terms of this Actum arising from the memorandum from the Recruitment and Establishment Officer to Council, dated 27 March 2002.

09/228 Nominations for Appointment (see Actum 34/C of 3 April 2002) The Board, on the recommendation of the University Council, approved the appointments as summarised in Appendix 1 to these Minutes.

09/229 Leave of Absence (see Actum 36/A of 3 April 2002) The Board confirmed the following applications for leave of absence.

- (a) **Biochemistry** Professor Luke O'Neill – Michaelmas term 2002;
- (b) **Civil, Structural and Environmental Engineering** Mr Bruce D R Misstear – 1 July 2003 to 31 December 2003;
- (d) **English**
 - (i) Dr Gerald R Morgan – Michaelmas term 2002;
 - (ii) Dr Amanda Piesse – Michaelmas term 2002;
 - (iii) Professor Terence P McC Brown – Hilary term 2003;
 - (iv) Professor T Brendan Kennelly – academic year 2002-2003;
- (e) **French**
 - (i) Professor David Scott – Michaelmas term 2002;
 - (ii) Mr David L Parris – Third week of Hilary term 2003 to Trinity term 2003;
- (f) **Hebrew, Biblical and Theological Studies** Professor Catherine Hezser – March 2003 to June 2003;
- (g) **Pharmaceutics and Pharmaceutical Technology** Dr Majella E Lane- 1 April 2002 to 21 December 2002;
- (h) **Pure and Applied Mathematics**
 - (i) Dr Nigel H Buttimore – Trinity term 2002;
 - (ii) Dr Richard M Timoney – Michaelmas term 2002.
- (i) **Spanish and Portuguese** Dr Ciaran B Cosgrove - Michaelmas term 2002;
- (j) **Statistics**
 - (i) Mr Eamonn Mullins – Trinity term 2002;
 - (ii) Dr Eileen P Drew – Trinity term 2002.

09/230 Deanship – Faculty of Health Sciences (see Actum 37/E of 3 April 2002) The Board noted the election of Professor Diarmuid B Shanley to the Deanship of the Faculty of Health Sciences for three years from 13 July 2002.

09/231 Site and Facilities Committee - Building Capital Projects The Director of Buildings attended for this item. The Bursar invited Board's attention to a confidential memorandum, dated 9 April 2002, which had been circulated outlining the current status of the College's capital building programme with particular reference to the following:

- (a) **5 College Green** The Board noted that the College's bid for this building had been accepted and that details of the transaction were being finalised.
- (b) **Community Youth Centre in Goldsmith Hall** The Bursar also invited Board's attention to a recommendation from the Site and Facilities Committee meeting of 16 April 2002 concerning the provision of space in Goldsmith Hall for a Community Youth Centre to be managed by St Andrew's Resource Centre. The Director of Buildings advised Board that it was proposed to provide space, which is currently being used as a storage area under the Arches in Goldsmith Hall, to the Youth Centre, at a nominal rent, for a period of 4 years and eleven months, noting that the Youth Centre was aware that it may have to be re-located if the College's re-development plans for the area commenced before the expiry of the agreement. Following a discussion in which a number of issues were clarified the Board gave its full support to the proposal.
- (c) **Lincoln Place** The Bursar invited Board's attention to the Site and Facilities Committee's recommendation that the College conclude negotiations with the Dublin Dental Hospital concerning its acquisition of College property in Lincoln Place and the College's purchase of Dunlop/Oriel House. The Board, noting the potential impact of such arrangements on the Phase 3 development of the Manufacturing and Bioengineering Buildings requested that further discussions take place with the relevant College parties before negotiations are concluded with the Dublin Dental Hospital.
- (d) **Arts Building** The Bursar invited Board's attention to the cost and academic implications arising from the delays incurred to date in the construction of the sixth floor of the Arts Building. The Bursar advised Board that alternative office space had been made available to occupants of the fifth floor of the building and that arrangements for the re-location of examinations away from the Arts Building had also been put in place, noting that these alternative arrangements had not been taken-up by all departments. The Board agreed that in view of the on-going disruption in the building, all examinations should be re-located, in so far as is possible consistent with access issues, to appropriate accommodation elsewhere, and that the work on the sixth floor should proceed to completion without any further delay.

Due to the shortage of time, discussion on the remaining capital issues was deferred with an agreement that the Provost and Bursar would discuss the possibility of convening a special Board meeting prior to the next scheduled meeting on 15 May 2002.

09/232 Ussher Library Under Other Business, in response to a query from Dr West, the Bursar advised Board that issues raised in relation to the Ussher Library had been referred to the College's Safety Committee.

- 09/233 School of Mathematics** Under Other Business, in response to a query from Dr Sexton, the Provost advised Board that issues in relation to filling the vacant Chair and other posts in the School of Mathematics should, in the first instance, be referred to the Dean of Science.
- 09/234 Careers Advisory Service – Annual Report 2000-01** The Board noted the Annual Report, and summary circulated dated 21 March 2002, which would be discussed at the next meeting of Council.
- 09/235 Student Health Annual Report, 2000-01** The Board noted the report of the Student Health Service.
- 09/236 Higher Degrees** The Board noted Higher Degrees, approved by the sub-committee of Board and Council on 7 March and on 9 April 2002.
- 09/237 Headship of Department – Statistics** The Board noted that Mr Thomas E Mullins has been elected Head of the Department of Statistics for a second three-year term, commencing on 12 July 2002.
- 09/238 Prizes and Other Awards – Dental Council Prizes** The Board noted and approved the memorandum from the Treasurer, circulated dated 13 March 2002.
- 09/239 Nominations for Appointment** The Board approved nominations for appointment, as circulated (see Appendix 2 to these Minutes).
- 09/240 Foundation Scholarship – Request for Intermission** The Board noted and approved the Senior Lecturer’s request that a Scholar (97075469) be permitted to intermit his Foundation Scholarship in 2002-03, having previously intermitted in 2001-02.
- 09/241 Student Services Committee** The Board noted that Ms J Akerele replaces Dr D E Thomas as the Secretary to this committee.
- 09/242 Staff Matters – Carer’s Leave Act 2001** The Board noted memorandum from Staff Secretary, circulated dated 10 April 2002.

Signed:

Date:

Appendix 1 to Minute 09/228

Nominations for Appointment			Council	03/04/2002
Department	Post	Name & Qualifications	Start date	Termination date (If Contract)
Business Studies	Visiting Professor in Strategic Management	CHRISTENSEN, Kurt, B.A. (Swarthmore) M.B.A. (Brigham Young) M.Phil (Colombia); Ph.D (Colombia)	01/04/2002	28/05/2002
Clinical Medicine	Research Fellow	MITCHELL, Siobhan, B.Sc. (NUI) Ph.D. (NUI)	21/01/2002	20/01/2004
Education & Computer Science	Visiting Research Fellow	BRENNAN, Eileen, BA (NUI); H.Dip.Ed (NUI); M.Sc. (Dubl)	01/01/2002	30/09/2002
Education & Computer Science	Visiting Research Fellow	KNOX, Seamus. B.Sc. (NUI)	01/01/2002	30/09/2002
English	Lecturer in Creative Writing	MADDEN, Deirdre, B.A. (Mod)(Dubl); M.A. (East Anglia)	01/10/2002	30/09/2003
English	Lecturer (Part-time)	BRANNIGAN, John, B.A. (Thames Polytechnic); M.A. (NUI); Ph.D. (Luton)	01/10/2002	30/09/2003
Genetics	Research Fellow	HILL, Michelle Mei Chih, B.Sc. (Queensland) Ph.D. (Queensland)	01/03/2002	28/02/2003 Renewable for 2 further years
Irish	Lecturer (Part-time)	MCKENNA, Malachy, B.A. (Belf); Ph.D (Belf)	07/01/2002	30/06/2002
Irish	Lecturer (Part-time)	O RAGHALLAIGH, Muiris, B.A. (Mod) (Dubl)	07/01/2002	30/06/2002
Irish	Lecturer (Part-time)	MAC UID, Audrey, B.A. (Mod) (Dubl)	12/02/2002	10/05/2002
Microbiology	Research Fellow	VOLGYI, Antonia, MS (Budapest) Ph.D (Budapest)	01/06/2002	31/05/2003 Renewable for 2 further years
Physics	Research Fellow	LAHR, Bernd, Dipl.-Ing (University of Applied Sciences, Darmstadt); Ph.D. (Dubl.)	01/03/2002	28/02/2003
Physics	Research Fellow	DUNBAR, Lisa Andrea, Ph.D. (Dubl) (submitted)	01/03/2002	31/08/2002
Political Science	Visiting Research Fellow	ISHITAKA, Haruna, B.A. (Tokyo)	15/02/2002	14/05/2002

Pure & Applied Mathematics	Lecturer (Part-time)	REDMOND, Brendan, B.Sc. (NUI); Ph.D. (Dubl)	01/10/2001	30/09/2006
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Appendix 2 to Minute 09/239

Nominations for Appointment			Board	13/03/2002
Department	Post	Name & Qualifications	Start date	Termination date (If Contract)
Sport	Administrative Officer	JONES, Drinda	1/07/2002	n/a